

TOWN OF SEABROOK

SELECTMEN'S MEETING

DECEMBER 6, 2019

Present: Aboul B. Khan
Theresa A. Kyle
Ella M. Brown
William Manzi

10:00AM

Mr. Khan opened the meeting at 10:18AM and said this meeting was rescheduled from December 2 due to weather.

MEETING - SEABROOK GREYHOUND PARK

Members of Seabrook Greyhound Park presented a check to the town for the scholarship fund. They have been in business for many years and a big part of our town. Andre Carrier spoke on behalf of Eureka Gaming Casino. The board thanked them for the scholarship money as well as for the other charitable organizations they have supported.

POLICE CHIEF ANNOUNCEMENT

The board announced the new Police Chief is Brett Walker and his contract will be signed today. Mrs. Brown congratulated Chief Walker and said it is well deserved he has always been there to answer any questions she has. Mrs. Kyle congratulated Chief Walker on his position. Mr. Khan said he has served the police department in several different ways and has brought a level to the department that they are very proud of. Mr. Manzi said he is a reflection on the goals of the board of selectmen and the town and he is pleased to recommend him for this position as he will bring it to a new level.

Kevin Gelineau said he is very happy for the chief and the town. He said this shows that they believe in them and the work they are doing. He said they have a lot more to do and they work well together so that they can grow the department to where it needs to be. He is very happy for him and his family.

Chief Walker said he appreciates the confidence the board has in him and the work they have done over the last year and a half.

MOTION: Ella M. Brown To approve and sign the
Second: Theresa A. Kyle Police Chief contract.
Unanimous

Mrs. Kyle thanked the town manager for the courtesy of allowing the board to participate in the decision of hiring the police chief and creating the contract.

DISCUSSION WIND TASK FORCE

Mr. Khan spoke as he attended this meeting with approval of the board. The topic of discussion was the fishermen and this is going to be a big problem for the town that has a large fishing community. He doesn't feel this is going to be a good idea to have these out on the ocean. Mrs. Brown agrees with him and doesn't want to see them out in the ocean. Mrs. Kyle said she attended the meeting with Mr. Khan and the affects will be devastating. She spoke to the areas of concern that would be affected. They are urging people to write to the congressmen and senators to voice their opinions.

MOTION: Theresa A. Kyle To suspend Seabrook's
Second: Ella M. Brown participation in the
Unanimous wind task force and to
send letter notifying
them and issue press
release.

Mrs. Brown asked that they send a letter from the board to the senator in regards to their opinions on this.

MONTHLY MEETING - WATER & SEWER SUPERINTENDENT

Curtis Slayton was present and went through both reports (see attached). He spoke about the break in the service line on South Main Street the day before Thanksgiving. He said the employees did a great job with getting the work done and the water on as quickly as possible. Mr. Manzi said the employees did a tremendous job and need to be given a lot of credit.

AGREEMENT - PERKINS AVENUE

Arleigh Greene and Mary Ganz were present. This is to relocate a portion of Perkins Avenue which is a lot line adjustment. Attorney Ganz said there needs to be a public hearing and is asking the board to schedule.

MOTION: Theresa A. Kyle To schedule the public
Second: Ella M. Brown hearing for Perkins
Unanimous Avenue.

2019 EQUALIZATION MUNICIPAL ASSESSMENT DATA CERTIFICATE

Angie Silva was present and explained how this is done. She is at 91.9% of market value on average. She explained why the ratio should stay above the 90%.

MOTION: Theresa A. Kyle To approve and sign the
Second: Ella M. Brown 2019 Equalization
Unanimous Municipal Assessment.

2019 ABATEMENTS DELETED ACCOUNTS

Angie Silva was present and explained how these come about. If they register the travel trailer they are being taxed with that.

MOTION: Ella M. Brown To approve and sign the
Second: Theresa A. Kyle 2019 abatements for
Unanimous deleted accounts.

2019 UNAPPLIED PREVIOUS BILLS

Angie Silva was present and explained how these come about. Most of them were due to an exemption that was received after the July billing.

MOTION: Theresa A. Kyle To approve and sign the
Second: Ella M. Brown 2019 unapplied previous
Unanimous bills.

PREVIOUS MINUTES - OCTOBER 14 PUBLIC

MOTION: Theresa A. Kyle To adopt the minutes of
Second: Ella M. Brown 10/14 public.
Unanimous

PREVIOUSLY SIGNED PERMITS

Mr. Khan read the list of permits (see attached).

ABATEMENTS

Carlotta Lewis - 71 Causeway Street - \$81.81
Roxanne Hart - 20 Worthley Avenue - \$328.21
207 Ocean Blvd. LLC. - 207 Ocean Blvd. - \$1578.79

MOTION: Ella M. Brown To approve and sign the
Second: Theresa A. Kyle abatement 71 Causeway
Unanimous Street.

MOTION: Theresa A. Kyle To deny the abatement
Second: Ella M. Brown for 20 Worthley Avenue.
Unanimous

MOTION: Ella M. Brown To deny the abatement
Second: Theresa A. Kyle for 207 Ocean Blvd.
Unanimous

BOND AGREEMENT

Mr. Manzi said this is the bond agreement to authorize the town to bond through the bond bank which would be to do the projects of painting the water towers and repairs of the sheet pilings at the pier.

MOTION: Ella M. Brown To approve the bond
Second: Theresa A. Kyle agreement and authorize
 Unanimous the chairman to sign.

WATER SERVICE APPLICATIONS

Christine Donahue - 251 Atlantic Avenue - \$50
 Chuck White - 330 Ashland Street - \$100
 Carlotta Lewis - 71 Causeway Street - \$100

MOTION: Ella M. Brown To approve and sign the
Second: Theresa A. Kyle water applications.
 Unanimous

SEWER SERVICE APPLICATIONS

Diana Souther - 24 Centennial Street - \$50
 Robert Dandero - 118 Stard Road - \$100

MOTION: Ella M. Brown To approve and sign both
Second: Theresa A. Kyle sewer applications.
 Unanimous

DONATION - K9 \$200

This donation is from the Women's Club.

MOTION: Ella M. Brown To accept the donation.
Second: Aboul B. Khan
 Abstain: Theresa A. Kyle

WARRANT ARTICLES

Mr. Manzi explained there are a few articles to discuss.

Board took a 5-minute break at 11:30AM. Board reconvened at 11:42AM.

POLICE ARTICLE RADIOS - \$685,307

Mr. Manzi explained the communication equipment needed at the police department. He said a couple companies provided quotes and have decided the need is great enough that they would like to have a presentation before the board.

Bill Bartlett from 2-Way Communications gave a presentation. Kevin Gelineau explained the radios were from early 2000's and they are no longer being made. They are now no longer even making the parts so if there is a problem they cannot be repaired.

Mr. Manzi said they did receive other bids however Motorola is on the state bid list so they would meet all procurement requirements.

There was discussion on the dispatch area that was done out of the D'Alessandro funds. There was more environmental and ergonomic work done with minimal technology work. This would be one large component with remote sites which are the guts of the system. Kevin Gelineau said the money that was spent in dispatch was well spent and will work with this new system.

There was discussion on the bond and how it would be paid which would be from the communication fund that the board had established previously. This would be a zero tax impact to the residents.

MOTION: Aboul B. Khan To place article on the
Second: Ella M. Brown ballot with amendments
 Unanimous as discussed.

MOTION: Ella M. Brown To recommend the article
Second: Theresa A. Kyle with amendments.
 Unanimous

There was discussion on why they cannot make this purchase right now. Mr. Manzi said they cannot it's illegal by law to do so. It is important for other voters to speak to residents and let them see how important it is.

SEA Negotiations

MOTION: Ella M. Brown To approve the article
Second: Theresa A. Kyle for the ballot.
 Unanimous

MOTION: Ella M. Brown To recommend the article
Second: Theresa A. Kyle
 Unanimous

SFA Negotiations

MOTION: Theresa A. Kyle To place a note on both
Second: Ella M. Brown articles that it's a
 Unanimous zero increase in 2020.

MOTION: Theresa A. Kyle To approve the article
Second: Ella M. Brown for the ballot.
 Unanimous

MOTION: Ella M. Brown To recommend the article
Second: Theresa A. Kyle
 Unanimous

ANNUAL CHRISTMAS PARTY

MOTION: Ella M. Brown To close the town hall
Second: Theresa A. Kyle on Monday, December 23
 Unanimous at 12PM for the annual
 employee Christmas Party

QUESTIONS/COMMENTS

Mr. Khan said he attended the wind turbine meeting at the library. Mrs. Kyle also attended that meeting and said it was not very informative. She went with the Lion's Club to give out turkeys for Thanksgiving along with Seabrook Park who donated several baskets and turkeys to the town. The Christmas tree lighting was a great event with a large turnout. Mrs. Kyle thanked Charlie Mabardy for donating the tree. Mr. Manzi thanked the church for use of the hall. Mrs. Kyle also thanked Charlie Mabardy for hosting coffee with a cop. Mr. Khan said that C&J Bus was approved at the last planning board meeting. They will begin construction in April and should be final in October.

MOTION: Aboul B. Khan To adjourn the meeting
Second: Ella M. Brown at 12:42PM.
 Unanimous

Approved and endorsed

Ella M. Brown, Clerk

Date: _____

TOWN OF SEABROOK BOARD OF SELECTMEN

AGENDA

December 6, 2019

Open Meeting at 10:00 A.M.

TURN CELL PHONES TO VIBRATE OR OFF PLEASE

PLEDGE OF ALLEGIANCE

MEETINGS

- 1.) Meeting – Seabrook Greyhound Park
- 2.) Police Chief Announcement and Contract
- 3.) Wind Task Force Discussion
- 3.) Monthly Meeting – Water & Sewer Superintendent

NEW BUSINESS

- 1.) Question of approving minutes for October 14 public.
- 2.) Question of review of previously signed permits.
- 3.) Question of approving 2019 Equalization Municipal Assessment Data certificate.
- 4.) Question of approving abatements for Carlotta Lewis – 71 Causeway Street - \$81.81, Roxanne Hart – 20 Worthley Avenue - \$328.21 and 207 Ocean Blvd. LLC. – 207 Ocean Blvd. - \$1578.79.
- 5.) Question of approving 2019 abatements for deleted accounts.
- 6.) Question of approving 2019 unapplied previous bills.
- 7.) Question of approving bond agreement and authorizing chairman to sign.
- 8.) Question of approving water service applications for Christine Donahue – 251 Atlantic Avenue, Chuck White – 330 Ashland Street, Carlotta Lewis – 71 Causeway Street.
- 9.) Question of approving sewer service applications for Diana Souther – 24 Centennial Street and Robert Dandero – 118 Stard Road.
- 10.) Question of accepting donation of \$200 for K9.
- 11.) Question of approving agreement regarding Perkins Avenue.
- 12.) Question of discussion of warrant articles.

QUESTIONS/COMMENTS

Board of Selectmen on any boards and/or committee meetings they have attended

Seabrook Water Department

PO Box 456
Seabrook, NH 03874
(603)-474-9921

MEMORANDUM

To: Board of Selectmen

Cc: William Manzi III; Town Manager

From: Curtis Slayton; Water Superintendent

Date: November 15, 2019

Subject: Monthly Report for October 3rd to Date

Below is a list of activities ongoing and completed by the Water Department staff since the last report.

- Responded to 164 requests for service to include water turn on/off, inspections and meter repairs.
- Responded to 90 dig safe requests.
- 17 work orders were completed.
- 29,028,000 gallons of treated water was pumped into the distribution system in October.
- Bedrock well #2 has been cleaned and redeveloped by Geosphere Environmental Management Inc. BRW#2 specific capacity improved to 3.20 gpm/ft of drawdown at 127 gpm. The results indicate that the specific capacity improved 464% from the pre-redevelopment specific capacity of .69 gpm/ft of drawdown.
- Water and sewer bills were mailed out the last week in October.
- Meter reads were completed the first of every month.
- Meter testing of small meters at well #5
- Turn off's for non-payment are completed
- Bacteria samples were completed the first two weeks of the month
- Curbstop repairs at 95 Atlantic Ave, 136 Walton Road, 21 Austin's Way
61 Ledge Road, 315 Portsmouth Ave.
- Calibration of the master meters by A/D instruments
- Repaired water leak in front of Seabrook Tire on Route 1 and Adams Ave at Route 286 intersection.
- Seasonal hydrant maintenance was completed. Every hydrant in town was checked for standing water in the barrel.

- Transducer checks at all the wells.
- Fall clean up around treatment plant and wells.

Respectfully submitted



Curtis Slayton, Water Superintendent



All Work Orders - WTR-ADMIN, WTR- Seabrook, NH

Issued Between: 10/03/2019 - 11/15/2019

WTR-Distribution - 16 Work Orders

Task	ID	Nearest Address	Age Assigned	Status	WO	SR
Service Repair	WO-504-19	175 SOUTH MAIN ST	47	Completed	Open	
Service Repair	WO-518-19	14 RIVER ST	41	Completed	Open	Mike Collin
Service Repair	WO-527-19	133 CENTENNIAL ST	36	Completed	Open	
Service Repair	WO-529-19	133 CENTENNIAL ST	36	Completed	Open	
Service Turn On	WO-539-19	23 WASHINGTON ST	34	Completed	Open	
Service Box Replacement	WO-540-19	91 OCEAN DR	34	Completed	Open	Rob Wood
Service Turn On	WO-541-19	23 WASHINGTON ST	34	Completed	Open	
Service Box Repair	WO-547-19	21 AUSTINS WAY	30	Completed	Open	Harry Perkins, Jay VanAmburgh, Mike Collin, Rob Wood
Main Repair	WO-548-19	ADAMS AVE	29	Completed	Open	Harry Perkins, Jay VanAmburgh, Mike Collin
Service Box Replacement	WO-551-19	95 ATLANTIC AVE	28	Completed	Open	
Other	WO-560-19	256 WALTON RD	23	Completed	Open	
Other	WO-562-19	4 HALLS WAY	21	Completed	Open	
Service Box Repair	WO-564-19	118 FARM LN	20	Completed	Open	
Service Box Repair	WO-579-19	22 CHELMSFORD ST	9	Assigned	Open	
Service Box Repair	WO-586-19	177 LOWER COLLINS ST	7	Assigned	Open	Mike Collin
Service Repair	WO-589-19	29 HUDSON ST	5	Completed	Open	

WTR-Hydrant - 1 Work Order

Task	ID	Nearest Address	Age Assigned	Status	WO	SR
Hydrant Maintenance	WO-588-19	OLD NEW BOSTON RD	5	Assigned	Open	

SEABROOK WATER DEPARTMENT

Water Delivered

Year: 2019 Month: October

Gravel Packed Wells

1: 5,522,000

3: 3,000

7: 2,848,000

Plant: 20,655,000

Total: 29,028,000

Previous Month / Year Oct-18 Total 31,896,000

Previous Month / Year 2017Oct Total 28,988,000

Respectfully submitted: George M. Eaton Chief Op

Date: 11/1/2019

PHOTOGRAPHS
Bedrock Well #2 Redevelopment
September/October 2019



Christensen 6CLC-5 Pump and Centripro 15 HP Motor (left) and clogged intake screen (right) - 9/30/2019



Installation of inflatable packer and AquaFreed injection equipment - 10/1/2019

PHOTOGRAPHS
Bedrock Well #2 Redevelopment
September/October 2019



Installation of surge blocks and equipment (left) and initial surge of Bedrock Well #2 (right) - 10/1/2019



Iron, manganese, and sediment removal by pumping and surging (left – 10/4/2019) and decrease in sediment and iron/manganese (right – 10/8/2019)

PHOTOGRAPHS
Bedrock Well #2 Redevelopment
September/October 2019



Steam cleaned and inspected pump and motor returned to Bedrock Well #2 -
10/18/2019



Reinstallation of pump and motor (left) and column piping and stilling wells (right) -
10/18/2019

TOWN OF SEABROOK
SEWER DEPARTMENT
274 RTE 286 • PO BOX 456
WRIGHT'S ISLAND
SEABROOK, NEW HAMPSHIRE 03874



REPORT OF THE SEWER DEPARTMENT

November 25, 2019

To: *Board of Selectmen; William Manzi – Town Manager*

From: *Curtis Slayton – Acting Sewer Superintendent*

This report contains contributions from each division within the sewer department as follows: Superintendent/Operations, Collections, Industrial Pre-treatment and Administration.

Each section describes activities that were completed, are ongoing or in the planning phase since the last status report.

SUPERINTENDENT / OPERATIONS

- Monthly DMR compliance reports submitted for Sept and Oct to NHDES and EPA
- Energy Audit Wrap-up meeting on October 8th
- Attended TRC Meeting on November 12th
- Completed the Chlorine tank update project with the last of the 2 tanks being relined.
- Participated in a Level of Service workshop with NH DES reps to begin setting a service standard for our asset management program.
- Planning for the Blackwater Bridge Outfall Pipe replacement is ongoing
- Worked with Wilson Controls on the SCADA system evaluation and maintenance.
- Review of the plant evaluation and upgrade recommendations from Weston & Sampson

Staffing:

- Branden Moore, Syllas Slayton, and Joe Walker continue to prepare for their Grade I WW exam as well as Daumanic Fucile who will be testing for his Grade II on December 5th.

COLLECTIONS

COLLECTION SYSTEM ACTIVITIES

**See attached report submitted by Mechanic I Daumanic Fucile*

INDUSTRIAL PRE-TREATMENT

- **Business verifications:** Verified five (5) business locations and updated files with corrections/additional information.
- **Food Service Establishments:** Inspected grease interceptors at seven (7) food service establishments resulting in zero (0) Notice of Violations.
- **Inspections:** Conducted eleven (11) inspections to ensure dischargers adhered to permit requirements.

TOWN OF SEABROOK
SEWER DEPARTMENT
274 RTE 286 • PO BOX 456
WRIGHT'S ISLAND
SEABROOK, NEW HAMPSHIRE 03874



- **Business Verifications:** Verified two (2) business locations and updated files with corrections/additional information.
- **Renewal Notices:** Issued four (4) renewal notices to an existing business.
- **Business License Applications:** Approved thirty-two (32) submitted license applications
- **Permits:** Issued two (2) permit renewals
- **Other:** Attended the EPA Pretreatment conference in Lowell MA on 10/22 & 10/23
Attended the TRC committee meeting on 11/12
Information submitted by IPP Manager Mario Leclerc

ADMINISTRATION

- Processed seven (7) sewer service applications with the new fee structure
- Continued data collection for Phase 2 of the town's Asset Management Program.
- Continued work with PeopleGIS and CEO Lacey Fowler on the business licensing launch
- Continued updates to the towns GIS program and mapping

Information submitted by Secretary Jamie McDonald

Seabrook Wastewater Department Maintenance Report



October 4th-November 20th 2019

Mr. Slayton,

I am pleased to present the following report on maintenance activities from October 4th – November 20th 2019.

There has been a lot of work performed in these last 47 days including several pump replacements and some major work at the Mill Lane pump station which is still ongoing.

Totals and major repair items for your review are as follows:

- 112 preventative work orders were completed representing 105 hours of labor and a total cost of **\$2,900**
- 18 corrective work orders were completed representing 60 hours of labor and a total cost of **\$61,930**
- Both pumps were replaced at the Walton Rd school station, as well as a pump at the River St station, and one at Pineo Farms representing a total cost of \$34,000
- The Rocks Rd Muffin Monster was replaced for \$16,300
- All generators received their annual servicing
- The composite sampler in the influent building was replaced

If you have any questions or concerns, please do not hesitate to ask.

Daumanic Fucile
Mechanic

**LIST OF ITEMS SIGNED BY BOARD OF SELECTMEN
FOR MEETING ON DECEMBER 2, 2019**

PARADE/MEETING PERMIT

Lions Club – Christmas Tree Lighting - November 30 5PM – 9PM

RENEWAL BUSINESS LICENSES

2 renewal business licenses

SEABROOK WOMENS CLUB
502 MANCHESTER STREET
SEABROOK, NH 03874

1397

11/14/19

Date

53-7054/2113
20

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