<u>Memo</u>

<u>To: Chairwoman Kyle, Selectwoman Brown, Selectman Khan</u> <u>From: Town Manager</u> <u>Cooling Center Question</u> <u>August 21, 2020</u>

There will be a public participant who wants to discuss the availability of a spot for the Town to provide a "cooling station" during these very hot days we have experienced. We have, pre-COVID, utilized the Community Center as a cooling station. With the advent of COVID we have not opened for that purpose this year, as our staff was not in the building for a large stretch of time this summer.

William Manzi Town Manager