

TOWN OF SEABROOK

SELECTMEN'S MEETING

NOVEMBER 15, 2021

Present: Ella M. Brown
Aboul B. Khan
Theresa A. Kyle
William M. Manzi, III

10:30AM

Mrs. Brown opened the meeting at 10:33AM.

PUBLIC HEARING - HIGHWAY SAFETY GRANT

Chief Brett Walker was present and explained the grant is an annual grant that focuses on distracted driving, DUI, etc. It is funded by the administration preparation of the grant as it is a soft match.

Mr. Khan questioned the wording of the public hearing and Mr. Manzi explained that it is a soft match. The grant is for \$10,321 and the town match is \$2580 but it is an in-kind match.

MOTION: Ella M. Brown To approve and authorize
Second: Theresa A. Kyle the town manager to sign
Unanimous the documents.

Mrs. Brown closed the public hearing at 10:40AM.

MONTHLY MEETING - WATER & SEWER SUPERINTENDENT

Curtis Slayton was present and briefly went through his reports (see attached). He advised the board they are recommending lifting the voluntary water restrictions.

MOTION: Ella M. Brown To lift the voluntary
Second: Theresa A. Kyle water restrictions per
Unanimous the superintendent and
water chief operator's
recommendations.

Mr. Khan asked about the Coastal Resilience Project and if Mr. Slayton would be requesting any money in the next budget cycle. Mr. Slayton said he would not be doing anything this budget cycle. His plan would be to see if there is money available in grants to get some of the projects done. He said a lot of the easier items need to be done by 2050 and a schedule should be put together in order to meet that timeframe.

Mr. Manzi said the plan is good by not just identifying problems but gives some solutions on how to address those problems. The funding is still to be determined but they could lean on the capital improvement program for this. He said they are going to

look to see what funding is available to take the burden off the taxpayers.

PREVIOUS MINUTES - AUGUST 16 PUBLIC AND AUGUST 30 PUBLIC

MOTION: Ella M. Brown To adopt the minutes of
Second: Theresa A. Kyle 8/16 public and 8/30
Unanimous public.

DEED WAIVERS

MOTION: Theresa A. Kyle To approve and sign the
Second: Aboul B. Khan deed waiver for 69
Abstain: Ella M. Brown Collins Street.

MOTION: Theresa A. Kyle To approve and sign all
Second: Aboul B. Khan other deed waivers.
Unanimous

MOTION: Ella M. Brown To approve and sign the
Second: Aboul B. Khan deed for the marsh land.
Abstain: Theresa A. Kyle

DISCUSSION - SENIOR DEVELOPMENT STUDY

Scott Bogle was present and gave a presentation on this a couple weeks ago. The program would look to establish a local steering committee in order to get input from each community and build it into the regional program. The program looks to see how the community is meeting the needs of a growing older population and how or what they would like to change moving forward. Mr. Manzi asked if the town would need to establish a local steering committee and then send a representative to the regional steering committee. Scott Bogle agreed that yes that is what they are looking for and hoping to start in mid-January.

Mr. Khan asked what they are expecting in the assessment report and where would the funding come from. The assessment would come from the community forum and maybe it would give some examples from other communities as to how needs are being met. Scott Bogle said there is no budget they could give to the town to make the adjustments but rather to give assistance in identifying the needs. There would be an opportunity to apply for technical support in the second year for things such as policies.

Mrs. Kyle said where Tufts is a supporter of this program, she feels it is their way of looking to see where the elderly population is in order to sell their health plan. She feels

Seabrook is unique in that they respond to their elderly population whenever they ask or need it. She doesn't feel that they have enough time to do this and doesn't feel this would benefit our town.

Mrs. Brown said there are a lot of programs the town has that assists the seniors and she doesn't feel there would be any added benefit.

Scott Bogle said that he is impressed with the driving assistance programs that Seabrook offers to its elderly population. The data that Tufts gathers could be gathered from other means and he doesn't feel it is at play in this use for the corporation.

Mr. Khan agrees that the services they listed Seabrook already has. He feels if there is a way to advance the elderly population, they are on top of it immediately so he doesn't feel it would be useful at this time.

ROUTE 1 NORTH PROJECT

Mr. Manzi gave an overview of this project and the board wanting to include a signal at Rocks Road for the residents. The new contract that was sent by D.O.T. has an increase of about 1.2 million so even if they were ready to do this project, they do not have the funding. Leaving out the finance the board wanted a signal and they reluctantly agreed to have the study. If the board had to withdraw from the project, they would be left with some of the costs. The Market Basket people have inquired to expand but that needs to be explored further. He would ask that the board not approve or deny this project at this time but rather give them some time to have discussions with Market Basket.

Tom Morgan knows what to expect with Market Basket as they have done this with them with the Southgate Plaza. They know they will have to give some money for the exaction fee. Tom Morgan said Market Basket is willing to improve Route 1 in front of their property, but they are not willing to go any further.

MOTION: Ella M. Brown To table this item.
Second: Theresa A. Kyle
Unanimous

PAYSCALE - RECREATION

Mr. Manzi said the board requested an increase to the part time recreation pay scale. The board tabled what was presented and

have decreased it from about \$51K to about \$35K. This is being presented to the board and they can do with it what they choose. This was brought forward as we are having a hard time attracting potential candidates for open positions.

Mrs. Kyle said she has recently found out there is a competing entity using our schools with grant money when we fund the recreation center with 1.25 million. She doesn't feel this is right when the taxpayers are already funding the recreation center and it is outrageous to the taxpayers of the town. Mrs. Brown said she agrees and also mentioned that the program got a grant for \$100K yearly for 5 years.

Cassandra Carter explained the supervisor position and what they do. Mr. Manzi explained that the board wanted to keep the cost down so the original proposal was cut. He agrees it is going to be difficult to attract applicants when other businesses are starting at \$15-16 per hour.

Mr. Khan said in his opinion they do this all the time right after town meeting when the budget is passed. He said the system is working and after town meeting they can make a decision to give an increase and then no one else will come before them asking for more money. Mrs. Kyle would like to study this a little further before making a decision. She would like to have control of the pay scale and not have it done by recreation. Mr. Manzi said to clarify it has always been the board who has approved the pay scale at some point it's just the recreation pay scale is separate from the town's part time pay scale.

Mr. Manzi said the board is discussing the part time wages as they have recently approved an increase for the part time employee who work in the town. It was done due to the fact that other businesses in the area have increased their starting wages, so the town's wages were not attractive.

Mr. Khan said he is asking to leave the current plan in place and then after town meeting they can motion to add 75 cents to all part time pay scales. There was discussion on the increase other part time employees received and how recreation employees have not received one in many years.

MOTION: Ella M. Brown

To approve the pay scale proposed today for the recreation part time employees as submitted by the town manager and

recreation director.

Mr. Manzi said it will help to attract applicants, but the market force can change, and we may need to adjust after looking at it over a year's time.

Second: Aboul B. Khan
Unanimous

DEFAULT BUDGET - \$28,032,398

MOTION: Ella M. Brown To approve the default
Second: Theresa A. Kyle budget in the amount of
Unanimous \$28,032,398.

WARRANT ARTICLES

Mr. Manzi said the warrant articles will be ready by Wednesday or Thursday this week. If the board would like they could have a meeting on the articles early next week. The board will get back to us on either Monday or Tuesday next week for the meeting.

Mr. Manzi said they are due for a master plan update and will recommend an article for about \$100K. Tom Morgan said the last plan was done in 2011 and the state law says it should be done every 10 years. Tom Morgan said the board has made some minor amendments to the current master plan.

If the master plan is out of date, then zoning ordinances are out of date and the town does get sued from time-to-time so they want to be sure it is current. Also, having an updated master plan put the town in a position to apply for federal funds. It would be put out to bid in order to get the best price and plan for the town. Tom Morgan gave some numbers for surrounding communities ranging from \$90K-\$200K.

Mr. Manzi said he is looking for some guidance on the human service requests in order to put into warrant articles. Some of the requests that came in are above what the board approved last year. If the board were to go by the requests some of the agencies would suffer while others would benefit. If the board's intent is to adhere to last year's number, the warrant would have those inserted for the 2022 warrant. Mrs. Brown agrees to keep them at what they were last year and nothing more.

MOTION: Ella M. Brown To approve the human
Second: Aboul B. Khan service agencies at

Unanimous

\$105,033 the same as last year.

Mr. Khan asked if they to interview each human service agency. Mr. Manzi said that would be up to the board but for the last two years they have not asked them to come in. The budget committee has gone with the board's decision. The backup for each agency is available if any board member would like to see it. Mr. Manzi explained the agencies are required to submit application and financials before they are given to the board to approve.

QUESTIONS/COMMENTS

Mrs. Brown said Winnacunnet went 11-0 for football and they will be going for the championship! Congratulations!

Mrs. Kyle and Mr. Khan went to Dunkins with the police chief, and it was a great time.

NON-PUBLIC SESSION

MOTION: Theresa A. Kyle To go into non-public session under RSA 91-A:3
Second: Ella M. Brown II (e) negotiations at
Unanimous 12:19PM.

Roll call:
Mrs. Brown - yes
Mr. Khan - yes
Mrs. Kyle - yes

MOTION: Ella M. Brown To seal the minutes.
Second: Aboul B. Khan
Unanimous

MOTION: Ella M. Brown To adjourn the meeting
Second: Theresa A. Kyle at 1:12PM.
Unanimous

Minutes taken by Kelly J. O'Connor.

Approved and endorsed:

Theresa A. Kyle, Clerk

Date: _____