

TOWN OF SEABROOK

SELECTMEN'S MEETING

JULY 20, 2020

Present: Theresa A. Kyle
Ella M. Brown
Aboul B. Khan
William Manzi

10:00AM

Mrs. Kyle opened the meeting at 10:00AM.

AMENDMENT FIRE CONTRACT

Fire Chief Bill Edwards was present and spoke to the amendment to the contract on the promotional process to appoint a captain. He said the process has been in effect for about 25-years now and seems to be outdated and doesn't leave any room for changes. Mr. Manzi said the process now is done with outside people and they make the selection of the captain. He feels along with the Chief that this change is needed and it would give the Chief more control over appointing a captain which is a better process for Seabrook and keeping up with their standards. Mr. Khan said this moves the process to how other departments select their employees.

MOTION: Theresa A. Kyle
Second: Ella M. Brown
Unanimous

To adopt the Fire Chief and Town Manager's recommendation for the selection of the captain and to sign the MOU with the union.

MONTHLY MEETING - DPW MANAGER

John Starkey was present and went through his report (see attached). He said they are working on the beach today to get it cleaned up now that the plovers are gone.

MONTHLY MEETING - RECREATION DIRECTOR

Katie Duffey was present and went through her report (see attached). She went over the guidelines to open the community center to the public (see reopening guidelines). Mr. Manzi said they would not be completely guided by the schools but agrees with Ms. Duffey they should have better insight very soon as he has a meeting with the superintendent next week.

Ms. Duffey said the camp-in-a-box is very popular and they are delivering a box to each person who has signed up. The movie drive-in night has been a success and the next movie is Hairspray on Friday, July 24 with the last movie being Matilda.

There is a request for a parade of cars with the staff members focusing on specific decades including the police, fire and DPW departments. Mrs. Kyle has an issue with this as it is a huge liability as they will be going on some major roads. She feels there are not enough police and fire personnel to contribute to this when they don't have enough staff for day-to-day work.

Mr. Khan said he has driven by the community center and weeds have overtaken the sign so it seems like no one is working. He feels something needs to be done to show the taxpayers they are in doing work.

Mrs. Kyle disagrees and is not in favor of the parade but feels that Ms. Duffey is doing things to open the center to the best of her ability. Police Chief Brett Walker said this would be no different than any other parade or event they do and he has spoken to Ms. Duffey regarding the dates and times. Mr. Manzi said there is time as Ms. Duffey needs to amend the date and time and can provide additional information to the board at that time.

<u>MOTION:</u>	Aboul B. Khan	To defer the parade
Second:	Ella M. Brown	permit until the meeting
Opposed:	Theresa A. Kyle	in August.

<u>MOTION:</u>	Ella M. Brown	To approve and sign the
Second:	Aboul B. Khan	raffle permit for movie
Unanimous		nights with the drawing
		on August 12.

MEETING - ENTERTAINMENT PERMIT - CHOP SHOP PUB

Lacey Fowler, building inspector, said they are having outdoor entertainment and she has had a couple complaints so she recommended he put a request in for this even though he has approval for inside entertainment.

Mr. Khan said they are allowing outdoor seating without them going to the planning board because of the situation we are in. Mrs. Kyle said there is a policy for no outdoor music which was set when Castaways was doing it. Mr. Khan said he is not debating Mrs. Kyle he is just stating that this is their business so we need to look at any possible way to help save the business. Mrs. Brown said she does not have an issue with it during the summer months. She said the businesses are struggling due to COVID and we should be working to assist them when we can. Mr. Manzi commented he has had one complaint but Lacey Fowler would be the person who would have the information on the complaints. Lacey Fowler said there has been a couple

forwarded to her from the police department as well as anonymous complaints via telephone.

Bill Niland challenged those complaints as they would not leave their name and it could be someone who does not like him. There was some heated discussion during this time in regards to outdoor entertainment.

Mr. Manzi said the planning board, board of selectmen, and building department have determined that rather than go for site plan approval the planning board would waive jurisdiction in order to give the businesses summer dining. He believes this should continue until October 1 but it is a policy decision of the board. They could work with the planning board who could defer to the building department for at least this season.

Lacey Fowler said she has reviewed the new floor plan that allows for emergency vehicles. He has a couple more things to do but he is making every effort to do so.

Bill Niland says he has been a good member of the community for over 11 years and been a licensed live entertainment business for the 11 years. He is not asking for special exception. Hours were discussed and he said they run usually 6:30PM to 10:30PM sometimes 11PM if all is going well.

<u>MOTION:</u>	Aboul B. Khan	To approve the request
Second:	Ella M. Brown	until October 1 and if
Opposed:	Theresa A. Kyle	he needs an extension
		he will need to go back
		to the planning board.

MEETING - BUSINESS LICENSE/HAWKERS & PEDDLERS LICENSE

Steven Candiano explained that he will be setting up a couple food stands at Seabrook Tire on weekends. The stands would be a smoker & sausage stand and an ice cream stand. The board is concerned with the traffic situation in this area. Mr. Khan asked if it could be marked as to where the entrance and exit would be for the location. Mrs. Kyle asked if the state would need to approve as it is a state owned road and they are concerned with the egress with businesses.

<u>MOTION:</u>	Aboul B. Khan	To approve and sign all
Second:	Ella M. Brown	3 licenses.
Unanimous		

HAWKERS & PEDDLERS

Shirl Ross - Food truck, ice cream, sweets & snacks

Shirl Ross said they have approval from Brixmoor to put a truck in the old Wal-Mart parking lot.

MOTION: Theresa A. Kyle To approve and sign the
Second: Ella M. Brown hawkers & peddlers
Unanimous license for Chubba Wubba

Dean Manemanus - ice cream truck
Mrs. Kyle said that there is nowhere he can park at the beach.

MOTION: Theresa A. Kyle To approve and sign the
Second: Ella M. Brown hawkers & peddlers
Unanimous license with stipulation
he cannot park at the
beach.

**PREVIOUS MINUTES - MAY 18 PUBLIC, MAY 28 PUBLIC AND JUNE 1
PUBLIC & NON-PUBLIC**

MOTION: Theresa A. Kyle To adopt the minutes of
Second: Ella M. Brown 5/18 public, 5/28 public
Unanimous and 6/1 public and non-
public.

REQUEST TO INCREASE PAY RATE FOR PARKING ENFORCEMENT AGENTS

Police Chief Brett Walker has asked for an increase for the parking enforcement agents for their loyalty to the town and the work they do. Mr. Manzi said this is for the employees who come back season after season. Chief Walker said they work 40-hours per week so at the most it would be \$80 per week.

MOTION: Ella M. Brown To approve the \$1 per
Second: Theresa A. Kyle hour increase.
Unanimous

REQUEST FOR FUNDS FROM D'ALESSANDRO

Chief Walker said his second request is from D'Alessandro to power the DMS software. He explained what the software is used for.

MOTION: Theresa A. Kyle To approve the use of
Second: Ella M. Brown funds from D'Alessandro.
Unanimous

VETERAN'S EXEMPTION

Carla Watson - 18 Zealand Park

MOTION: Theresa A. Kyle To approve and sign the

Second: Ella M. Brown
Unanimous

veteran's exemption.

HYDRANT FLOW TEST - 30 PERKINS AVENUE

MOTION: Ella M. Brown
Second: Theresa A. Kyle
Unanimous

To approve and sign the hydrant flow test.

INTENT TO EXCAVATE

Seabrook Station - Provident Way
BJ's Development - Perkins Avenue

MOTION: Theresa A. Kyle
Second: Ella M. Brown
Unanimous

To approve and sign all intent to excavate.

EXCAVATION TAX

Seabrook Station - \$22.64

MOTION: Theresa A. Kyle
Second: Ella M. Brown
Unanimous

To approve and sign the excavation tax.

WATER SERVICE APPLICATIONS

Patrick & Meghan Coughlin - 38 Hooksett Street - \$100
Salem Mfg. Homes LLC. - 21 Zealand Park - \$50
Spednik LLC. - 7 Adder Lane - \$50
Philip Regan - 10 Chelmsford Street - \$100
Mark Potvin - 150A Farm Lane - \$100
Paul Lepere - 241 Folly Mill Road - \$1300
Cote & Foster Construction - 319 Atlantic Avenue - \$100

MOTION: Theresa A. Kyle
Second: Ella M. Brown
Unanimous

To approve and sign the water applications.

SEWER SERVICE APPLICATIONS

Spednik LLC. - 7 Adder Lane - \$50
Mark Potvin - 150A Farm Lane - \$50
Paul Lepere - 241 Folly Mill Road - \$800

MOTION: Theresa A. Kyle
Second: Ella M. Brown
Unanimous

To approve and sign the sewer applications.

SURPLUS - DPW & WATER DEPARTMENTS

Mr. Manzi said the DPW surplus is for a dump truck that was replaced and the new truck has arrived.

MOTION: Theresa A. Kyle To approve the request
Second: Ella M. Brown to surplus the truck for
Unanimous DPW.

Mr. Manzi said the water surplus is for a truck with over 100K miles and it has been replaced.

MOTION: Ella M. Brown To approve the request
Second: Theresa A. Kyle to surplus the truck for
Unanimous water.

LAND DONATION - 121 WEARE ROAD

This is 21-acres of land being donated to the town upon condition it be used for some sort of recreation. The agreement also deals with the potential for water exploration. Mr. Manzi feels it would be difficult to do both but he will explore this with Curtis Slayton. Mrs. Brown would like to thank the family for their generosity to the town. She asked if they did not use the property would it go back to the family. Mr. Manzi said he would need to look at the terms and conditions but believes that it would. He will clarify for the board why this goes to the conservation commission once Attorney Pasay responds.

MOTION: Ella M. Brown To accept the land
Second: Aboul B. Khan donation with the
Unanimous conditions as outlined.

REQUEST FOR FUNDS FROM RECYCLING REVOLVING FUNDS - \$4,524.59

MOTION: Theresa A. Kyle To approve the request
Second: Ella M. Brown to use funds from the
Unanimous recycling revolving fund

FIREWORKS SALES LICENSE

Fireworks Over the Border Inc. - 443 State Route 286

MOTION: Ella M. Brown To approve and sign the
Second: Theresa A. Kyle fireworks sales license.
Unanimous

QUITCLAIM DEED - WILDWOOD CEMETERY

Desiree Newton - Section 11 Plots 14 & 15

MOTION: Ella M. Brown To approve and sign the
Second: Theresa A. Kyle quitclaim deed.

Unanimous

QUESTIONS/COMMENTS/PUBLIC PARTICIPATION

Mrs. Kyle, Mr. Khan and Mr. Manzi attended the boyscout event on Knowles Way.

There was discussion on the parking fines that were implemented. There was discussion on the opening of the bathrooms at the beach. The person who was cleaning them previously is no longer able to do the work. Mr. Manzi said he would open the bathrooms if the board so chooses for the residents. Mr. Khan asked if they could explore opening on weekends to keep the cost down. Mr. Manzi said they could try it beginning next weekend until Labor Day. He said they would follow standard procedure to open on weekends just not weekdays. Mr. Khan said they could also look at porta potties that would get the burden off the town.

<u>MOTION:</u>	Theresa A. Kyle	To open the welcome
Second:	Ella M. Brown	center on weekends from
Unanimous		9AM to 6PM.

There was discussion on having a sign to use at your own risk for the bathroom doors where it is not cleaned all day.

<u>MOTION:</u>	Aboul B. Khan	To adjourn the meeting
Second:	Theresa A. Kyle	at 12:22PM.
Unanimous		

Approved and endorsed

Aboul B. Khan, Clerk

Date: _____

TOWN OF SEABROOK BOARD OF SELECTMEN

AGENDA

July 20, 2020

Open Meeting at 10:00 A.M.

CLICK ON ZOOM APP ON TABLET

MEETING ID – 247-316-5861

PASSWORD - 4743311

**TURN CELL PHONES TO VIBRATE OR OFF PLEASE
PLEDGE OF ALLEGIANCE**

MEETING

- 1.) Monthly Meeting – DPW Manager
- 2.) Monthly Meeting – Recreation Director
Request to approve a Parade Permit
- 3.) Meeting – Building Inspector – Chop Shop Pub – Entertainment Permit
- 4.) Meeting – New Business License and Hawkers & Peddlers License – Erin Candiano

NEW BUSINESS

- 1.) Question of approving previous minutes of May 18 Public, May 28 Public and June 1 Public & Non-Public.
- 2.) Question of approving a request for use of D'Alessandro funds.
- 3.) Question of approving a request to increase the parking enforcement agents hourly rate by \$1.
- 4.) Question of approving veteran's exemption for Carla Watson – 18 Zealand Park.
- 5.) Question of approving hydrant flow test – 30 Perkins Avenue.
- 6.) Question of approving intent to excavate – Seabrook Station – Provident Way and BJ's Development – Perkins Avenue.
- 7.) Question of approving excavation tax – Seabrook Station - \$22.64
- 8.) Question of approving water service applications for Patrick & Meghan Coughlin – 38 Hooksett Street, Salem Mfg. Homes LLC. – 21 Zealand Park, Spednik LLC. – 7 Adder Lane, Philip Regan – 10 Chelmsford Street, Mark Potvin – 150A Farm Lane, Paul Lepere – 241 Folly Mill Road and Cote & Foster Construction – 319 Atlantic Avenue.
- 9.) Question of approving sewer service applications for Spednik LLC. – 7 Adder Lane, Mark Potvin – 150A Farm Lane and Paul Lepere – 241 Folly Mill Road.
- 10.) Question of approving surplus for DPW and Water departments.
- 11.) Question of approving land donation – 121 Weare Road.
- 12.) Question of approving transfer of funds from the recycling fund - \$4,524.59.
- 13.) Question of approving fireworks sales license for Fireworks Over the Border Inc. – 443 State Route 286.
- 14.) Question of approving quitclaim deed in Wildwood Cemetery for Desiree Newton – Section 11 Plots 14 & 15.

- 15.) Question of approving hawkers & peddlers license for Dean Manemanus – Ice Cream Truck and Shirl Ross – Food Truck, Ice Cream, Sweets & Snacks.
- 16.) Question of approving amendment to fire contract.

QUESTIONS/COMMENTS

Board of Selectmen on any boards and/or committee meetings they have attended

PUBLIC PARTICIPATION

**TOWN OF SEABROOK, NEW HAMPSHIRE
DEPARTMENT OF PUBLIC WORKS**

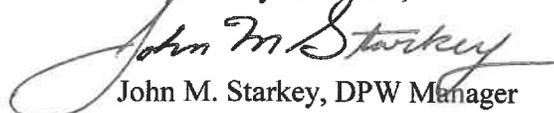
DATE: July 15, 2020
TO: William Manzi, Town Manager
FROM: John M. Starkey, Public Works Manager
RE: DPW Monthly Report - April 27th to July 15, 2020

Dear Bill:

Please accept the following as a report of the Public Works Department activities for the above referenced period.

- During the beginning of this time frame April 27 – 30th ½ crew in Quarantine
- Addressed many union personnel issues
- Buried the dead
- Closed Transfer Station, parks & beaches
- Reopened Transfer Station, parks & beaches
- Repainted all picnic tables in parks
- Prepared all cemeteries & war memorials including bark mulch & flags along with municipal buildings for a proper Memorial Day observance
- Removed winter beach fence from the North Beach
- Repaired the winter fencing on Cross Beach Road
- Installed several town drop boxes
- Repainted the swap shop
- Town wide paving & associated work completed
- Reconstructed, repaved, restriped and cleaned & beautified the Recreation parking lots & grounds including new bark mulch, loam & seed
- Restarted the Lower Collins Street drainage project. Now out of state jurisdiction
- Mowed & trimmed all municipal cemeteries & war memorials biweekly
- Opened Welcome Center for 4th of July
- Raked all town beaches after 10 new plovers could fly
- Started annual roadside mowing, pumped out leachate tank as needed
- Started double runs to the beach streets rubbish removal
- Started annual catch basins & drain manhole vac. cleaning
- Prepared concrete forms for foundation of new batters practice cage G.W. Park
- Re-decked small trailer & re-graded gravel roads
- Answered numerous service requests sinkholes, plow damage, signs & drainage problems
- Cleared brush from side streets around stop signs
- Re-planked Hooksett Street boardwalk repaired Tilton St. & Ashland St. boardwalk
- Setup, programmed, relocated & repaired 2 digital message machines many times for many reasons
- Applied for and received final approval from State of N.H. & Feds. Permission to repair the towns pier, float, gangway & electrical installations contractor to start soon
- Dug test pits for the engineers designing the bulkhead replacement in harbor
- Ordered long line painting on arterial & collector roads hopefully before school
- Picked up new truck on 6-1-20 in Barre, VT. Finally done, was a 2019 warrant Article
- Engine blown in Highway Foreman's truck this time frame

Respectfully submitted,


John M. Starkey, DPW Manager

JMS/dfs

July 20, 2020-Board of Selectmen's Meeting

Re-Opening-Please see attached document

Past Special Events

1. Painted Rock Scavenger Hunt-July 3, 2020
2. Community Clean-up Challenge-July 17th
3. Community Cookbook-On-going email Cassandra Carter @ Ccarter@seabrooknh.org
4. Calendar Parade-July 1, 2020
5. Hunt for the Hidden Key-June 26th
6. Cars Under The Stars- *The Sand Lot*-July 17, 2020-Registration \$10, Snack Pack \$3

Upcoming Special Events

1. Virtual Camp 7.5 Weeks- <https://www.seabrookrecvirtual.com/> (website created by Cassandra Carter)
2. We have "Camp In A Box" available for \$8- delivered to your door.
3. Weekly events
 - a. Tuesdays-Virtual Jeopardy Nights
 - b. Wednesday-Virtual Paint Nights
 - c. Thursdays-Virtual Bingo Nights

Upcoming Special Events/Programs

1. Cars Under The Stars-*Hairspray*- July 24, 2020-Register \$10, Snack Pack \$3
2. Cars Under The Stars-*Matilda*- August 7, 2020-Register \$10, Snack Pack \$3
3. Fishing Weekend- August 7-9, 2020
4. Decades Parade-August 12, 2020- 5pm (with approval from the BOS)
5. Seabrook's Got Talent-August 14, 2020
6. Sports Challenges w/ Patrick-July 28, 2020 (Grades 2-8) *Max 4 participants*

Fall Programs

1. Working/waiting with the School to see what their guidelines will be. After School Programs will mirror what their guidelines are the best we can.
2. Preparing for Fall Sports

Donations

1. Lowes- movie screen

Submitted by,
Katie Duffey
Recreation Director

Seabrook Police Department



7 Liberty Lane, P.O. Box 456
Seabrook, NH 03874
Phone: (603) 474-5200
Fax: (603) 474-7242

Brett J. Walker
Chief of Police

Kevin M. Gelineau
Deputy Chief of Police

MEMORANDUM

TO: Town Manager
FROM: Chief of Police
DATE: July 16, 2020
RE: Request for funds—administrative tools/software & PEA raise

Contemporary issues facing law enforcement have an increased focus on training and accountability. In our continued efforts to make the Seabrook Police Department the best that it can be I am requesting funding from the Estate of Elmo D'Alessandro (more commonly known as the D'Alessandro Fund) to purchase a 1-year subscription for PowerDMS software and enter into a 3-year contract for the product.

Similar to our recent implementation of software for scheduling and overtime, we need to step into the 21st century in the areas of retention, review, and auditing of training and policies. PowerDMS offers a variety of features to accomplish these tasks. It also allows us to offer and track training online. This will provide more efficient use of our training budget and, thus, more and better training to our staff.

PowerDMS requires an annual subscription. I am requesting **\$5,431.73** for the first year of the subscription. This price includes waiving the "on-boarding fee" for new customers. Subsequent annual payments will be added to the Police Department budget.

Our roadmap to accomplish accreditation is:

1. Obtain and implement PowerDMS for our training and policies.
2. Bring in an outside vendor familiar with CALEA accreditation to assist with policy revisions.
3. Begin the self-assessment phase of CALEA accreditation.
4. Achieve accreditation status from CALEA.

I have contacted three well-respected entities to provide quotes for review and revision of our policies. This work will likely involve some consultation work as we move into CALEA self-assessment. I will consult more with the Town Manager as I receive quotes for this vital piece of the process.

Another reason for the PowerDMS request is accreditation. Accreditation, specifically through the Commission on Accreditation for Law Enforcement Agencies (CALEA), is a tremendous accomplishment and, as they say on their website, "the gold standard in Public Safety". From the CALEA website:

"The Law Enforcement Accreditation process focuses on standards that provide best practices related to life, health, and safety procedures for the agency. These standards are considered foundational for contemporary law enforcement agencies.

The program provides the framework for addressing high risk issues within a contemporary environment, and ensures officers are prepared to meet basic community service expectations and prepared to manage critical events."

It can be a long road and take several years to accomplish and for us that journey will start with PowerDMS. PowerDMS is used in CALEA accreditation so it only makes sense to utilize the same tools for our training and policies.

CALEA lists the following benefits from accreditation:

- **Increased Community Advocacy:** Accreditation embodies the precepts of community-oriented policing. It creates a forum in which law enforcement agencies and citizens work together to prevent and control challenges confronting law enforcement and provides clear direction about community expectations.
- **Staunch Support from Government Officials:** Accreditation provides objective evidence of an agency's commitment to excellence in leadership, resource management, and service-delivery. Thus, government officials are more confident in the agency's ability to operate efficiently and meet community needs.
- **Stronger Defense Against Civil Suits:** Accredited agencies are better able to defend themselves against civil lawsuits. Also, many agencies report a decline in legal actions against them, once they become accredited.
- **Reduced Risk and Liability Exposure:** Many agencies report a reduction in their liability insurance costs and/or reimbursement of accreditation fees.
- **Greater Accountability within the Agency:** CALEA standards give the CEO a proven management system of written directives, sound training, clearly defined lines of authority, and routine reports that support decision-making and resource allocation.

I contacted Shelley Walts from Primex regarding benefits associated with accreditation and she stated, "Once the Department achieves the Certification a copy of the letter can be provided to Primex. The Town of Seabrook would then receive a 1% discount off the Property Liability program and a Half percent discount off the Workers' Compensation program." I believe that the expenses incurred as a result of accreditation will result in overall savings from Primex in the long run.

CALEA currently lists the following for New Hampshire:

14 agencies awarded Law Enforcement accreditation

- 12 Municipal Law Enforcement Agencies
- 1 Sheriff's Department
- 1 University/College Law Enforcement Agency

Municipal Law Enforcement Agencies

- Claremont Police Department
- Dover Police Department
- Durham Police Department
- Goffstown Police Department
- Hollis Police Department
- Hudson Police Department
- Keene Police Department
- Laconia Police Department
- Manchester Police Department
- Nashua Police Department
- Pelham Police Department
- Portsmouth Police Department

Sheriff's Department/Office

- Strafford County Sheriff's Office

University/College Law Enforcement Agency

- University of New Hampshire Police Department

CALEA also lists 5 Agencies in self-assessment

- 4 Municipal Law Enforcement Agencies
- 1 Other Agency

Municipal Law Enforcement Agencies

- Bedford Police Department
- Lebanon Police Department
- Londonderry Police Department
- Newington Police Department

Other Law Enforcement Agency

- New Hampshire Liquor Commission Division of Enforcement

Our expected timeline would not, in all likelihood, have the Seabrook Police Department beginning the self-assessment phase of CALEA accreditation until sometime in 2021. For this reason we expect to request budgetary funds to cover CALEA and related expenses which include a one-time enrollment fee of \$11,450 (based on agency size) and a one-time fee of approximately \$5,500 which covers the costs of the initial web-based and on-site assessments. Once accredited, there is an annual continuation fee of \$4,665/year and reaccreditation every four years.

This accreditation also includes a "base model" of PowerDMS used for accreditation management but does not include the features to manage our policies and training as described earlier. Achieving accreditation can take several years, hence this request to start the necessary processes as soon as possible.

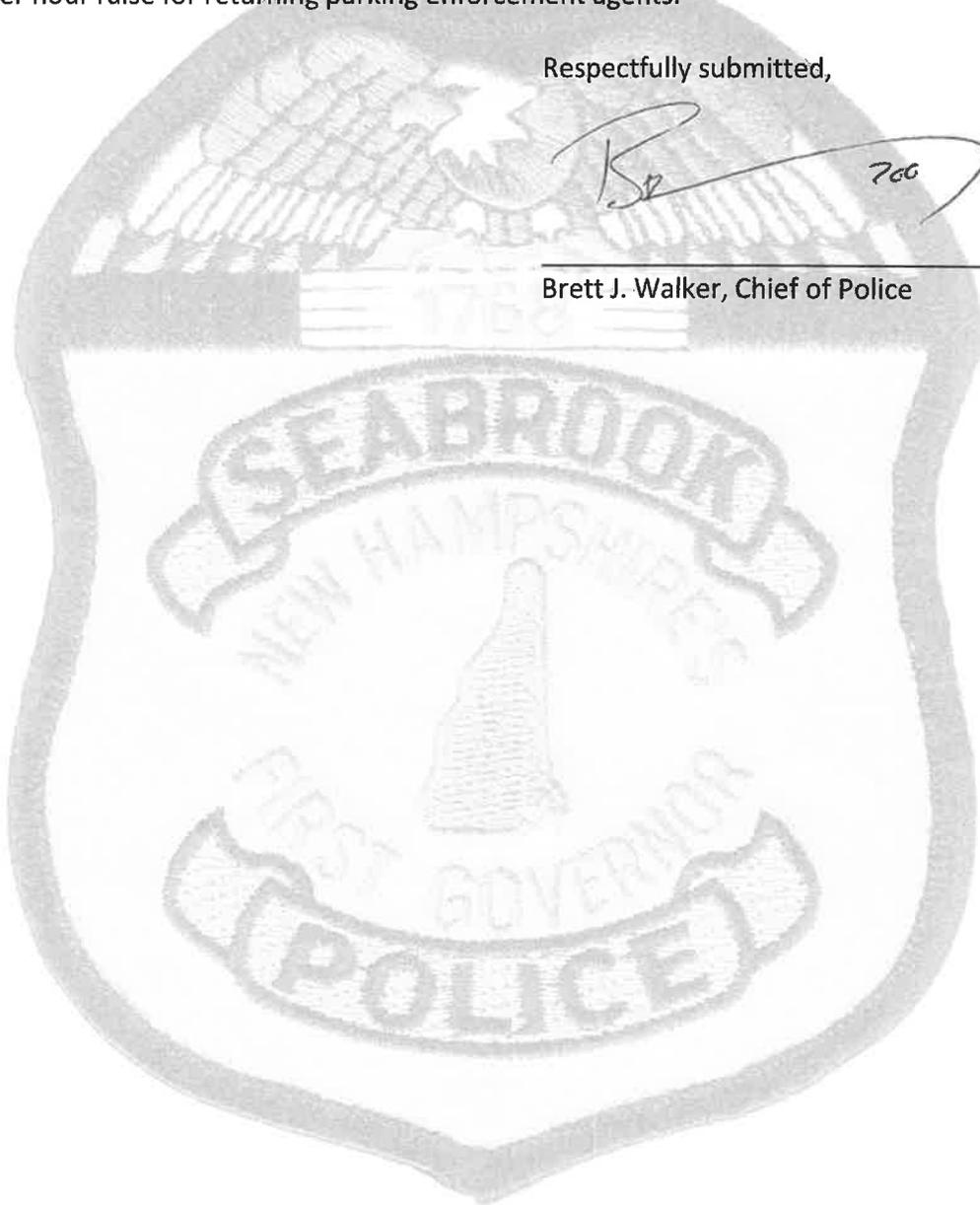
Unrelated to the aforementioned request, I am requesting a raise for our veteran parking enforcement agents. We currently have two parking enforcement agents with one being in his second year. We are budgeted for four PEA's and rewarding them for returning to this job will help retain them in future years. They currently make \$11.50 per hour and I would request increasing this by \$1.00 per hour for returning PEA's. This will not cause an overage in this line item.

Thank you for considering this request for \$5,431.73 from the D'Alessandro Fund as well as the \$1.00 per hour raise for returning parking enforcement agents.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "B. Walker", with a circled "700" to the right.

Brett J. Walker, Chief of Police



Decades Parade Route

From Seabrook Middle School

Right onto Walton Road-Left onto Causeway-Left onto Farm Lane-Left onto Centennial St.

Left onto Walton Road-Right onto Washington St.-Left onto South Main-Left onto 286 Right onto Marshview Circle-Left onto Lower Collins St-Right onto Washington St-Right onto Centennial St.

Left onto Railroad Ave-Right onto Rte 1 North-Left onto New Zealand-Right onto Foggs Lane

Right onto Jean Dr-Left onto Gove Rd.-Straight onto Dearborn Ave-Left onto Foggs Corner-Right onto Dodge Road

Left onto Rte 84 West-Left onto Stard Rd-Right onto Rte 107 West-Right onto Weare Rd-Left onto Rte 107 East

Right onto New Zealand Rd.-Left at First Maple Ridge Rd-Left onto New Zealand-Left onto True Rd-Left onto Black Snake Rd

Straight onto Ledge Rd-Left onto First Alison Dr-Left onto Ledge Rd-Left onto Borderwinds-Left onto Ledge Rd.

Left onto Batchelder Rd-Right onto Rte 107 East-Right onto Rte 1 South-Right onto Perkins Ave-Left onto Stacey Ave

Right onto Elm-Right onto Carolyn-Left onto Lillian-Straight onto Whittier-Right onto Green Leaf- Left onto John St.

Right onto Pine St- Right onto Rte 1 South-Right onto Lake Shore Dr- Left onto Evergreen-Left onto Ayer Cir-Straight onto Forest Dr

Right onto Lakeshore Dr-Right onto Rte 1 South-Right onto Folly Mill Rd-Right onto Virginia Ln-Left onto Raymond Dr.

Right onto Folly Mill-Right onto Folly Mill Terr-Left onto Folly Mill Rd- Right onto Rte 1 South- Around Traffic Circle

Right onto Walton Road-Straight to the Seabrook Middle School

TOWN OF SEABROOK, NEW HAMPSHIRE
DEPARTMENT OF PUBLIC WORKS
43 Railroad Ave - PO Box 456
Seabrook, NH 03874
Telephone (603) 474-9771
Fax (603) 474-5942

July 1, 2020

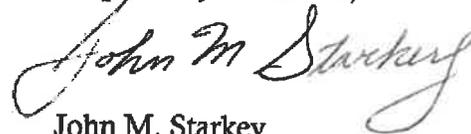
M008-20

TO: William M. Manzi, Town Manager
FROM: John M. Starkey, DPW Manager
RE: Request funds to extract monies from Recycling Fund = FUND 19/Expenditure Approval by BOS

Dear Bill,

I am scheduled to meet with the Board of Selectmen on July 20th, 2020. With your concurrence, would you please put on their agenda a withdrawal from the above reference FUND 19 in the amount of \$4,524.59 to pay Good Year Commercial Tire & Service Center, 10 Grinn Road, Scarborough, ME for foam filling the tires on the loader backhoe that handles our recyclable bales when shipment takes place?

Respectfully submitted,



John M. Starkey
DPW Manager



JMS/law

cc: Kelly O'Connor, Deputy Town Manager
Carrie Fowler, Finance Manager
Lynn Willwerth, Office Supervisor
FILE



SEABROOK FIRE DEPARTMENT

87 Centennial Street

Seabrook, NH 03874

Phone: 603-474-2611 Fax: 603-474-5187

seabrooknh.info

William J Edwards

Fire Chief

603-474-3880

Lawrence "Koko" Perkins

Deputy Fire Chief

603-474-5300

Date: July 14, 2020

**To: Board of Selectmen &
William Manzi, Town Manager**

From: William J Edwards, Fire Chief

Re: Fire Union - Captain Exam MOU

Hello Mr. Manzi,

The Fire Union had come to me a few months ago looking to discuss making changes to the Union Contract dealing with the Captain Exam process, specifically Article 7: Promotions.

After numerous meetings between myself and the Union Executive Board we had come to an agreement of a satisfactory process to go forward with. I would recommend the attached amendment to the contract to be approved and used with the next promotional process.

As always if there are any questions please let me know.

Respectfully,


William J Edwards

Fire Chief

Eligibility to take written

- 10 Years full time, or if you have at least 5 years on or before 05/21/2020

Written Test

- Based on current FF essentials and Fire officer books
- Given by NH fire standard and training
- The bi-annual Captain exam done on even years, will be given the second Friday in even yearned October, unless there is an issue with the state of NH being able to provide the exam on this date in that year, if so, said written exam will be scheduled as close to the second Friday on October, but not before
- If no one passes, another test will be given

Eligibility to get on list

- Pass written with a 70%, with no seniority points
- List can have only one person

Job posting

- A captain vacancy job posting must be posted within 30 calendar days of the previous captain's retirement date or open position, and said posting shall close two calendar weeks there after, or longer pending changes to the Town's policy. If either of these deadlines go beyond the second Friday of October on an even year, the oral board portion of the captain promotional exam will be delayed until after written test results are released by the State of NH, giving eligible members an opportunity to participate in the written exam. Unforeseen circumstances may delay or prolong the above process, this will be at the sole discretion of the Fire Chief

Eligibility Oral Board

- Must be on the written list with a 70% or above, no seniority points
- Oral board examination will be conducted by the State of NH and be and be conducted

as quickly as feasible, no sooner than 14 calendar days

Final scoring

- Seniority Points are based on full time status at 0.5 per year(Current Way)
- $((\text{Written} + \text{Oral})/2) + \text{Seniority Points} = \text{Final Score}$
- Top three final scores, #1 being the highest final score and so on
- Chief picks from top three, minimum of 1 person on list, no bump ups after appointment

In House voting

- After the oral board is given all members (except those on the top three list will not vote) of Local 2847 are given a chance but are not required to give the chief their written top three choices for captain. This info is used as a information tool by the chief, members will be given 7 calendar days to submit their list to the chief