

TOWN OF SEABROOK

SELECTMEN'S MEETING

JUNE 12, 2023

Srinivasa "Ravi" Ravikumar
Theresa A. Kyle
Harold F. Eaton
William M. Manzi, III

Ravi opened the meeting at 9:00AM.

Ravi commented that the town lost one of its own who worked for DPW and from a family of the founding fathers. He said he was a hard worker who left behind a wife and a son. Mrs. Kyle commented he was a good man who left behind 2 small children and was an all around nice young man. Mr. Eaton commented on how Justin would pedal a bicycle in the dead of winter to get to work and that speaks volumes of how hard he worked and enjoyed life. It was stated there was a celebration of life for Justin on Sunday and the outpouring of support for his family was tremendous.

NEW BUSINESS LICENSES

Dan Dunn Plumbing & Heating - Dan Dunn was present and explained what his business does.

MOTION: Theresa A. Kyle To approve and sign the
Second: Harold F. Eaton business license.
Unanimous

New England Epoxy Supply - Vlad Alzhin was present and explained his business. He said they store about 200 gallons of epoxy sometimes more. There are no open drums, it is all prepackaged with no cleaning products onsite.

MOTION: Theresa A. Kyle To approve and sign the
Second: Ravi business license.
Unanimous

E-Technologies Group - Ray Belanger was present and explained this is just a name change for this business.

MOTION: Theresa A. Kyle To approve and sign the
Second: Harold F. Eaton business license.
Unanimous

MONTHLY MEETING - DPW MANAGER

John Starkey was present for his monthly report (see attached).

There was discussion on the benches at the beach and it was stated the Beach Civic Association is in charge of them.

Ravi urged everyone to read the monthly report when it becomes part of the meeting minutes, so they have a better idea what the DPW does on a daily basis.

MONTHLY MEETING - RECREATION DIRECTOR

Cassandra Carter was present for her monthly report (see attached).

There was discussion on the numbers increasing for the programs and the new upcoming programs.

Ravi commented he liked how the sponsors for the community center are listed out.

Ms. Carter said the first grad & glo event for the 8th graders had a great turnout with 46 participants from a class of about 80 students.

Ms. Carter spoke of the volunteer program that has been organized for 8th graders as the programs have not had enough participants. She hopes this new program will benefit the parents, the child and the recreation center.

Ms. Carter said new to this year is a swim lessons program that will be held at the Elite Gym in Salisbury, MA. There will also be yoga on the beach for Seabrook residents. This event prompted a discussion on parking placards for the instructor.

Ms. Carter thanked the Rotary Club in Hampton for the donation of \$500 and thanked the Rand Church for hosting the breakfast for town employees and Tractor Supply for donation of the barrels.

MEETING - BRIDGET SHAHEED - HOMELESS POPULATION

Mr. Manzi introduced Bridget Shaheen who does work for the Lazarus House and what she did this past winter in Seabrook for the homeless population.

There was discussion on the survival mode and reasons why someone may be homeless. It was stated that depending on the circumstances is what determines what can be done to assist these individuals.

Ravi suggested they have a work session where they can dedicate more time to further discuss this topic. There was a discussion on the town's welfare office and working together.

MEETING - WORKING HOURS

Mr. Manzi said at the board's request this item has been put on the agenda for discussion. Ravi commented many residents have brought this up as the hours were changed due to covid and the request is to go back to those hours pre-covid times. He said they don't want to make a decision on their own but rather what is best for the residents and the employees. Mrs. Kyle commented that due to covid they closed early on Fridays for a deep clean, but the employees work late on Wednesday's and start each day at 7:30AM to make up that time.

There were comments made by John Starkey, Lacey Fowler, Ralph Welch, Curtis Slayton, Michele Knowles, Shayna Merrill, Cassandra Carter, Billy Edwards, Bonnie Armentrout and Angela Silva all in favor of keeping the hours as they are. There was discussion on the reasons why the offices need to keep the hours as is.

Mrs. Kyle commented that having the department heads here was a positive thing so they could see the different aspects of each job function and feel the hours should stay as they are.

Ravi asked if anyone in the audience had any input on the hours.

Mr. Eaton agreed with Mrs. Kyle and thanked the department heads and employees for coming today.

Mr. Eaton said one comment he has heard is the town clerk's office closing at 11:20AM rather than at noon. There was discussion on why the office closes 40 minutes earlier and how it is advertised on the website for the public to know.

Ravi commented that if they agree to open at 7:30AM then the offices need to be staffed and open, so the employees need to be in the office.

MOTION:	Ravi	To keep the hours for
Second:	Harold F. Eaton	all departments as they
Unanimous		currently are.

ANDOVER STREET WALKWAY

Henry Boyd was present and discussed the situation they are faced with and what the property owners are expected to do for the encroachment on town property. The question at hand is whether or not to remove the tree(s). Henry Boyd stated that DES has no issue removing the tree as it is a non-native species.

Ravi feels it is a reasonable request to remove the tree. Mrs. Kyle feels they would be setting a precedent. Mr. Eaton said they visited the site for a reason, and he is going to stay with the decision he made that day. There was discussion on the cost to plant beach grass if the tree were to be taken out.

MOTION: Ravi To remove the tree.
No second, motion failed.

There was discussion on the ongoing construction at Andover Street. Mrs. Kyle would like a letter sent to the construction company as well as the property owner stating that if there is any environmental damage, they are put on notice that the town will sue.

Ravi clarified the discussion topics are chemicals in the sand, dunes being maneuvered for construction vehicles and hours of operation. Henry Boyd commented that if they have not done anything more than what he saw last weekend they are not in violation of any permit. He commented on the asphalt and said he would caution them about the hours of operation. If he sees anything of concern, he will report back to the selectmen.

Ravi asked Ken & Marlene Bonin if they would accept responsibility for any environmental issue and they agreed they would.

Marlene Bonin, Paul & Sandra Ippelletto, and Robert Gossett all spoke in favor of removal of the tree. The property owner will accept the cost for removal of the trees and planting of the beach grass.

Joe Giuffre spoke against removal of the tree.

Len Ichtou who is the original requestor of removal of the tree spoke again in support.

Doris Sweet spoke to the quitclaim deeds that were signed and those deeds state there should be no interference with the right-of-way.

There was further discussion amongst the board members regarding their feelings on removal of the tree(s) and cost burden to the homeowner.

MOTION: Ravi To approve the removal
of the trees in the
pink area of the plan

at the expense of the homeowner and for the homeowner to pay for the planting of the beach grass.

No second, motion failed.

Board took a 5-minute break at 11:25AM. Board reconvened at 11:33AM.

HAWKERS & PEDDLERS LICENSE

Funky Ladles Food Truck - Randall Durant was present and explained his truck would be at Seabrook Tire and Home Depot.

<u>MOTION:</u>	Theresa A. Kyle	To approve and sign the
Second:	Ravi	hawkers & peddlers
Unanimous		license for the 2
		Locations.

Water Dogs - Peter Riley was present and said he would like to utilize the Seabrook public parking area.

There was discussion on a policy set by the previous board to not allow food trucks in this area. Mr. Peter Riley stated that in the ordinance it says they can allow up to 4 vendors in this location.

Mr. Manzi commented the board enacted a policy to not allow the food trucks due to the size and complaints they had been receiving. Ravi commented that due to this policy they cannot honor the request. Mr. Manzi said the ordinance reads they can allow up to 4 but they do not have to allow any.

Mrs. Kyle said they are not required to allow any vendors and the ordinance gives them that authority. If they do it for one, they would have to do it for others. Mr. Riley asked Theresa Kyle if she lived across the street from this parking area and if it was a personal reason for not allowing them.

Mr. Eaton commented that if the requestor has permission to use the fireworks store, he will grant permission for that location but due to complaints and the size of the vehicles the decision was made not to allow in the parking area.

<u>MOTION:</u>	Theresa A. Kyle	To deny the hawkers &
Second:	Harold F. Eaton	peddlers license based
Unanimous		on the location and the
		previous motion made by

a prior board to not allow on town property.

STOP SIGN REQUEST FOR 28 FOREST DRIVE

Mike Loiselle was present and explained the issue that is ongoing. Ravi said the solution is going to cost money so they should look at the most effective way to resolve the issue. The board agreed to take this under review and get back to him on the request.

PREVIOUS MINUTES - MAY 8 PUBLIC, MAY 15 PUBLIC & NON-PUBLIC AND MAY 22 PUBLIC

Ravi would like to hold the minutes of May 22 for comments.

MOTION: Ravi To approve the 5/8
Second: Harold F. Eaton public and 5/15 public
Unanimous & non-public minutes.

DOG WARRANT

Shayna Merrill said she has a dog warrant before the board for civil forfeiture. Ravi read the warrant.

MOTION: Ravi To approve and sign the
Second: Theresa A. Kyle dog warrant.
Unanimous

Peter Riley came back into the meeting at this time and read the ordinance that allows up to 4 vendors. There was discussion on the policy that was put in place. The board would like to research what was motioned for and put in place before rendering a decision. There was discussion on the amendments not being put in place for the applicant to see. Mr. Manzi commented that the board made a motion as to a policy not a motion to amend the ordinance. Mr. Riley stated that he has been prejudiced by this board's decision and hope they will look at the decision that was made today.

REFUNDS

Najat Arsenault - 13 Dandiview Acres - \$900.13
Saracy Family Trust - 73 Alison Drive - \$314.34

MOTION: Ravi To approve and sign the
Second: Harold F. Eaton refund for 13 Dandiview
Abstain: Theresa A. Kyle Acres.

MOTION: Ravi To approve and sign the

Second: Harold F. Eaton refund for 73 Alison
Abstain: Theresa A. Kyle Drive.

ABATEMENTS

Saracy Family Trust - 73 Alison Drive - \$314.34
Najat Arsenault - 13 Dandiview Acres - \$253.10
Fidae Azoury - 61 South Main Street - \$146.79
William Tocci Trust - 24 Robert Road - \$2,555.65

MOTION: Ravi To approve and sign all
Second: Harold F. Eaton abatements.
Abstain: Theresa A. Kyle

DENIAL OF ABATEMENT

307 Atlantic Avenues Trust - 307 Atlantic Avenue - \$133.22
Curtis Slayton explained the situation with this request and why
he recommends denying it.

MOTION: Ravi To deny the request for
Second: Theresa A. Kyle this abatement.
Unanimous

Board took a 20-minute break at 12:30PM. Board reconvened at
1:03PM.

LEGAL SETTLEMENT - 7 MANCHESTER STREET

Mr. Manzi explained this is pursuant to a legal settlement on an
abatement that was in superior court. Mrs. Kyle said this owner
will be getting a \$9K abatement. Angela Silva said this is a
one-time abatement for the 2021-22 tax bills and it will be a
credit to the 2023 bill.

MOTION: Ravi To approve settlement
Second: Harold F. Eaton agreement based upon
Opposed: Theresa A. Kyle recommendation from
town counsel.

LEGAL SETTLEMENT - DR. CHEUNG

Mr. Manzi said this is a matter of the Phoenicia who was cited
on many violations. The court favored the town, but the judge
had empathy for Dr. Cheung even after he defaulted on the
\$20/month he was ordered to pay. Mr. Manzi asked to withdraw
this request so he could review the information submitted by Dr.
Cheung further and he will bring it back to the board.

CURRENT USE LIEN RELEASE TAX

Angela Silva said this is for Lower Collins Street.

MOTION: Ravi To approve and sign the
Second: Theresa A. Kyle current use lien release
Unanimous tax.

2 ELDERLY EXEMPTIONS

Angela Silva said one applicant was on time and the second one is late but is a new filer.

MOTION: Ravi To approve and sign both
Second: Harold F. Eaton elderly exemptions.
Unanimous

WATER SERVICE APPLICATIONS

Mark Couture - 126 Lower Collins Street
Thomas Markey - 172 Atlantic Avenue
Seacoast Modular Homes - 248 Ashland Street
Fidae Azoury - 61A South Main Street
Nicolas Auger - 7B Zagarella Circle

MOTION: Ravi To approve and sign all
Second: Theresa A. Kyle water applications.
Unanimous

FIREWORKS SALES LICENSE

Fireworks Over the Border Inc.
Fantasy Fireworks Inc.

MOTION: Ravi To approve and sign both
Second: Theresa A. Kyle fireworks sales licenses
Unanimous

SURPLUS BODY OF TRUCK #76 DPW

John Starkey spoke as to the cost for the repair of this truck. He would like to keep the cab and chassis as his employees have different ideas about how to make this work. If it doesn't work out, he will come back to the board to auction it off.

MOTION: Ravi To approve the surplus.
Second: Harold F. Eaton
Unanimous

FEES

Mr. Manzi said the board has a comprehensive report on all the fees and a supplemental report from the Fire Chief on the ambulance fees.

Fire Chief Bill Edwards explained how the rate is determined. He said there is no balance bill for Seabrook residents. The

maximum rate we can charge comes from our outsourced ambulance billing company. There was discussion on these rates and the new rates are recommended by the fire chief.

Mrs. Kyle asked about fees for the jaws of life. Chief Edwards said they currently do not charge a fee but could be a discussion on the fire side when fees are discussed.

MOTION: Ravi To approve the increase
Second: Harold F. Eaton in ambulance fees per
Unanimous the recommendation of
the Fire Chief's memo.

DRAINAGE FEASIBILITY STUDY ON THE BEACH

Mr. Manzi said the study is going to cost some money and that study will show we will need to spend more money to put in a complete drainage system. Mr. Eaton commented he has heard from some that say it is the entire beach and some who feel it is in isolated areas. Ravi feels this issue should be tabled. Both Mrs. Kyle and Mr. Eaton feel if this study were going to move forward it should be by vote of the people.

2024 C.I.P.

Mr. Manzi said the draft C.I.P. has been presented to the board. This also includes the vehicle inventory summary. Mr. Manzi said he will now start drafting the warrant for 2024. He advised the board if they would like to have a more detailed discussion, he could set up a work session and have the department heads present.

There was discussion on the C.I.P. and the master plan and how they are linked. Ravi feels the planning board should be included in the work session. Mr. Manzi will send a note to Tom Morgan to get this started.

There was a discussion on capital funds. Ravi would like a fund to be used to maintain and replace town vehicles. Mr. Manzi said those capital funds have to be approved by the voters. Those funds can be set up to have the selectmen named as agents to expend the funds. Both options would need to be approved by the voters and the funds have to be used for the specific purpose established.

ASSESSMENT BID 2024

Mr. Manzi said the board has a copy of the last proposal for the town revaluation. He asked the board to review the document to see if they like it or would like to make changes.

TOWN OF SEABROOK BOARD OF SELECTMEN

AGENDA

June 12, 2023

Open Meeting at 9:00 A.M.

TURN CELL PHONES TO VIBRATE OR OFF PLEASE PLEDGE OF ALLEGIANCE

MEETING

- 1.) New Business Licenses – Dan Dunn Plumbing & Heating LLC, New England Epoxy Supply, The Juice & Smoothie Joint, E-Technologies Group, LLC.
- 2.) Monthly Meeting – DPW Manager
- 3.) Monthly Meeting – Recreation Director
- 4.) Meeting – Bridget Shaheen – Homeless Discussion
- 5.) Meeting – Work Hours – Department Input

NEW BUSINESS

- 1.) Question of approving previous minutes of May 8 public, May 15 public & non-public and May 22 public.
- 2.) Question of approving dog warrant.
- 3.) Question of approving refunds for Najat Arsenault – 13 Dandiview Acres - \$900.13 and Saracy Family Trust – 73 Alison Drive - \$314.34.
- 4.) Question of approving abatements for Saracy Family Trust – 73 Alison Drive - \$314.34, Najat Arsenault – 13 Dandiview Acres - \$253.10, Fidae Azoury – 61 South Main Street - \$146.79 and William Tocci Trust – 24 Robert Road - \$2,555.65.
- 5.) Question of accepting request to deny an abatement for 307 Atlantic Ave Trust – 307 Atlantic Avenue - \$133.22.
- 6.) Question of accepting legal settlement for 7 Manchester Street.
- 7.) Question of approving legal settlement for Dr. Cheung.
- 8.) Question of approving current use lien release tax.
- 9.) Question of approving 2 elderly exemptions.
- 10.) Question of approving water service applications for Mark Couture – 126 Lower Collins Street, Thomas Markey – 172 Atlantic Avenue, Seacoast Modular Homes – 248 Ashland Street, Fidae Azouri – 61A South Main Street and Nicolas Auger – 7B Zagarella Circle.
- 11.) Question of approving fireworks sales licenses for Fireworks Over the Border Inc. and Fantasy Fireworks Inc.
- 12.) Question of approving hawkers & peddlers licenses for Randall Durant – Funky Ladles Food Truck and Peter Riley/Water Dogs – Hot Dog Cart.
- 13.) Question of approving request to surplus the body of Truck #76 DPW.
- 14.) Question of approving stop sign request for 28 Forest Drive.
- 15.) Question of discussion of fees.
- 16.) Question of discussion of Andover Street walkway.

- 17.) Question of discussion of Drainage Feasibility Study on the beach.
- 18.) Question of presentation of the 2024 C.I.P.
- 19.) Question of presentation of vehicle inventory.
- 20.) Question of discussion of assessment bid for 2024.

QUESTIONS/COMMENTS

Board of Selectmen on any boards and/or committee meetings they have attended

PUBLIC PARTICIPATION

NON-PUBLIC SESSION

RSA 91-A:3, II (e) negotiations