

TOWN OF SEABROOK

SELECTMEN'S SPECIAL MEETING

OCTOBER 29, 2020

Present: Theresa A. Kyle
Ella M. Brown
Aboul B. Khan
William Manzi

10:00AM

Mrs. Kyle opened the meeting at 10:25AM.

NON-PUBLIC SESSION

MOTION: Theresa A. Kyle
Second: Ella M. Brown
Unanimous

To go into non-public session under RSA 91-A:3 II (a) negotiations and will return to public session.

Roll call:

Mr. Khan - yes
Mrs. Kyle - yes
Mrs. Brown - yes

Board reconvened in public session at 11:10AM.

MS-1 FORM

Angela Silva was present and explained what the MS-1 form is and that it is submitted to the DRA to set the tax rate.

MOTION: Theresa A. Kyle
Second: Ella M. Brown
Unanimous

To approve and sign the MS-1 Form.

121-RISK MANAGEMENT

Mr. Manzi is recommending on the risk management account to move the \$240K to \$245,523 which is driven by the new bill from Primex based on fiscal cycles. The new bottom line budget amount would be \$669,177 for this account.

MOTION: Theresa A. Kyle
Second: Ella M. Brown
Unanimous

To approve the increase to line 480 to \$245,523.

MOTION: Theresa A. Kyle
Second: Ella M. Brown
Unanimous

To approve the budget at \$669,177.

110-BOARD OF SELECTMEN

Mr. Manzi is recommending an increase in line 130 to \$23,590 and line 220 to \$1,805 making the new bottom line of \$25,845.

MOTION: Theresa A. Kyle To increase line 130 to
Second: Ella M. Brown \$23,590.
Unanimous

MOTION: Theresa A. Kyle To increase line 220 to
Second: Ella M. Brown \$1,805.
Unanimous

MOTION: Theresa A. Kyle To approve the budget at
Second: Ella M. Brown \$25,845.
Unanimous

BUDGET

The new overall bottom line budget is \$26,445,500.

MOTION: Theresa A. Kyle To approve the bottom
Second: Ella M. Brown line budget \$26,445,500.
Unanimous

Mr. Manzi advised the board he intends to have the warrant articles to them on Monday. He will have the department heads in for a session before the board to discuss the warrant articles and the draft warrant will be finalized by Monday.

STATE ELECTION ASSISTANCE GRANT

Mr. Manzi explained this is for the absentee ballots and would handle the increase in postage and the labor work to process the ballots. The cap amount is \$20,780.08 which would allow the town to receive this amount. They would also acknowledge the town would provide \$3,463.35 as a hard match. He said we are spending this amount in any case with or without the grant so he wouldn't consider it a full match. He would also ask they authorize the town manager the designee for signing the documents.

MOTION: Theresa A. Kyle To approve the grant.
Second: Aboul B. Khan
Unanimous

MOTION: Theresa A. Kyle To approve the town
Second: Ella M. Brown match.
Unanimous

MOTION: Theresa A. Kyle To authorize the town
Second: Ella M. Brown manager to sign all

Unanimous

documents.

The board will hold their regular scheduled meeting on Monday, November 2 at 10AM.

Mrs. Kyle said tomorrow is October 30 with several festivities going on in town for the children and asked everyone to drive with caution.

MOTION: Theresa A. Kyle

Second: Aboul B. Khan

Unanimous

To adjourn the meeting
at 11:25AM.

Approved and endorsed

Aboul B. Khan, Clerk

Date: _____

TOWN OF SEABROOK BOARD OF SELECTMEN

AGENDA

October 29, 2020

Open Meeting at 10:00 A.M.

**TURN CELL PHONES TO VIBRATE OR OFF PLEASE
PLEDGE OF ALLEGIANCE**

NON-PUBLIC SESSION
RSA 91-A:3, II (e) negotiations

NEW BUSINESS

- 1.) Question of approving MS-1 Form.
- 2.) Question of approving budget for Board of Selectmen & Risk Management.
- 3.) Question of accepting of the State Election Assistance Grant.

QUESTIONS/COMMENTS

Board of Selectmen on any boards and/or committee meetings they have attended

PUBLIC PARTICIPATION

Kelly O'Connor

From: William Manzi
Sent: Wednesday, October 28, 2020 8:19 AM
To: Kelly O'Connor
Subject: Thursday Agenda

Kell,

There is one item I forgot for Thursday. It is acceptance of a State Election Assistance Grant. That is how we should list it on agenda.

The key points that we will need in the minutes are below. I will give a memo with the motions later today. Thank you!

Bill

*The town accepts UP TO the allocated amount of \$20,780.08.

*The town acknowledges the 20% match of \$3,463.35, which was used by local fund for processing of absentee ballots and postage for those ballots.

*The BOS award the Town Manager as the authorized signatory for the grant.

We should be all set. Cheryl I will need invoices for what was spent on postage for absentee ballots, and the processing of the ballots. These are not due until after the General Election on 11/3.

Sent from my iPhone