

TOWN OF SEABROOK

SELECTMEN'S BUDGET MEETING

OCTOBER 5, 2020

Present: Theresa A. Kyle
Ella M. Brown
Aboul B. Khan
William Manzi

10:00AM

Mrs. Kyle opened the meeting at 10:10AM.

MONTHLY MEETING - DPW MANAGER

John Starkey was present for his monthly report (see attached). The Governor Weare park concrete batting cage and the retaining has been built. The hazardous waste day is October 17th but due to the pandemic pre-registration is required. There is information on the flyer and it will be posted on the website.

Mrs. Brown asked about the sign for loading and unloading at the pier and asked if it could be put back up.

Mr. Starkey reiterated what the solid waste disposal day is for. He said the town pays but this year there will be an additional 12.24 fee due to the pandemic.

Mr. Manzi said there was some discussion from the budget committee recommendation to centralize the building maintenance. He concurs and said if they are going to do that the best department would be the DPW. Mr. Starkey said if it is the will of the board they can do it and wouldn't have a problem with it.

Mrs. Kyle asked if this would make overtime for the employees. Mr. Manzi said 2 things to consider would be the existing personnel in the budget if you consider centralizing it and the personnel would all transfer to John Starkey. He would assume the budget and the personnel within those budgets, so once that was done there would be no need for additional personnel. One advantage of doing this is if the employee calls out sick that is doing the maintenance there is another employee within DPW that can assume the shift.

Mr. Khan said it is not fair that Mr. Starkey is taking on another big department with no compensation. Mrs. Brown commented that she has never seen the beach bathrooms so clean. Katie Duffey commented that it would be more efficient with more employees to fill in but her and Mr. Starkey would need to communicate very well.

Mr. Manzi said they could come back to the board with a plan that would incorporate everyone. Mr. Khan said they could give the marching orders to bring them the proposal.

MOTION: Ella M. Brown To approve the town
Second: Aboul B. Khan manager to make the
Abstain: Theresa A. Kyle preparation and bring
back to the board.

MONTHLY MEETING - RECREATION DIRECTOR

Katie Duffey and Patrick Collins were present for the monthly report (see attached). Ms. Duffey said March 13 was a tough day as the school closed due to the pandemic and they had to follow. Many virtual activities were provided for summer camp from the summer camp staff. She said fall programs have begun such as bingo, chair yoga, Wii bowling, flag football and soccer. They have about 25 less than last year.

Mrs. Brown asked if they had a professional come in to do a deep cleaning. Ms. Duffey said they did.

The afterschool program has started and they have about 10 kids. On September 18 they received notification they would have transportation for about \$300. She didn't want to say they were waiting on the school for this or it would hurt their relationship. They are on time for future programs for the winter session beginning in January and the senior programs as well. They are hoping to get the common areas open.

Patrick Collins said they want to run basketball but do it safely. They would only open the bleachers for about 25% capacity. They would do the same as they did with the fall programs with only 30 in each session. The games will be moved from the weekends to during the week and will practice on the weekends. Mrs. Brown asked how many teams would there be. Mr. Collins said 18-20 teams. He said last year they started with the travel teams. If the seacoast team doesn't take off well they would just go to the RIM and the teams play. If the guidelines stay the way they are now they may not be able to do a basketball tournament.

Mrs. Brown said the kids they are taking are kindergarten to 4th grade and asked if there is anything for the older kids that are not in school. Ms. Duffey said they are looking at it now but until the guidelines open up they are limited on space.

Ms. Duffey said they have remote for kids not in school for a parent and they can use the gym. Mrs. Kyle said they didn't

discuss this last year and they should be doing this in the school. Mrs. Brown said the teachers are on but may not be on the whole time. Ms. Duffey said the teach comes in at a certain time to communicate. This allows for the parents to get together on their terms something the kids are craving.

Mr. Khan said one thing that concerns him is the virtual summer camp and how many kids participated. He said the budget was set and it was exhausted so is it worth it for the taxpayers to spend the money for little participation. Ms. Duffey said she would say yes because we are in a time where people need to be social even if it is limited. As far as virtual summer camp she can get the numbers.

Mr. Khan said the participants for chair yoga was 10 what is the number without the pandemic. Ms. Duffey said the limit is 20. Mr. Khan said if they are going to spend half the budget he has no problem but if they are going to exhaust the budget that's where he has an issue.

Mr. Manzi doesn't know the states number for programs but at the end of August the recreation in Seabrook overall was 16 points below the baseline budget. Regardless of chair yoga they are spending no where near the baseline budget. The number was 66% for the baseline and the recreation center was 46% to the good. He said they are not fully expending the budget, he can't speak to chair yoga but can speak to the overall budget. Ms. Duffey said she can get the numbers but the world they are living in the people need this.

Ms. Duffey would like to invite the town departments to volunteer to have 7 locations for a trunk or treat. There will be questions for the children to answer, age appropriate, and then they will go to a location and candy will be handed out. This event will be organized and safe and looking at holding on October 30. The CDC says trunk or treat is a moderate risk and there are ways to do it safely. They would also like to do a virtual Halloween costume contest on October 29th.

Mr. Khan asked what the thought was on door-to-door trick-or-treating. Ms. Duffey said it is a high risk but up to each town. They didn't say we couldn't but just put it into tier's. With the trunk or treat people know where the candy is from rather than going house-to-house. Mrs. Brown commented that she believes the police are also doing a trunk or treat.

Mr. Khan said the national election is coming up 3 days after trick-or-treat and asked if this would affect it. Ms. Duffey said it would not.

Mr. Manzi said trick-or-treat falls into the high risk category but at the same time how would you enforce the mandate and how would it be received. Mrs. Brown said she doesn't mind it just hopes everyone follows the guidelines. Mr. Manzi said after this discussion he would get the police chief's input and discuss with Ms. Duffey the best practice to highlight the October 30th event. The event would run from 5:30PM to 7:30PM and would be up to the residents whether or not to participate. Ms. Duffey said they are trying to get the whole town together and it is something that is needed during this time.

MOTION: Aboul B. Khan To approve the program
Second: Ella M. Brown with close contact with
Unanimous the town managers office

MONTHLY MEETING - WATER & SEWER SUPERINTENDENT

Curtis Slayton was present and briefly went through his report (see attached). It has been a pretty dry summer even though the year started with a pretty good amount of rain. There is a groundwater management plan to get weekly measurements which have been going down throughout the season. The trigger points have been met for the voluntary water ban and were lucky to be able to get through the summer months.

Mrs. Brown said Salisbury has had a water ban all summer and we have been fortunate to not have one. Mr. Slayton said they are looking forward to next year but want to start now so that next summer is okay.

MOTION: Aboul B. Khan To approve the release
Second: Ella M. Brown read by Curtis Slayton.
Unanimous

Mr. Khan said they received some sad news today that Al Weare passed away and asked for a moment of silence. Mrs. Kyle gave condolences to his family.

PREVIOUS MINUTES - AUGUST 26 PUBLIC

MOTION: Ella M. Brown To adopt the minutes of
Second: Theresa A. Kyle 8/26 public.
Unanimous

REFUND

Parke Place Village Limited Partnership - 44 New Zealand Road - \$3,622.90

Mr. Manzi will do an over-charge from the water department for the estimated readings not the actual readings. He is 100% satisfied and recommends the board approve.

MOTION: Theresa A. Kyle To approve the refund
Second: Aboul B. Khan with town manager
Unanimous recommendation.

MS-535

MOTION: Theresa A. Kyle To approve and sign the
Second: Aboul B. Khan MS-535.
Unanimous

WATER SERVICE APPLICATIONS

- Debra Sebastian - 99 Railroad Avenue - \$50
- John Greene - 9 Pickens Avenue - \$50
- Thomas Flinn - 10 Dows Lane - \$100
- KLN Construction - 196 Tilton Street - \$100

MOTION: Theresa A. Kyle To approve and sign all
Second: Ella M. Brown water applications.
Unanimous

SEWER SERVICE APPLICATIONS

- Debra Sebastian - 99 Railroad Avenue - \$50
- Thomas Flinn - 10 Dows Lane - \$50
- Jabe Felch - 23A Worthley Avenue

MOTION: Ella M. Brown To approve and sign all
Second: Theresa A. Kyle sewer applications.
Unanimous

QUESTIONS/COMMENTS

Mr. Khan said they have just finished the budget sessions and they should be ready for the budget committee.

Mr. Khan said a resident turned 99 yesterday and was in WWII as a marine.

SELECTMEN'S MEETING

-6-

OCTOBER 5, 2020

MOTION: Theresa A. Kyle
Second: Ella M. Brown
Unanimous

To adjourn the meeting.

Approved and endorsed

Aboul B. Khan, Clerk

Date: _____

TOWN OF SEABROOK BOARD OF SELECTMEN

AGENDA

October 5, 2020

Open Meeting at 10:00 A.M.

TURN CELL PHONES TO VIBRATE OR OFF PLEASE PLEDGE OF ALLEGIANCE

MEETING

- 1.) Monthly Meeting – DPW Manager
- 2.) Monthly Meeting – Recreation Director
- 3.) Meeting – Water/Sewer Superintendent
Discussion on Voluntary Water Ban
- 4.) Meeting – Max Abramson – Route 1 10-year plan

NEW BUSINESS

- 1.) Question of approving previous minutes of August 26 public.
- 2.) Question of approving refund for Parke Place Village Limited Partnership – 44 New Zealand Road - \$3,622.90.
- 3.) Question of approving MS-535.
- 4.) Question of approving water service applications for Debra Sebastian – 99 Railroad Avenue, John Greene – 9 Pickens Avenue, Thomas Flinn – 10 Dows Lane and KLN Construction – 196 Tilton Street.
- 5.) Question of approving sewer service applications for Debra Sebastian – 99 Railroad Avenue, Thomas Flinn – 10 Dows Lane and Jabe Felch – 23A Worthley Avenue.
- 6.) Question of discussion of trick-or-treat.

QUESTIONS/COMMENTS

Board of Selectmen on any boards and/or committee meetings they have attended

PUBLIC PARTICIPATION

**TOWN OF SEABROOK, NEW HAMPSHIRE
DEPARTMENT OF PUBLIC WORKS**

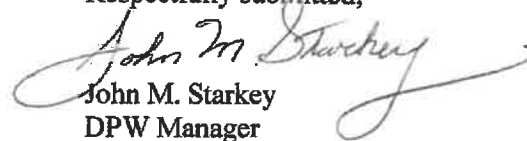
DATE: September 29, 2020
TO: William Manzi, Town Manager
FROM: John M. Starkey, Public Works Manager
RE: **DPW Monthly Report – July 16th to September 29th, 2020**

Dear Bill:

Please accept the following as a report of the Public Works Department activities for the above referenced period.

- Test pits dug at Harborside Park for design engineers/bulkhead.
- Beach raking.
- Town pier, float, and gangway all repaired this time frame. Town pier electrical still pending.
- Mowing cemeteries, war memorials, and athletic fields.
- Town assisted burials of cremated remains.
- Transfer Station open and manned.
- Trucks state inspection almost done.
- Re-grading all gravel roads.
- Re-constructed two catch basins.
- Welcome Center closed after Labor Day.
- Double runs to the beach closed after Labor Day.
- Traffic pattern on beach streets changed after Labor Day.
- Arterial roads sidewalks cleared of weeds.
- Recreation building exterior cleaned and beautified for Election Day.
- Election Day set up and take down.
- Filed an Annual Phase II Stormwater Report to the EPA on time!
- Answered many service requests by citizens.
- New batting cage at Governor Weare Park foundation/concrete and metal walls set.
- Replaced vacant secretaries position with C. Carter starting 10/2/20
- Position vacant since mid July. Special thanks to Lynn Willwerth and David Schiappa for their able assistance through this extremely difficult period.

Respectfully submitted,


John M. Starkey
DPW Manager

JMS/law

cc: Kelly O'Connor, Deputy Town Manager,
Amy Davis, Secretary,
Bruce Felch, DPW Foreman,
Lynn Willwerth, Office Supervisor
FILE

Town Of Seabrook Ye Olde Treat Hunt

***SEABROOK
RESIDENTS
ONLY***

On October 30th, Town departments will be doing treat hunts at different locations throughout the town. Families will be encouraged to visit all the stops with a map similar to a treasure hunt. To unlock the map you must complete the “cauldron of knowledge.” The “cauldron of knowledge” details are to follow.

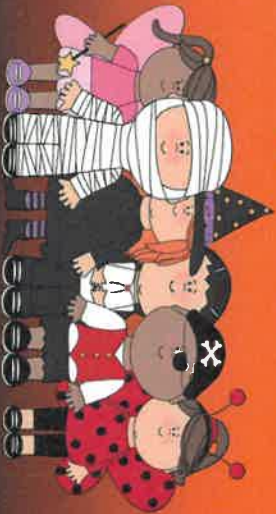


Virtual Costume Contest

Families will submit pictures of their child(ren) or families in their Halloween costumes to a specific email address. Our judges will pick winners from each age category.

Age groups will be 0-3 Years, 4 Years–Kindergarten, 1st-2nd Grade, 3rd-4th Grade, 5th-6th Grade, 7th-8th Grade, and Family.

***SEABROOK
RESIDENTS
ONLY***



House Decorating Contest

Decorate your house with the spookiest, goofiest, Halloween theme! Registrations will take place through seabrookrec.com. This will be free to enter. Registrations begin October 7th and end on October 21st.

Judging will take place on October 29th at 6:30 PM.



***SEABROOK
RESIDENTS
ONLY***