<u>Memo</u>

<u>To: Chairwoman Brown, Selectman Khan, Selectwoman Kyle</u> <u>From: Town Manager</u> <u>School Budget Committee Vacancy</u> <u>April 1, 2021</u>

Chair Brown and I have received the attached notice from Business Manager Matt Ferreira on a vacancy on the Winnacunnet Budget Committee created by the election of Budget Committee member Patricia O'Keefe to the Winnacunnet School Committee. I have attached the RSA provided by Matt, which gives authority to fill this vacancy to the Board of Selectmen. If you would care to put out a notice on this that would be fine, although you are not required to do so.