

TOWN OF SEABROOK

SELECTMEN'S MEETING

APRIL 17, 2023

Present: Theresa A. Kyle 10:30AM
Srinivasan "Ravi" Ravikumar
Harold F. Eaton
William M. Manzi, III

Mrs. Kyle opened the meeting at 10:33AM.

Mrs. Kyle advised the audience there would be no public participation until the end of the meeting. She said the board implemented a policy and if someone wants to be on the agenda the request with all pertaining documents need to be in by Wednesday prior to the meeting. The new policy will be put online.

MEETING - NEW BUSINESS LICENSES

BJ's Wholesale Gas Station - Patrick Notriba was present to answer questions. Wayne Morrill from Jones & Beach Engineers was present and said they have worked with the town to make this new business work and they are ready to answer any questions.

Ravi asked about the propane and Patrick Notriba said they do sell propane, but it is not part of the gas station. The traffic coming in and out was a hot topic and Ravi asked how it has been. Patrick Notriba commented that they have not received any complaints from the neighbors but if they do they will work with them.

MOTION: Theresa A. Kyle To approve and sign the
Second: Ravi new business license.
Unanimous

Old Towne Animal Hospital - nothing changing just the ownership of the business.

MOTION: Theresa A. Kyle To approve and sign the
Second: Ravi new business license.
Unanimous

Granted Hands - Marlene Grant was present and said they serve residents in their homes.

MOTION: Theresa A. Kyle To approve and sign the
Second: Ravi new business license.
Unanimous

Bar 17 Grill - Theresa Robinson was present and said this is a change of ownership with an expanded menu of food offering. There was discussion on the parking and Theresa Robinson said she noticed a lot of customers park in the bank at night and they haven't received any complaints.

MOTION: Theresa A. Kyle To approve and sign the
Second: Ravi new business license.
Unanimous

MEI Rigging & Crating - Pamela Laroche said this is a storage facility and no chemicals are stored here. The rigging company is for large equipment.

MOTION: Theresa A. Kyle To approve and sign the
Second: Ravi new business license.
Unanimous

Ernie's Seaside - Vincent Iacozzi said this is the former Castaway's site and they have made significant renovations to the property. The top deck will be closed for the time being with only use by private parties. There is no anticipation of music outside and the only firepit would be the one that exists today. Vincent Iacozzi commented that the town staff, including the town manager's office, have been very helpful.

MOTION: Theresa A. Kyle To approve and sign the
Second: Ravi new business license.
Unanimous

Makor Windjammer LLC - Chris Wyett was present and said they are housing providers. They will continue to operate as is with 72 units that are 1&2 bedrooms. They will be making some minor physical changes, but the major improvement is the resident living.

MOTION: Theresa A. Kyle To approve and sign the
Second: Harold F. Eaton new business license.
Unanimous

DISCUSSION - BEACH WALKWAYS & MOBI MATS

Mr. Eaton asked if they could address these as 2 separate items. There are 3 mats presently stored at DPW but owned by the beach village district. Mrs. Kyle commented they have received good news to install the mats. She would like to have a meeting with the commissioners to place the mats.

Mrs. Kyle would like to see the mats donated to the town and the town accept them so they can work with the beach commissioners to plan where they are placed.

Ravi would like to see the mats installed and maintained by volunteers without involving town employees. He said the civic association maintains the walkways and could continue with the mats. Mr. Eaton agrees with Ravi on the installation of the mats after watching the video. He would like the ownership to remain with the civic association but would like DPW to oversee the installed mats.

MOTION:	Ravi	To allow the volunteers
Second:	Harold F. Eaton	to install and maintain
Unanimous		the Mobi mats and once
		installation is complete
		have the BOS & DPW
		inspect to ensure they
		are safe.

Mr. Eaton said he spent time at the beach walking the walkways and he was satisfied with several of them being that they are beach walkways. There were a couple that had steep inclines and he suggested some sort of grip tape be put on the planks to help with traction. There were several walkways with some planks that need to be replaced. Nashua Street has several planks that need to be replaced. Mr. Eaton said the Andover Street walkway is in the worst shape. He would like to see if there is any permit required to remove sand from the beach walkways and he himself will volunteer to remove the sand as he would like to keep this a volunteer effort.

Vicki Sawyer said the benches are dug out by the civic association and done on a volunteer basis. She said she does have permission from the state to clear the sand and cut back some of the invasive species and has a list of what can be done.

Vicki Sawyer said there is a bench program, but the benches are on a freeze. She explained how a family can sponsor a bench in honor of a loved one. She said there is a whole process for putting together the bench. This is a sponsorship program. The resident who sponsors a bench does not own the bench.

Ravi said the walkway at Andover Street is in the greatest need of repair. He said both houses on each side are in process of being rebuilt and will be brought back into compliance with the town boundaries. He feels that they could address this walkway

and reset it with these 2 property owners while this work is being done.

Mrs. Kyle said there is a lot that needs to be considered with the actual size of the walkways. There was discussion on the permission needed to clear the walkway on Andover Street.

There was discussion on the Mobi mats and what streets they would be placed on. The motion made by Ravi was to allow the volunteers to place them. Ravi felt they had been working on this and didn't want to be involved in regulating where they are placed.

Bill Howley said he would solicit volunteers to get the mats from DPW over to the beach village district and rolled out.

MOTION: Theresa A. Kyle
Second: Harold F. Eaton
Unanimous

To give Bill Howley the authority to solicit volunteers to place the Mobi mats and select the locations where they will be placed.

Henry Boyd said he looked at the Andover Street walkway as requested. The 2 property owners have severely encroached on town property. He spoke about the permitting process and the involvement of the town. There is restoration being done to the town property and some survey work needs to be done and he will volunteer his expertise and propose a plan. Henry Boyd said they will need to complete a dredge & fill application with DES. In order to plant the beach grass, it needs an expert but cannot be done after April or before October.

Mr. Manzi asked if the immediate goal would be to eradicate the invasive shrubs and would it be done under Henry Boyd's supervision. Mrs. Kyle said without looking at the area she is not comfortable voting for this.

Henry Boyd spoke a little more about the application process. The board will visit the site and come back to a meeting to make a motion on this topic.

Bill Howley suggested they take up the coastal resiliency grant as it may help with this topic of discussion.

Mrs. Kyle commented about the construction at the beach and the complaints she has heard. She indicated to the chief some of the complaints she's heard. She would like to come up with some type of plan for the construction vehicles. Chief Walker said a lot of this should be discussed with the contractor during the permitting process. He also said if they are working in the right-of-way, they do require a police detail. The board feels during the permitting process there should be a list of dos and don'ts, so everyone is aware. This can be addressed in a meeting with the beach commissioners.

Mr. Eaton said the public pier on River Street is a complaint he's received numerous calls on. Chief Walker would need to look at the ordinance as some of it is seasonal only. He said everything needs to be properly posted. They are in that season so he will work with DPW to ensure that all the signs are up. Mr. Manzi commented that he believes the pier issue was made year-round by the board a couple years ago so there should be no issues with seasonal. Ravi requested that the chief issue a follow up to what he is working on from this meeting, so it is not forgotten waiting for the next meeting.

MONTHLY MEETING - POLICE CHIEF

Police Chief Brett Walker was present for his monthly report (see attached). There was discussion on the overall drugs in the town. Mr. Eaton asked if the chief had numbers on the ages of those selling and using drugs in town. Chief Walker responded that is a broad spectrum, but he could get him the statistics.

Chief Walker said here is a D.A.R.E. program for the school and Officer Diethofer is the resource officer assigned and is trained to teach this program. Chief Walker said in an officer's daily routine they if they see children outside playing, they will stop and engage with them to make a presence and faces known.

MEETING - COASTAL RESILIENCY GRANT

Madeline Dionno and Rayann Dionne were present to discuss the grant application. This would be to evaluate the beach walkways for safety and beach habitat. They would look for public outreach and hold public forums. This is for a study only, there would be no construction done.

Madeline Dionno explained what they are looking for today and said the application is due by May 26. If selected a more comprehensive proposal would be due by July 31.

Mr. Eaton asked about the dune grass previously discussed. Rayann Dionne said she would need to look into this with UNH and DES to see if there is sufficient amount at the donor site.

MOTION: Ravi To authorize the RPC
Second: Harold F. Eaton to accept the town and
Unanimous continue working to
complete the application

MEETING - BEACH PARKING PLACARDS

Ravi read the current policy into the record (see attached). Mr. Eaton said part of his time at the beach he walked and drove around the streets at the beach. He is concerned that there are several homes that have paved or stone to the area that is considered parking for residents. He said a resident actually came out to tell him that he could not park in front of his home. He said parking at the beach is a huge issue. Mr. Eaton stated several homes clearly have room to park in the driveway yet they opt to park a vehicle in one of the parking spaces on the street so there is one less space for other residents to park.

Ravi said the first issue is the property owner making a larger driveway than allowed so it appears you cannot park in front of that home. The second issue is people who have a driveway park in a spot to eliminate a space for others. Ravi said everyone who registers a vehicle in town can park anywhere on the street where parking is allowed. The placards are really for guests who are visiting the beach property owner or an in-town property owner.

Mr. Manzi commented that the rule is that driveways can only be 20-feet wide, but several property owners have made the driveway larger. He said the homeowner cannot tell you that you cannot park if there is more than 20-feet of driveway.

Ravi feels it would be better if there were markings to show where the 20-foot driveway is and where the space is to allow for parking. He feels this needs to have further discussion at the next meeting due to time constraints today they should just discuss the placards. Mrs. Kyle said they should have a meeting to discuss just parking at the beach.

Vicki Sawyer said she sent an email to the board to change the placard policy for multi-family units. They feel that as property owners of a multi-unit they should be able to request an additional placard free of charge.

MOTION: Ravi To approve and extend
Second: Theresa A. Kyle the parking policy
 Unanimous going forward.

MOTION: Theresa A. Kyle To move the meeting
Second: Harold F. Eaton with Henry Boyd on
 Unanimous Lower Collins Street
 to the next meeting.

PREVIOUS MINUTES - MARCH 20 NON-PUBLIC, MARCH 28 PUBLIC & NON-PUBLIC, APRIL 3 PUBLIC AND APRIL 10 PUBLIC

Ravi said he has comments on the April 10 meeting regarding the catch basin feasibility study, self-insure medical plan and to add the word "online" to the motion on page 3.

Ravi said there was discussion on the email alias and fees for the departments. Mr. Manzi explained there was a small issue, but it is being addressed and will be resolved this week.

Ravi brought up the previous discussion on the indigents in town. Mrs. Kyle commented that the human service agencies help the indigents, but Ravi did not want those agencies on the ballot. Mr. Manzi said there would be a presentation on this.

Ravi suggested having a meeting next Monday, April 24.

MOTION: Theresa A. Kyle To recess to non-public
Second: Ravi at 12:45PM and return to
 Unanimous public session at 1:45PM

NON-PUBLIC SESSION

MOTION: Harold Eaton To go into non-public
Second: Theresa A. Kyle session at 12:50PM under
 Unanimous RSA 91-A:3,II (e) legal.

Roll call:
 Mrs. Kyle - yes
 Ravi - yes
 Mr. Eaton - yes

Board reconvened to public session at 1:31PM.

ABATEMENTS

Samuel Patterson - 98 Washington Street - \$108.64
 Jessica & Bradlee Harris - 83 Washington Street - \$150.97
 Noci Lek - 920A Lafayette Road - \$27.08

MOTION: Ravi To approve and sign all
 Second: Harold F. Eaton abatements.
 Unanimous

MOTION: Ravi To adopt the minutes of
 Second: Harold F. Eaton 3/20 non-public, 3/28
 Unanimous public & non-public,
 4/3 public and 4/10
 public with correction.

6 ELDERLY EXEMPTIONS

MOTION: Ravi To approve and sign all
 Second: Harold F. Eaton elderly exemptions.
 Unanimous

VETERAN EXEMPTIONS

Terry Lee Revoc Trust - 18 New Zealand Road
 David Cataldo - 171 Lower Collins Street
 Bradford Baker - 18 Belgian Drive
 Karen Fisher - 3 Woodland Avenue

MOTION: Ravi To approve and sign all
 Second: Harold F. Eaton veteran exemptions.
 Unanimous

Ravi commented he has a planning board meeting this evening.

Mrs. Kyle said she attended the beach commissioners' meeting.

Mr. Manzi asked the board if they were going to schedule a visit to the Andover Street walkway. The board will get back to him about the meeting by Wednesday, April 19.

MOTION: Ravi To adjourn the meeting
 Second: Harold F. Eaton at 1:38PM.
 Unanimous

Meeting adjourned at 1:38PM.
 Minutes taken by Kelly J. O'Connor.

Approved and endorsed:

 Harold F. Eaton,
 Clerk

Date: _____

TOWN OF SEABROOK BOARD OF SELECTMEN

AGENDA

April 17, 2023

Open Meeting at 10:30 A.M.

TURN CELL PHONES TO VIBRATE OR OFF PLEASE PLEDGE OF ALLEGIANCE

MEETING

- 1.) Meeting – New Business Licenses
BJ's Wholesale Gas Station
AVPM NH PC 3 LLC
Granted Hands LLC
Bar 17 Grill
MEI Rigging & Crating LLC
Ernie's Seaside
Makor Windjamer, LLC
- 2.) Discussion – Beach Walkways-Mats
- 3.) Monthly Meeting – Police Chief
- 4.) Meeting – RPC Coastal Resiliency Grant Application
- 5.) Meeting – 2023 Parking Placard Policy
- 6.) Meeting – Henry Boyd – Lower Collins Street

NEW BUSINESS

- 1.) Question of approving previous minutes of March 20 non-public, March 28 public & non-public, April 3 public and April 10 public.
- 2.) Question of approving abatements for Samuel Patterson – 98 Washington Street - \$108.64, Jessica & Bradlee Harris – 83 Washington Street - \$150.97 and Noci Lek – 920A Lafayette Road - \$27.08.
- 3.) Question of approving 6 elderly exemptions.
- 4.) Question of approving veteran exemptions for Terry Lee Revoc Trust – 18 New Zealand Road, David Cataldo – 171 Lower Collins Street, Bradford Baker – 18 Belgian Drive and Karen Fisher – 3 Woodland Avenue.

QUESTIONS/COMMENTS

Board of Selectmen on any boards and/or committee meetings they have attended

PUBLIC PARTICIPATION

NON-PUBLIC SESSION – 1PM
RSA 91-A:3, II (e) legal

Seabrook Police Department



7 Liberty Lane, P.O. Box 456

Seabrook, NH 03874

Phone: (603) 474-5200

Fax: (603) 474-7242

Brett J. Walker

Chief of Police

Kevin M. Gelineau

Deputy Chief of Police

April 17, 2023

February (partial)/March/April (partial) Report to Selectmen

- Officer Storms continues her training to run her second Boston Marathon on Monday April 17, 2023 as part of a team representing the [Officer Sean A. Collier Memorial Fund](#). If you would like to [make a donation to support Officer Storms' follow this link](#).
- On March 18th Sergeant Justin Murphy and Team Police beat Team Fire in the annual [CHaD Battle of the Badges hockey game](#). This is a great event that raises money for the Children's Hospital at Dartmouth-Hitchcock.
- Staff completed training in topics to include some of "The Three 2's" (ethics, de-escalation, and bias), Clandestine Lab and Overdose Death Investigations, K9 medical training, as well as training related to the use of law enforcement information systems.
- In early March Seabrook Officers arrested eleven people following months-long investigations by the Seabrook PD Problem Oriented Policing (POP) Unit into the sale and distribution of illegal drugs in our community. These investigations were highlighted by the execution of a search warrant on Collins Street and the seizure of large quantities of suspected crack cocaine and heroin/fentanyl, as well as several firearms and \$3,000 in cash. The estimated street value of the drugs was \$15,000. Additionally, one of the persons arrested was charged with Class A Felony Sale of a Controlled Drug-Death Resulting related to a March 2022 overdose death in Seabrook. The POP Unit was created approximately a year and a half ago and announced at a Board meeting as a hybrid between patrol and detectives. The POP Unit works cooperatively with both our Patrol and Detectives Divisions addressing issues that face our community.
- On March 14th the voters approved the replacement of the remaining portion of our HVAC units. We greatly appreciate the support on this warrant article and appreciate the voters chipping away at projects we request which are designed to prolong the life of the Police facility.
- On Monday April 3rd Chief Walker and Hampton PD Sergeant Steve Champey presented a \$5,000.00 donation to the Seabrook Middle School on behalf of the [Crimeline for the Hamptons, Inc.](#) This donation was to help send the 8th grade class on their end of year trip.
- On Thursday April 6th Chief Walker attended a virtual training related to the application and management of federal grants.
- We are currently hiring for one full-time police dispatcher.
 - This dispatch position will be the fifth full-time dispatcher and put us at full staff.

- Our fourth full-time Dispatcher, Josh Heiseler, started with the Seabrook PD on February 1st and has experience in dispatching from his prior military service.
- We are currently fully staffed with 30 full-time police officer positions filled.
 - Since my last report to the Board, Officers James Mascioli, Tim Scott, and Marc Smick have been sworn in as full-time officers. Officers Mascioli and Scott previously served with the North Hampton Police Department and Officer Smick previously served as a Dispatcher with the University of New Hampshire Police Department and will be attending the NH Full-time Police Academy later this year.

Regular activities

- Attended meetings to include the Seacoast Emergency Response Team (SERT), Project Safe Neighborhoods, and the NH Association of Chiefs of Police.
- Participated in the 2023 budgetary process.

Drug Overdose Statistics through April 12, 2023 are as follows:

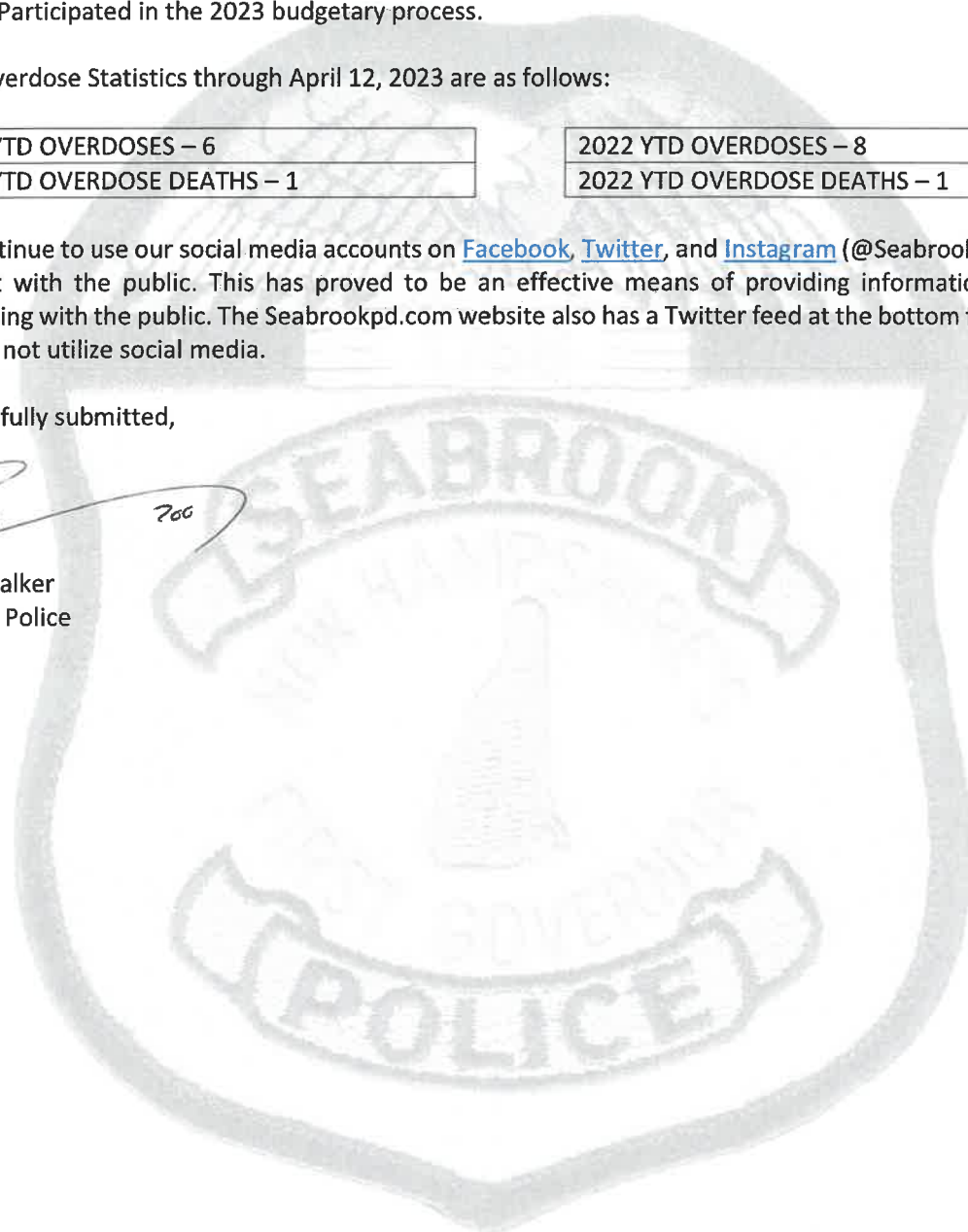
2023 YTD OVERDOSES – 6
2023 YTD OVERDOSE DEATHS – 1

2022 YTD OVERDOSES – 8
2022 YTD OVERDOSE DEATHS – 1

We continue to use our social media accounts on [Facebook](#), [Twitter](#), and [Instagram](#) (@SeabrookNHPD) to connect with the public. This has proved to be an effective means of providing information to and interacting with the public. The Seabrookpd.com website also has a Twitter feed at the bottom for people who do not utilize social media.

Respectfully submitted,

Brett Walker
Chief of Police



Kelly O'Connor

From: William Manzi
Sent: Thursday, April 13, 2023 7:53 AM
To: Kelly O'Connor
Subject: Police Fees

Kell,

Can you print this for the Board as Brett is coming Monday.

Bill

Below is a list of fees from the Police Department.

###

LiveScan/fingerprints

Resident- \$15
Non-Resident- \$25

-
Pistol Permits

Resident -\$10
NON-resident- Has to submit to State of NH

-
Accident Reports

\$25 (no charge for operators/registered owners/involved parties)

-
Records (Reports, Arrests etc.)

Typically \$25. We can charge .25 for each page if it is lengthy.
Right to Know requests—case by case basis
(consulting w/Town attorneys for updating policy on this)

-
Dog Fines/Town ordinance

Below are \$50

Unlicensed
At large
Without a license or tag
Dog on the beach
Dog waste
Nuisances

-
Parking ticket/Town ordinance

Below are \$200

No parking area
Handicapped parking only

Date: April 11, 2023

Subject: Support for RPC Coastal Resilience Grant Application

Project Proposal: In partnership with the Seabrook Hamptons Estuary Alliance (SHEA), the Rockingham Planning Commission (RPC) is proposing to work with the Town of Seabrook to prepare a grant application on the town's behalf to the NHDES Coastal Resilience grant program for the projects listed below, which were discussed at the February and April Seabrook Coastal Resilience Team meetings:

1. Evaluate Seabrook's existing beach walkways for opportunities for structural improvements that will 1) improve accessibility to the beach and safety for all users and 2) discourage trampling of vegetation and allow for the natural movement of sand, which stabilizes dunes and banks to help protect coastal properties from waves, wind, erosion, storm surge, and flooding. Final product anticipated to be a collaboratively developed assessment evaluating the existing conditions of the Seabrook's beach walkways and providing clear, sound options for structural improvements and restoration opportunities that can be considered for future funding opportunities that support design, permitting and construction.
2. Facilitate up to three public forums in the Village District to inform residents of the walkway evaluation assessment and gather feedback on potential options for improvements. The purpose of the public forums will be to increase awareness of the value of critical sand dune systems, hear from community members about their needs, concerns and vision for the town beach and provide a platform for residents to share information and collaborate on community and habitat resilience efforts. Full extent of public outreach forums to be determined at a later date.
3. Develop public educational resources on the significance of sand dune / bank stabilization and habitat protection. Final products may include signage at the beach directing users to designated walkways and encouraging the protection of the dunes and/or website and printed materials such as flyers, post cards etc. Final list of public outreach materials to be determined at a later date.

Coastal Resilience Grant applications are due May 26th with notification of selection by June 16, 2023. Applicants may request up to \$70,000 in federal grant funds. A 4:1 federal grant funds to non-federal match through cash or in-kind services is requested. Full grant details on page 2.

With the support of Seabrook Boards and Officials, the RPC and SHEA propose working with the members of the Seabrook Coastal Resilience team in preparing a grant application on the town's behalf.

We look forward to working with the Coastal Resilience Team members on this exciting grant opportunity for advancing coastal resilience and adaptation efforts in Seabrook.

Contact Information:

Madeleine DiItonno, Regional Planner
Rockingham Planning Commission
mdiionno@therpc.org | 603.658.0522

Jay Diener
Seabrook-Hamptons Estuary Alliance
jdiener@shea4nh.org | <http://shea4nh.org>

Rayann Dionne
Seabrook-Hamptons Estuary Alliance
rdionne@shea4nh.org | <http://shea4nh.org>

Hi Bill,

Thank you, as always for taking my call.

As you aware, as a part of the approval process for the subdivision at the end of Lower Collins for McLaughlin, 2 deeds were promised to the Town. One for the drainage easement to benefit the proposed improvements to Lower Collins Street and the deed for Parcel A which is to be added to the existing town right of way.

I should have these deeds for you tomorrow. I appreciate you placing us on the agenda for the April 17 meeting.

H