

TOWN OF SEABROOK

SELECTMEN'S MEETING

JUNE 19, 2023

Srinivasa "Ravi" Ravikumar  
Theresa A. Kyle  
Harold F. Eaton  
William M. Manzi, III

Ravi opened the meeting at 9:03AM.

**MONTHLY MEETING - POLICE CHIEF**

Police Chief Brett Walker was present for his monthly report (see attached). Chief Walker gave an overview of the ACERT meeting he attended. He said there could be grants for this program as it does involve a lot of work from the police department. Mr. Eaton commented that this is an important endeavor for those children to break the cycle they are accustomed to seeing.

Chief Walker said he attended the meeting on the firing range and indicated they still have not set up the 501C3. They are working on a plan for the safety concerns to open the range.

There was a discussion on the retention of employees at the police department. Ravi questioned the parking enforcement agents and if they are fully staffed. Chief Walker said they have 2 of the 4 positions filled and will get some numbers to the board on the parking enforcement.

There was discussion on the signage and conflicts they are dealing with on signs. Chief Walker talked about the appeal process. Ravi commented on the driveways that are larger than the 20-foot and how they are going to resolve those issues. Mrs. Kyle commented that the homeowner is supposed to designate the 20-foot driveway on the house plan that gets sent to the road agent, John Starkey.

There was discussion of concerns on Atlantic Avenue south side and making it one way. He asked that the department keep an eye on this area.

Mr. Eaton said the issue with parking is for the uptown residents as the beach residents live there and can go to the beach anytime. Mrs. Kyle commented there was an issue with a prior selectwoman on this same concern.

Mrs. Kyle spoke of the state approving the sale of cannabis and if approved it would be on the town whether or not to allow the sale. This board does not want this for sale in Seabrook and would like the department to work with them on this. Chief

Walker commented that the Police Chief Association is going to oppose this bill at the state level.

There was discussion on the overdose numbers in town. The numbers could be from someone who came into town that doesn't actually reside here. Ravi asked if there is a correlation between the homeless population and drug use. Mr. Eaton commented how important it is to educate the youth about the dangers of drug use and said he was thankful for the D.A.R.E. program he attended in the school system and would like to see this program continue. Mrs. Kyle spoke of the drug forum the police department put together and only about 25 people from town attended.

**DONATION - CRIMELINE \$5K - POLICE DEPARTMENT**

Ravi read the memo for the donation.

MOTION: Ravi To approve and accept  
Second: Theresa A. Kyle the \$5K donation.  
Unanimous

**FOREST DRIVE STOP SIGN REQUEST**

Ravi read the memo regarding the stop sign. Mrs. Kyle said the speed limit on these small narrow streets is ridiculous and asked how they could get it changed. Chief Walker recommends a top sign in order to slow the people down rather than change the speed limit.

MOTION: Theresa A. Kyle To accept the  
Second: Ravi recommendation of the  
Unanimous Police Chief.

**MEETING - WATER SEWER SUPERINTENDENT - CIP**

Curtis Slayton was present and said a study was done on the WWTP and he is currently working on a study for the pump stations which he should have within the next couple days. The CIP presented is a solid plan for 2029 and stated it's important to realize the plant is 27-28 years old with the pump stations not having too many investments. He said he has applied for SRF Funding for phase 2 of the upgrades and will have a better idea what this may look like by the end of summer. This money would be raised by bonds. Mr. Slayton went over the plan to upgrade the pump stations and said there are 14 large pump stations on the list. He said they are looking at about a 30-year life expectancy before they would need to put in more investment.

There was discussion on having the capital improvements included in the rate base of the water and sewer fees rather than raising tax money.

Mr. Manzi spoke about the sewer system that is designed to use full capacity and we are currently at 30% capacity. He said the fixed costs for taking on Hampton would stay the same, but the town would bring in revenue that could be used to maintain the system. Mrs. Kyle is concerned with the system failing or rotting pipes as the system is 27 years old. There was discussion on where they are at with bringing in additional sewer systems and where it leaves Seabrook if they need to replace/repair the plant.

Daumanic Fucile WWTP Chief Operator explained what they are looking for in the phase 2 project. He discussed the process and what they are looking to expand upon in order to save money for the town, especially with the electrical costs.

#### **SURPLUS - POLICE DEPARTMENT TO WATER DEPARTMENT**

The request is to surplus a 2013 Ford Fusion and transfer a 2007 Ford Fusion to the water department. Curtis Slayton said there may be a mix up as he said the water department is getting a 2017 Ford Explorer. He said this vehicle would be replacing the current vehicle they have. The board will hold this item until the next meeting for clarification on the vehicles.

#### **WATER SERVICE APPLICATIONS**

Paul Lepere - 7 Cross Lane

Michael Teheen - 28 Mill Lane Unit 1&2 and 30 Mill Lane Unit 1&2

MOTION: Ravi To approve and sign all  
Second: Theresa A. Kyle water applications.  
Unanimous

#### **SEWER SERVICE APPLICATION**

Paul Lepere - 7 Cross Beach

MOTION: Ravi To approve and sign the  
Second: Harold F. Eaton sewer application.  
Unanimous

#### **VENDOR LICENSING BOARD POLICY TOWN OWNED LAND**

Ravi commented on the minutes from March 22, 2022, the board motioned to set a policy that they would not allow any vendors in the parking area on Route 1A for the 2022 season.

Peter Riley spoke to the ordinance. There was a discussion on the word "will" that is in the ordinance. Mr. Manzi read section 173.3 of the ordinance that gives the board authority over issuance or revocation of a license. Mr. Riley said the ordinance allows for 4 in this area.

Mr. Eaton commented he was not on the board at the time, but the previous board had an issue/concern so by vote of the board they would not allow the vendors in this area.

Ravi said he is empathetic to Peter Riley's situation but is also mindful of the reasons why they put the policy in place due to the size of the vehicles as well as the taxes paid by the surrounding businesses. He would be in favor of supporting the application, but it is up to the board.

Mrs. Kyle said she doesn't want to see any vendor on town property making a profit. Ravi said at this time the board is going to leave the vote as it was previously stated. Mr. Manzi commented that the agenda item is for the policy for the 2023 season. There was much discussion between Mrs. Kyle and Mr. Riley on the hawkers & peddlers' application.

MOTION: Ravi

To conditionally approve the application for the hot dog art with a fee to level the playing field with the other businesses.

No second, motion failed.

#### **QUESTIONS/COMMENTS**

Mr. Eaton commented that Seabrook 18U baseball will be playing tonight at 7PM at Veteran's Park.

Mrs. Kyle asked to clarify what can be discussed at the meeting if it is not on the agenda. She said that a policy was set to have documents in on the Wednesday prior to the meeting and if they are going to allow anything to be brought up during this time, they should disregard the policy.

Len Ichtou brought up the tree(s) again on the Andover Street walkway and the objections that were raised at the last meeting. He would like to know why each member voted as they did. Mr. Eaton expressed what was determined when they visited the walkway and how the boardwalk would be laid out going forward. At that time, they voted to keep the trees the way they are. He also went to the site personally to look at how the view was

obstructed and found that where the home is located is not what he envisioned when they discussed removal of the tree(s). Based on where the home is actually located, he doesn't feel there is a need to remove the tree(s).

Ravi commented he was in agreement up until they heard from the other neighbors who are also in favor of removing the tree(s). There was discussion on the meeting they had at the walkway.

Len Ichtou showed a picture of the view they have from their home and said there are 9 trees along this walkway. He commented that DES has no objection to removing the tree(s). He said he wants to be sure that he understands the decision of the board.

Mrs. Ichtou commented that the trees were planted illegally on town property for privacy and would like the board to take that into consideration.

There was discussion of what view you're entitled to when you purchase a home. There was discussion on the letter written to the board by Mr. Ichtou and where DES stood on the request as well as the DPW Manager, conservation commission secretary and the town manager.

Mr. Ichtou asked if the one tree they agree on that should be removed by Sergio Bonaire could be voted on. Ravi said that if one non-native species removed it would restore the dune to its original habitat. He said it would be up to either Mrs. Kyle or Mr. Eaton to bring the vote up for reconsideration and if neither do then the motion stands. Ravi stated that he has no problem considering requests to remove non-native species if there is no cost to the taxpayer.

Ravi said at the last meeting he had asked to hold the minutes of May 22 for corrections, but he has reviewed and is ready to adopt.

MOTION: Ravi To adopt the minutes of  
Second: Harold F. Eaton May 22 public.  
Unanimous

Justin Packard - Raymond Drive asked about the reconciliations of the general ledger and the material weaknesses of the independent auditors. Mr. Manzi said he is tasked with the audit findings and is looking at this. He said the management letter cites the timeliness of the reconciliations and commented those are done monthly sometimes they may have a delay, but he

said by the time the auditors leave all reconciliations are completed. Mr. Packard asked about the cash not being collateralized. Mr. Manzi said they have recently made a change in banks to TD Bank to rectify this issue. Mr. Manzi advised Justin Packard to put all his questions in an email to him and he would answer them in detail. Ravi requested he copy the selectmen on this email.

Len Ichtou asked the board if they would be taking over the maintenance of the trees on the Andover Street walkway. He said the people have been managing them, but he would not ask that the town look at cutting back the branches and maintaining them.

MOTION: Ravi To adjourn the meeting  
Second: Theresa A. Kyle at 12:16PM.  
Unanimous

Meeting adjourned at 12:16PM.

Minutes taken by Kelly J. O'Connor.

Approved and endorsed:

\_\_\_\_\_  
Harold F. Eaton,  
Clerk

Date: \_\_\_\_\_

# **TOWN OF SEABROOK BOARD OF SELECTMEN**

## **AGENDA**

June 19, 2023

Open Meeting at 9:30 A.M.

**TURN CELL PHONES TO VIBRATE OR OFF PLEASE  
PLEDGE OF ALLEGIANCE**

### **MEETINGS**

- 1.) Monthly Meeting – Police Chief
- 2.) Meeting- Water Sewer Superintendent- Sewer CIP

### **NEW BUSINESS**

- 1.) Question of approving donation of \$5,000 for the Police Department.
- 2.) Question of approving request to surplus Police 2013 Ford Fusion and Transferring Police 2007 Ford Fusion to the Water Dept.
- 3.) Question of approving water service applications for 7 Cross Lane – Paul Lepere, 28 Mill Lane Unit 1 – Michael Teheen, 28 Mill Lane Unit 2 – Michael Teheen, 30 Mill Lane Unit 1 – Michael Teheen and 30 Mill Lane Unit 2 – Michael Teheen.
- 4.) Question of approving sewer service application for 7 Cross Beach – Paul Lepere.
- 5.) Question of Board Policy Vendor Licensing-Town Owned Land

### **QUESTIONS/COMMENTS**

Board of Selectmen on any boards and/or committee meetings they have attended

### **PUBLIC PARTICIPATION**