



INTER-OFFICE MEMORANDUM  
FROM THE DESK OF  
ANGELA L. SILVA, ASSESSOR

TO: WILLIAM MANZI, TOWN MANAGER &  
BOARD OF SELECTMEN

DATE: JULY 28, 2020

SUBJECT: MS-1 EXTENSION

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Please find attached an MS-1 Extension form for you to sign at your next meeting.

We do this annually because we do not get the school budget figures until mid October, I am still working on a partial valuation update, and the utility figures have not been received yet. We also need to know all these numbers before we can put a value on the plant that works with the agreed payment.

If you have any questions, please feel free to contact me.

# MS-1 EXTENSION REQUEST FORM

NAME OF MUNICIPALITY: SEABROOK

FAX #: 603-474-8007

DATE OF REQUEST: AUG. 3, 2020

PHONE #: 603-474-3311

CONTACT PERSON: William Manzi, Twn Mgr

EMAIL: wmanzi@seabrooknh.org

The filing date for the MS-1, Summary Inventory of Valuation, is **September 1**. However, this date may be extended by the Commissioner of Revenue Administration for just cause per RSA 21-J:34,I. Complete and send in this form to request an extension.

REASON (check all that apply):

EXTENSION UNTIL: 10/20/2020

- Utility Values
- Revaluation in Process
- Update in Process
- Data Entry Incomplete
- Administrative (explain)
- Other (explain)

We are in the process of a partial update and need more time to complete utility values.

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Assessor(s)

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

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**FOR DRA USE ONLY**

Request for Extension:  Granted      Extension Expires: \_\_\_\_\_

Denied      Reason for Denial: \_\_\_\_\_

\_\_\_\_\_

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**FOR DRA USE ONLY**

NH DEPARTMENT OF REVENUE ADMINISTRATION  
Municipal Services  
P.O. Box 487 Concord, NH 03302-0487  
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Fax: (603) 230-5947