

Memo

To: Chairwoman Brown, Selectman Khan, Selectwoman Kyle

From: Town Manager

Pay Rates

May 13, 2021

I have attached the letter from Michele Knowles, who seeks a pay adjustment for an upcoming vacancy in her office. I concur with her request but such an adjustment would impact other similar positions. The Board annually considers a pay increase for non-union part timers, which can be combined with this request for Board consideration.

William Manzi
Town Manager