

TOWN OF SEABROOK

SELECTMEN'S MEETING

AUGUST 19, 2019

Present: Aboul B. Khan
Theresa A. Kyle
Ella M. Brown
William Manzi

10:00AM

Mr. Khan opened the meeting at 10:04AM.

MEETING - ROCKINGHAM PLANNING COMMISSION

Tim Roach, Director, was present to discuss what the RPC can offer to the region. He said they are an advisory board but can offer resources to the town that the town doesn't have staff for. They act as a forum for the communities to address issues that cross boundaries and also a voice for the region to bring concerns/needs to the legislature, state and federal agencies.

Tim Roach spoke about the dues and said it is based at \$1 per capita and Seabrook is about \$8500. It is used to match grants and the remainder is used for issues that may arise as well as technical issues. He said there are a couple projects for Seabrook such as Route 1 and the Hampton/Seabrook Bridge on Route 1A.

Tim Roach said one project he is working on is electricity. He is trying to pool the communities together to get a better price which would be a cost savings to the towns. It is in its initial stage so it may be too early for Seabrook this year but can look at it going forward.

There was some discussion on how the dues are calculated. Tim Roach said this is something that he will be looking at going forward to see if there is a better way to more evenly distribute.

MONTHLY MEETING - POLICE CHIEF

Chief Brett Walker was present and went through his report (see attached). Mrs. Kyle said the police department put on a couple of big events addressing the drugs in town and swim safety for the beach. Both of these events did not have the turnout that they expected and people should pay more attention to attend these events if they are that concerned. The chief agreed they were not well attended but said if they reach one person in the audience it was worth it. He said they will continue to provide these types of events and hope they will be better attended.

Mrs. Brown said the signs for the beach are great the numbers are right there for all to see. She thanked the beach

Commissioners for the donation to purchase the signs. Mrs. Kyle would like to instruct the town manager to come up with a policy that nothing should be left on the beach overnight such as volleyball nets, cabanas, etc. Mr. Manzi said he will bring a draft policy back to the board that they can review.

There was discussion on having a part time/full time position for a follow up procedure to help with the drug epidemic. This would be a model similar to Gloucester. The chief said in order to do something like this they would need more resources. Mr. Khan said they can look to put a warrant article on the ballot but they should have a program in place. Mrs. Kyle asked if this would be a new position and if so she said it really needs to be looked at. There should be further discussion on this subject as they already have a police department that is overworked and needs additional officers. The chief one issue Detective Brown is faced with is that beds are not available and there is a lack of resources. Mr. Manzi said it is important to note that the town wouldn't be providing the resources they would be getting them to the resources. If you want effective follow up you need to have someone internally to help these people who need it.

MEETING - WATER SUPERINTENDENT

Curtis Slayton was present to discuss the bulk water purchasing and sewer abatement policy. He said over the years he has had different entities come to the department for truck loads of water for different things. The policy would charge \$65 per truck which is determined by the largest amount of water they could get multiplied by the highest rate. If they were to take less than this amount they would still pay the \$65. This would be on a ticket system where they would purchase ahead of time and then come for a fill. Mr. Manzi said this is revenue to the bottom line which benefits the rate payers of Seabrook. Mrs. Kyle asked if this could be discussed further maybe at a special meeting. She said there was no water ban this year as there was a good supply. Mr. Manzi commented that the chief operator also recommends this and he is the water supply guy.

MOTION: Aboul B. Khan To table and bring to a
Second: Theresa A. Kyle future meeting.
Abstain: Ella M. Brown
Motion passed 2-0

Mrs. Kyle questioned why the sewer abatement was the same amount as the water use when there is a leak. Mr. Slayton explained how they determine the amount of water that was used for the lease and that determines how much they would abate for the

sewer. He said they also ask for backup such as a bill for parts or a plumber so they know that work was done.

Joe Guiffre asked how they calculate the amount of water that was lost. Mr. Slayton said they look at the previous year's water usage and compare it to the current year and make an educated guess as to how much the leak was.

Mr. Khan would like to see the processing fee be changed so that if the abatement is larger they pay more. Mr. Slayton said the processing fee is there to try and limit the number of abatements coming in especially if it is for \$10-20. Mr. Khan said they could try the policy for 6 months to see how it is working and then modify if they need to.

<u>MOTION:</u>	Aboul B. Khan	To approve the policy
Second:	Ella M. Brown	for 6 months and review
Abstain:	Theresa A. Kyle	at the 2 nd meeting in
Motion passed	2-0	March to make any
		necessary changes.

Board took a 5-minute break at 11:40AM. Board reconvened at 11:51AM.

PREVIOUS MINUTES - MAY 20 NON-PUBLIC, JUNE 3 PUBLIC, JUNE 17 PUBLIC AND JULY 15 PUBLIC & NON-PUBLIC

<u>MOTION:</u>	Ella M. Brown	To adopt the minutes of
Second:	Theresa A. Kyle	5/20 non-public, 6/3
Unanimous		public, 6/17 public and
		7/15 public & non-public

PREVIOUSLY SIGNED PERMITS

Mr. Khan read the list of permits (see attached).

MS1 EXTENSION FORM

Angela Silva was present and said this is to extend the deadline in order to set the tax rate.

<u>MOTION:</u>	Theresa A. Kyle	To approve and sign the
Second:	Aboul B. Khan	MS1 Extension form.
Unanimous		

2018 TAX ABATEMENT REFUNDS

Rose Flanagan - 201 Portsmouth Avenue - \$322.84
 Dorothy Cullen Trust - 150 Ocean Blvd. - \$993.21
 Leonard Pelletier - 36 Pine Street - \$94.62
 DDR Seabrook LLC - 5 Provident Way - \$6,935.39

Gillis Family Trust - 2 Roma Lane - \$1,226.36

MOTION: Aboul B. Khan To approve and sign the
Second: Theresa A. Kyle 2018 tax abatement
 Unanimous refund for Rose Flanagan

MOTION: Theresa A. Kyle To approve and sign the
Second: Ella M. Brown 2018 tax abatement
 Unanimous refund for Dorothy
 Cullen Trust.

MOTION: Theresa A. Kyle To approve and sign the
Second: Ella M. Brown 2018 tax abatement
 Unanimous refund for Leonard
 Pelletier.

There was discussion on the DDR property and how it is assessed.

MOTION: Theresa A. Kyle To approve and sign the
Second: Ella M. Brown 2018 tax abatement
 Unanimous refund for DDR.

There was discussion on the Gillis property. He had an abatement in 2017 of about \$60K. The claim then was water issues due from the new houses that were built that are much larger than his. He is requesting another abatement for this year.

Mr. Khan will support this request as he feels the assessor is fair. Mrs. Kyle does not agree and doesn't feel he should be given the abatement. Mr. Khan asked if the assessor could look at the property again and she agreed. Angela Silva said he files with the court we could get a second opinion.

MOTION: Ella M. Brown To deny the 2018 tax
Second: Theresa A. Kyle abatement refund for
 Unanimous Gillis Family Trust.

DISCHARGE OF TAX SALES - 56 WORTHLEY AVENUE

MOTION: Ella M. Brown To approve and sign the
Second: Aboul B. Khan discharge of tax sales.
 Unanimous

ABATEMENT

Joseph & Donna Jones - 17 Irene's Way - \$30

MOTION: Ella M. Brown To approve and sign the

Second: Theresa A. Kyle abatement.
Unanimous

REQUEST FOR ABATEMENT

Samantha Hinson - 198 South Main Street - \$51.96

Mr. Manzi said this is a policy decision for the board as it is not for non-usage but rather for administrative fees that they do not have the ability to pay.

MOTION: Aboul B. Khan To deny the request for
Second: Theresa A. Kyle an abatement.
Abstain: Ella M. Brown
Motion passed 2-0

REFUND

RGS Marble & Granite Inc. - 24 Whitaker Way - \$100

MOTION: Theresa A. Kyle To approve and sign the
Second: Ella M. Brown refund.
Unanimous

HYDRANT FLOW TESTS

81 Ledge Road
603 Lafayette Road
203 New Zealand Road

MOTION: Theresa A. Kyle To approve and sign all
Second: Ella M. Brown hydrant flow tests.
Unanimous

WATER SERVICE APPLICATIONS

Dean Savastano - 16 Collins Street - \$100
Maura & William Canty - 129 Franklin Street - \$100
Furmer Souther - 69A Foggs Lane - \$1300
Furmer Souther - 69B Foggs Lane - \$1300
Seabrook Village Coop - 25 Perkins Avenue #85 - \$50
William & Elizabeth Devaney - 48 Atlantic Avenue - \$100
Marjack Realty Trust - 266 Portsmouth Avenue - \$100

MOTION: Theresa A. Kyle To approve and sign all
Second: Ella M. Brown water applications.
Unanimous

SEWER SERVICE APPLICATIONS

Furmer Souther - 69A Foggs Lane - \$800
Furmer Souther - 69B Foggs Lane - \$800

MOTION: Ella M. Brown To approve and sign both
Second: Theresa A. Kyle sewer applications.
Unanimous

QUITCLAIM DEEDS - HILLSIDE CEMETERY

Shayla & Joshua Dow - Section 32 Plots 55, 56 & 57
Justin Cawley - Section 30 Plot 12

MOTION: Theresa A. Kyle To approve and sign both
Second: Ella M. Brown quitclaim deeds.
Unanimous

QUITCLAIM DEED - WILDWOOD CEMETERY

Cheryl Randall - Section 8 Plots 3 & 4

MOTION: Ella M. Brown To approve and sign the
Second: Theresa A. Kyle quitclaim deed.
Unanimous

2020 BUDGET REVIEW

Mr. Manzi said the capital plan has been submitted. He also provided an outline of the articles that were approved and where we are at with each of them excluding the human service agencies. There is an outline as to where we are with the debt. Mr. Khan said at the next board meeting he would like to have this document on the agenda so they can make the taxpayers aware of what is going on with the budget and revenues for the town.

The board has also received the CIP and will now be submitted to the planning board for adoption. Mr. Manzi said he has asked the department heads to come back to him with building requests and funding in order to get money added to the capital fund for building maintenance. In order to request funds are added to the account he needs this program to be completed so the voters understand what is being asked.

Mr. Khan would like to add the RSA about the planning board on the CIP added to the introduction page so they understand what their responsibilities are. The CIP book is advisory to the board and budget committee. Mr. Manzi said the important thing with the CIP is the funding. If there is no plan for how these items will be funded than ultimately it is a wish list.

MOTION: Theresa A. Kyle To allow hunter safety
Second: Ella M. Brown the use of the firing
Unanimous range so long as they
submit a letter to
request with the date.

QUESTIONS/COMMENTS

The board attended Old Home Days on Saturday and it was a great event. Police Night Out was also attended and was great. The senior citizen BBQ at the elderly housing was held with great food and the board thanked the housing authority for inviting them.

NON-PUBLIC SESSION

<p><u>MOTION:</u> Ella M. Brown <u>Second:</u> Aboul B. Khan Unanimous</p>	<p>To go into non-public session under RSA 91-A:3 II (c) personnel and welfare lien and (e) negotiations at 11:48AM.</p>
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Roll call:

Mr. Khan - yes
Mrs. Kyle - yes
Mrs. Brown - yes

<p><u>MOTION:</u> Ella M. Brown <u>Second:</u> Theresa A. Kyle Unanimous</p>	<p>To seal the minutes of 8/19/19 as recommended by the town manager.</p>
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<p><u>MOTION:</u> Aboul B. Khan <u>Second:</u> Ella M. Brown Unanimous</p>	<p>To adjourn the meeting at 2:46PM.</p>
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Approved and endorsed

Ella M. Brown, Clerk

Date: _____

TOWN OF SEABROOK BOARD OF SELECTMEN

AGENDA

August 19, 2019

Open Meeting at 10:00 A.M.

TURN CELL PHONES TO VIBRATE OR OFF PLEASE

PLEDGE OF ALLEGIANCE

MEETINGS

- 1.) Meeting – Tim Roach - RPC
- 2.) Monthly Meeting – Police Chief
- 3.) Meeting – Commercial Fisherman Parking Stickers
- 4.) Meeting – Water Superintendent
Bulk Water Purchasing
Sewer Abatement Policy

NEW BUSINESS

- 1.) Question of approving previous minutes of May 20 non-public, June 3 public, June 17 public and July 15 public & non-public.
- 2.) Question of review of previously signed permits.
- 3.) Question of approving MS1 Extension Form.
- 4.) Question of approving 2018 tax abatement refunds for Rose Flanagan – 201 Portsmouth Avenue - \$322.84, Dorothy Cullen Trust – 150 Ocean Blvd. - \$993.21, Leonard Pelletier – 36 Pine Street - \$94.62, DDR Seabrook LLC. – 5 Provident Way - \$6,935.39 and Gillis Family Trust – 2 Roma Lane - \$1,226.36.
- 5.) Question of approving discharge of tax sales for 56 Worthley Avenue.
- 6.) Question of approving abatement for Joseph & Donna Jones – 17 Irene’s Way - \$30.
- 7.) Question of approving request for an abatement for Samantha Hinson – 198 South Main Street - \$51.96.
- 8.) Question of approving refund for RGS Marble & Granite Inc. – 24 Whitaker Way - \$100.
- 9.) Question of approving hydrant flow test for 81 Ledge Road, 603 Lafayette Road and 203 New Zealand Road.
- 10.) Question of approving water service applications for Dean Savastano – 16 Collins Street, Maura & William Canty – 129 Franklin Street, Furmer Souther – 69A & 69B Foggs Lane, Seabrook Village Coop – 25 Perkins Avenue #85, William & Elizabeth Devaney – 48 Atlantic Avenue and Marjack Realty Trust – 266 Portsmouth Avenue.
- 11.) Question of approving sewer service applications for Furmer Souther – 69A & 69B Foggs Lane.
- 12.) Question of approving quitclaim deeds in Hillside Cemetery for Shayla & Joshua Dow – Section 32 Plots 55,56&57 and Justin Cawley – Section 30 Plot 12.
- 13.) Question of approving quitclaim deed in Wildwood Cemetery for Cheryl Randall – Section 8 Plots 3&4.

14.) Question of review of 2020 budget.

QUESTIONS/COMMENTS

Board of Selectmen on any boards and/or committee meetings they have attended

NON-PUBLIC SESSION

RSA 91-A:3, II (c) personnel & welfare lien and (e) negotiations

➤ What is the RPC?

The Rockingham Planning Commission (RPC) is one of nine regional planning commissions in New Hampshire established by RSA 36:46. The Commission's region consists of 27 communities in southeastern New Hampshire. We are uniquely positioned as a regional resource to support cooperative planning efforts and offer strategies that benefit multiple communities. Commissioners are the volunteers representing the local and regional interests of member communities. Collectively, we serve in an advisory role as a resource, a forum and a voice.



A RESOURCE

A staff of professional planners to provide technical planning assistance to communities and facilitate regional coordination.



A FORUM

A place for community representatives to gather and address issues that transcend municipal boundaries.



A VOICE

We carry the message of our region's needs and priorities to the legislature, and state and federal agencies.

➤ What are the RPC's primary services?

- **Community Master Plans**
- **Municipal Planner Consulting**
- **GIS and Mapping**
- **Hazard Mitigation Plan Updates**
- **Housing Needs Assessment**
- **Site Plan Reviews**
- **Land Use Studies, Plans and Inventories**
- **Capital Improvement Programs**
- **Water and Natural Resource Plans**
- **Zoning Ordinances and Regulation**
- **Energy Planning**
- **Climate Resilience Planning**

Learn more and contact us at

www.theRPC.org

603-778-0885

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➤ What is the MPO?

The Rockingham Metropolitan Planning Organization (MPO) is the federally-designated transportation planning agency for 27 communities in southeastern New Hampshire. The MPO ensures local and regional input on federal transportation funding priorities. We support communities in addressing issues such as road safety, traffic congestion, access for all residents, and transportation system interactions with land use, economic development, climate change, the environment and public health.



A RESOURCE

The MPO provides transportation planning services to meet local safety, mobility and accessibility needs.



A FORUM

The MPO facilitates collaboration of communities, transit providers, State and Federal agencies, and other interested parties to help allocate limited transportation funding resources.



A VOICE

The MPO provides a regional voice to communicate our local transportation priorities and needs at the state and national level.

➤ What are the MPO's primary services?

- **Project Prioritization for Federal Funding**
- **Traffic Data Collection**
- **Intersection Analysis**
- **Bicycle/Pedestrian Planning**
- **Road Surface Management Systems**
- **Complete Streets Assessment**
- **Traffic Impact Studies**
- **Transit Studies**

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Seabrook Police Department



7 Liberty Lane, P.O. Box 456
Seabrook, NH 03874
Phone: (603) 474-5200
Fax: (603) 474-7242

Brett J. Walker
Acting Chief of Police

Kevin M. Gelineau
Acting Deputy Chief of Police

August 14, 2019

May (partial)/June/July/August (partial) Report to Selectman

May

- I attended a water rescue meeting at Hampton PD.
- Acting Deputy Chief Gelineau and I attended a Seabrook Beach Civic Association meeting at Seabrook Beach.
- Acting Deputy Chief Gelineau and I gave a tour of the PD to the Selectmen and Town Manager.
- The Seabrook PD hosted a beach safety meeting at the Community Center with presentations from the NH State Beach Patrol (Hampton Lifeguards) and NH Marine Patrol.
- I attended the Rockingham County Chief's meeting at Rye Police Department.
- the Seabrook PD participated in the Memorial Day parade
- Best Bagel hosted Coffee with a Cop

June

- I attended training at the 2019 Emergency Preparedness conference in Manchester.
- Officer Hines, Sergeant Buccheri and Sergeant Buccheri's son, Dominic, participated in the Seabrook leg of the torch run for the Special Olympics.
- SRO Diethofer and I attended Seabrook Middle School's DARE graduation.
- Officer Mounsey and Sergeant Smart taught CRASE training at the Community Center.
- I attended the Governor Sununu signing of the Blue Alert bill (SB 239) at Exeter PD.
- Patrol officers stopped by Headstart in Seabrook to spend time with the children.
- Officers Mounsey, Hurley, and I attended the re-dedication of the Seabrook Firefighters Memorial

July

- the Fourth of July was relatively uneventful but officers did respond to some fireworks calls and made five arrests
- Lieutenant Allen and Sergeant Smart attended story time at the Seabrook Library.
- Detectives and patrol officers attended the Touch-A-Truck event at the Seabrook Library.
- I attended the Rockingham County Chiefs meeting at the Rockingham County complex.
- Officer Mounsey attended a meeting of Crimeline for the Hamptons which provides services to Hampton, Hampton Falls, North Hampton, and Seabrook.

August

- Detective/Prosecutor Scott Mendes retired effective August first after more than 20 years of service to the Town of Seabrook
- Acting Deputy Chief Gelineau, Detective Titone, Secretary Reinhold, and Secretary Felch attended the 10th Circuit court dedication ceremony in Hampton.
- Seabrook PD hosted National Night Out at the PD. We had a great turnout from both our officers and the public and look forward to 2020.
- Seabrook officers participated in active shooter training at the Seabrook Middle and Elementary Schools.

Regular activities

- Acting Deputy Chief Gelineau and I attended Monthly SERT meetings.
- I attended several meetings of the committee organized to recommend improvements necessary to reopen the shooting range.
- We continued the Coffee with a Cop program as a means of connecting with residents. In June it was hosted by Seabrook Beach Village district and was held at the old precinct building. In July we had "juice with a cop" with the summer camp kids at the Community Center. The kids were able to check out the cars and have a juice box with the officers. On August 30th Rockingham village will host.

Seabrook officers continue to participate in numerous HIDTA and Granite Shield initiatives to combat the sale and distribution of illegal drugs in Seabrook and surrounding areas.

Drug Overdose Statistics are as follows:

2019 YTD OVERDOSES - 31

2019 YTD OVERDOSE DEATHS - 8

2018 YTD OVERDOSES – 35

2018 YTD OVREDOSE DEATHS – 3

We continue to use our social media accounts on Facebook, Twitter, and Instagram as means of communicating with the public. This has proved to be an effective means of providing information to and interacting with the public. The Seabrookpd.com website had a twitter feed at the bottom for people who do not utilize social media.

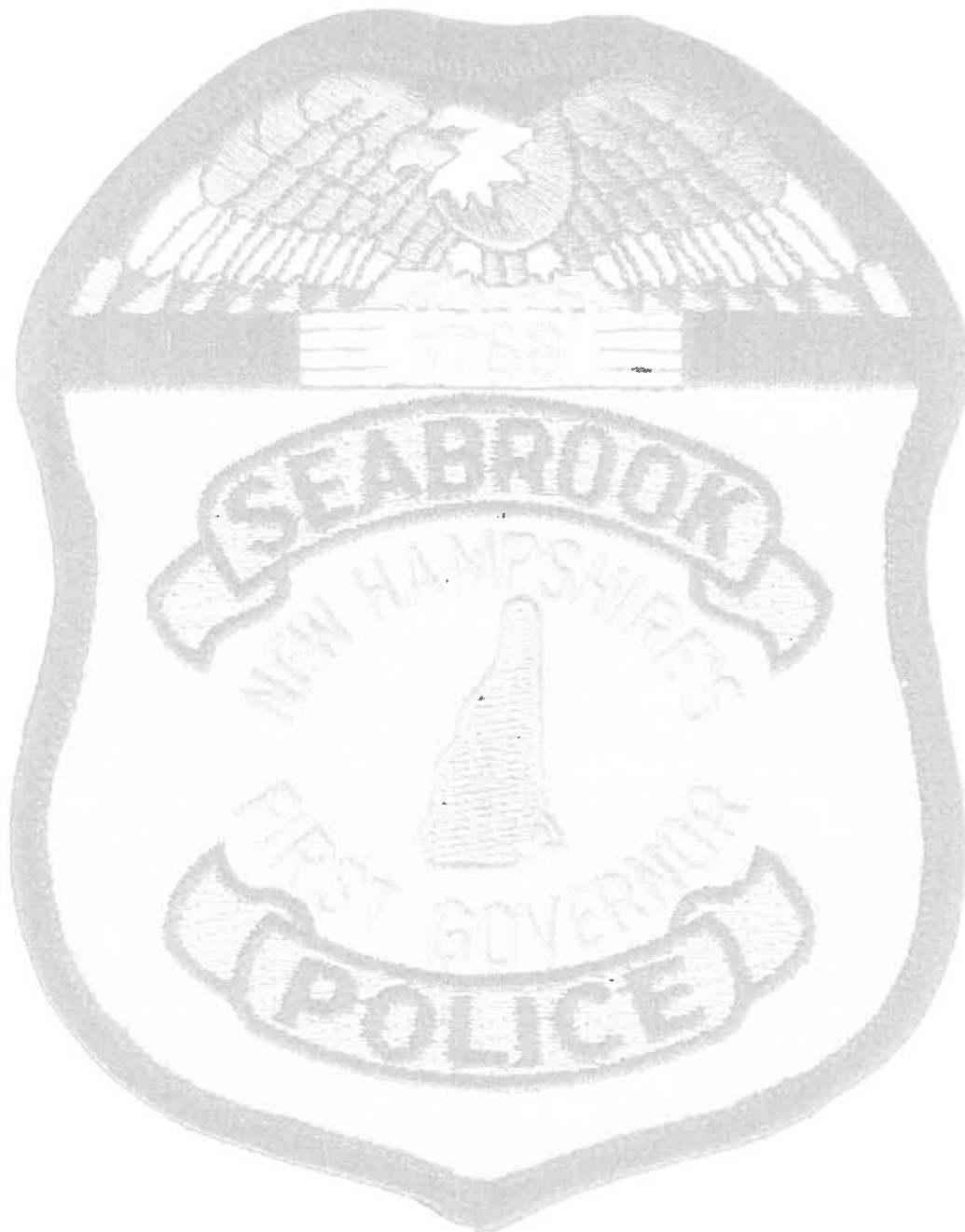
The Seabrook PD continues to utilize a motorcycle on patrol. This year was the renewal of our lease with New England Police Vehicle Leasing (through Seacoast Harley-Davidson). We changed from our traditional Road King to an Electra Glide model which has a fairing to provide better protection from wind and debris while riding as well as more storage similar to a glovebox of a vehicle. The change in models did not result in any additional cost and has been receiving great reviews from the officers. Five officers re-certified as motor officers this year which provides us with

We are currently in the process of hiring one (1) full time dispatcher to replace dispatcher Conlon who accepted a job at Merrimack College. We are also in the process of hiring one (1) full time patrolman to fill a vacant position left by a retiree. Officers John DeFrancesco, Anthony Robinson, and Stephen Stewart graduate from the 179th session of the NH Police Full-time Academy on August 23rd. They will be assigned to Field Training Officers for approximately 3 months and are expected to be patrolling the streets of Seabrook by the end of the year. These additions leave us with two vacancies for full-time patrol officers which will be filled in the near future.

Seabrook Police staff members continue to provide the community with a high level of service despite being short-staffed for an extended period of time and having an ever-increasing call volume. As of August 14th we have had 9,211 calls for service.

Respectfully submitted,

Brett Walker
Acting Chief of Police



**LIST OF ITEMS SIGNED BY BOARD OF SELECTMEN
FOR MEETING ON AUGUST 19, 2019**

SOLICITATION PERMITS

Seacoast Hitmen - July 13 at Market Basket

Seacoast Cal Ripken – August 10 & 11 at O’Brien’s General Store

RAFFLE PERMIT

Four Corners Church Sunday School – August 17

Jr. Miss Seabrook – August 16 & 17

Seabrook Adventure Zone – August 17

Friends of Seabrook Community – August 17

Seabrook Lions Club – August 17 & 18

American Legion – August 17

Miss Seabrook Committee – August 11-15 & 17

PARADE/MEETING PERMIT

Seabrook Beach Civic Association – August 12 12PM to 3PM

WARRANTS

Water & Sewer (June) - \$4,531.58 & \$146,659.47

Water & Sewer (July) - \$495,115.59 & \$5,256.37

NEW BUSINESS LICENSES

TFC Gunworks LLC. – 105 Blacksnake Road

Sunrise Solar DBA: Solar Company – 44 New Zealand Road

RENEWAL BUSINESS LICENSES

2 renewal business licenses were signed

WATER & SEWER APPLICATION

RGS Granite & Marble – 24 Whitaker Way