

**Memo**

**To: Chairwoman Kyle, Selectwoman Brown, Selectman Khan**

**From: Town Manager**  
**Recycling Revolving Fund**  
**May 29, 2020**

John Starkey has requested, and I concur, to fund a repair to the bobcat skid steer, in the amount of \$8100, from the Recycling revolving fund. This piece of equipment is used almost exclusively for recycling. Starkey's note is below.

Dear Bill: Please be advised that it is my recommendation that the above referenced paid bill be funded by the recycling special fund. I believe it is fund #19. I think we should reimburse our budget expenditure and its subsequent payment via this special fund as we discussed today over the telephone.  
Respectfully submitted John Starkey

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William Manzi  
Town Manager