

## Department 160 - Assessing

### Expenditures

2020 Budget	\$333,054
2021 Proposed	\$328,706
Increase/Decrease	(\$4,348)

### Contractual Items

Dept Head	\$ 268
FT Employee	\$ 698
Health Insurance	\$ (5,719)
Life Insurance	\$ 53
FICA	\$ 94
Deferred Comp	\$ 58
Uniforms/Clothing	\$ 200
<b>Total Contractual</b>	<b>\$ (4,348)</b>

**Total Decrease** \$ (4,348)

Town of Seabrook  
BUDGET REQUEST JUSTIFICATION

General Fund

Department Title: Assessing

Dept - Object	Account Name	2020 Budget	2021 Request	Percent Change	Brief Statement Justifying Request
160-110	Department Head	77,878	78,146	0%	Assessor
160-111	Full Time Employees	54,944	55,642	1%	Assessing Clerk
160-112	Part time Employees	12,000	12,000		Assessing Clerk
160-115	SEA Sick Bonus	1,000	1,000	0%	
160-155	Longevity	1,600	1,600	0%	
160-210	Health Insurance	69,500	63,781	-8%	Estimated cost of health benefits
160-211	HRA Debit Card Expense	9,500	9,500	0%	Health Insurance Co-pay
160-215	Life Insurance	1,632	1,685	3%	Estimated cost for benefits
160-219	Dental Insurance	3,241	3,241	0%	Estimated cost for benefits
160-220	FICA Tax	11,891	11,985	1%	Estimated cost for benefits
160-231	Deferred Comp	6,716	6,774	1%	Estimated cost for benefits
160-240	Tuition/Education	2,000	2,000	0%	Computer training, Appraisal, Utility and State Courses
160-245	Education Pay	500	500		
160-290	Uniforms/Clothing	500	700	40%	Per contract
160-294	Auto Allowance	4,800	4,800	0%	Dept. Head auto allowance for use of personal vehicle
160-341	Phone and Communication	400	400	0%	Present amount is adequate
160-342	Programmers/Tech Advisors	9,755	9,755	0%	Estimated fees per Vision, added web hosting this year
160-390	Other Professional Services	10,000	10,000	0%	Special Valuation Services
160-505	Food/Meals	100	100	0%	Meals for out of town meetings, conferences, courses
160-510	Other Contract Services	48,770	48,770	0%	GIS Mapping 1,000 Stockton Svcs, Reg of Deeds, Sansoucy, Arcview, Remeasure Svcs, MLS
160-550	Printing and Binding	1,300	1,300	0%	Preservation of old tax warrants and Map reproductions & laminating
160-560	Dues & Memberships	2,492	2,492	0%	NH Assessor's Assoc, Int'l Assoc of Assess Off, Rock Planning Comm
160-561	Meetings & Conferences	100	100	0%	NH Munic Assoc Conf, meetings in Concord
160-611	Stationery/Paper	150	150	0%	labels, envelopes
160-625	Postage	1,000	1,000	0%	Postage as needed,
160-670	Books & Subscriptions	985	985	0%	Marshall & Swift Cost Manuals
160-740	New Equipment	-	-		
160-810	Mileage & Tolls Reimb	300	300	0%	Mileage reimbursement for clerks
	<b>Total</b>	<b>333,054</b>	<b>328,706</b>	<b>-1%</b>	

Prepared By:

Approved By: Bill

Town of Seabrook  
PERSONNEL WORKSHEET

General Fund

Department Title:

Assessing

Title	Employee Name	2021 Rate	annual salary	Town 5% match on deferred comp	Temporary Service Out of Rank	Education Pay	Longevity	Car Allowance	Uniform Allowance	Sick leave Bonus/Buy-out liability	HRA \$	Health Plan	Dental Plan	LTD, STD, Life insurance	Total employee benefit	SS and medi	Total employee cost
Appraiser	Silva, Angela	\$ 37.015	\$ 19,248	\$ 982			\$ 950	\$ 4,800	\$ 400		\$ 4,500	\$ 26,455	\$ 1,177	\$ 846	\$ 59,358	\$ 2,018	\$ 61,376
	SSEA 2% Raise 4/1/21	\$ 37.755	\$ 58,898	\$ 2,945											\$ 61,843	\$ 4,731	\$ 66,574
			\$ -	\$ -											\$ -	\$ -	\$ -
Clerk	Carrillo, Genessa M	\$ 24.828	\$ 51,642	\$ 2,797	\$ 4,000	\$ 500	\$ 650		\$ 300		\$ 5,000	\$ 37,326	\$ 2,064	\$ 839	\$ 105,118	\$ 4,582	\$ 109,700
			\$ -	\$ -											\$ -	\$ -	\$ -
SEA Sick Bonus				\$ 50						\$ 1,000					\$ 1,050	\$ 80	\$ 1,130
															\$ -	\$ -	\$ -
PT Clerk	Various		12,000	-			-	-							\$ 12,000	\$ 574	\$ 12,574
	<b>Total</b>		\$ 141,788	\$ 6,774	\$ 4,000	\$ 500	\$ 1,600	\$ 4,800	\$ 700	\$ 1,000	\$ 9,500	\$ 63,781	\$ 3,241	\$ 1,685	\$ 239,369	\$ 11,985	\$ 251,354

Prepared By:

Approved By: