

TOWN OF SEABROOK

SELECTMEN'S MEETING

AUGUST 7, 2023

Srinivasa "Ravi" Ravikumar
Theresa A. Kyle
Harold F. Eaton
William M. Manzi, III

Ravi opened the meeting at 9:40AM.

Ravi reiterated how the agenda process works and when the draft minutes would be placed online. He also stated the rules for public comments.

MEETING - HISTORIC GREELEY TIDAL MILL

Henry Boyd and Bruce Brown were present at this meeting. Henry Boyd gave a brief introduction to the project that is to re-establish public access to the small tidal mill at the end of Walton Road now known as Walton Road Extension. It would require a permit from DES. There was discussion on the access route to the historic site. Mrs. Kyle questioned the land where the houses are now located which may have been townland that was taken over by squatters.

Bruce Brown spoke about the establishment of this mill back in the 1600's. He said Seabrook took this over in 1794. There was discussion of what happened during the sewer project, the pile of sand that was put there closing off access. Mr. Brown believes the property owner was advised he owned the entire island but that is not the case. Mr. Brown said this was a very important mill to the town and with it being a historical site access should be opened.

Henry Boyd explained the permitting process and that the town would need to be the applicant. Personal property was discussed, and it was advised the board could write a letter to address the issue and have it removed.

Ravi said every project should have a scope of work before the board acts on it. Henry Boyd said could schedule a meeting with Eben Lewis for a site visit where the board could attend as well. Henry Boyd said the property owner should also be advised of the wetland flags and they should remain with no interference as they are costly.

<u>MOTION:</u>	Ravi	To send a letter to the
Second:	Harold F. Eaton	property owner regarding
Unanimous		the project and removal
		of items on access route

MOTION: Ravi To authorize Henry
Second: Theresa A. Kyle Boyd to contact Eben
 Unanimous Lewis regarding this
 project.

MEETING - DISCUSSION ON GRAVE COSTS

John Starkey was present for this discussion. His recommendation for traditional burials is to continue as they are, which is they do not do traditional burials unless an extreme emergency with guidance from the welfare office. John Starkey said for burial of cremated remains he would recommend fees similar to Charles Hayes costs that were presented at the last meeting. There was discussion on lower fees but then they would never get out of the business of burying cremated remains. Ravi said it was mentioned in a previous meeting that Charles Hayes is for profit and the town is not so the board requested they look at the cost to recover those fees.

MOTION: Ravi To approve the new
Second: Theresa A. Kyle fee structure that
 Unanimous was recommended by
 DPW Manager.

MONTHLY MEETING - DPW MANAGER

John Starkey was present for his report (see attached). He discussed the mutual aid program for public works. The cost of the program and participation is \$25/yearly. John Starkey said he recalls twice that the town responded to mutual aid calls and said he was advised by a previous board member to spend as much time as they can and to do a good job as Seabrook is vulnerable and may need mutual aid in the future.

MOTION: Ravi To support the mutual
Second: Theresa A. Kyle aid program for DPW.
 Unanimous

There was discussion of tents and chairs placed on the beach or overnight while the crews are trying to rake the beach. There was discussion on the scale that needed repairs while John Starkey was out. It has been on the warrant twice and failed both times, but he hasn't had an opportunity to speak with the town manager about placing it on the 2024 warrant. There was discussion on the mechanic in-house who does repairs but some things require more than what he can do. Those types of repairs are sent out.

Mrs. Kyle commented on the war memorials and said there should be no private signs or political signs as it is disrespectful.

There was discussion on the cease & desist issued by John Starkey as the developer was looking for 2 driveway permits, and property is not owned yet. There was a disagreement between him and the developer on the utilities and Mr. Starkey felt they needed time to stop and readdress the conversation at a later time.

John Starkey said he would like to see a capital reserve fund set up. He said the capital reserve fund for recycling is working well.

MEETING - ROUTE 1 NORTH PROJECT

Wendy Johnson was present to discuss this project. She explained the design process before they get to the project municipal agreement. Based on the 2022 agreement (see attached) that wasn't executed she is concerned with the cost of the PE and right-of-way. She feels the construction cost is still reasonable.

Wendy Johnson said the previous board kicked the project out which brought it to 2027. She is now asking what this board is looking for in the project. There is an option that would have the town manage the project and the state would pay 80% and the town 20%.

There was discussion on what Market Basket north was going to do with their project. Mr. Manzi said Market Basket is a primary driver and they have agreed to do some of the project but only at their front door. Mr. Manzi said the exaction fund has about \$1.6M which is concerning if the town is paying 50%. Wendy Johnson explained the options Market Basket has in regard to the project.

There was discussion on the options presented by Wendy Johnson. Wendy Johnson stated that the LPA option would put a lot of responsibility on the town including the cost as the state would require the town to pay and then they would reimburse the town. Mr. Manzi doesn't feel that the study alone is concrete enough for Market Basket to move forward with their project. They are looking to integrate their plans into the town's plan so without something concrete they would be reluctant to continue. Mr. Eaton doesn't see the benefit in widening Route 1 past Market Basket if they are still going to be bottle-necked and will just be moving it a little further north. The board needs to determine the number of lanes and whether they want to look at the LPA or the expedited plan but that can only be determined with updated costs for the project. Wendy Johnson will get

current costs along with dates for construction and get back to the board.

Board took a break at 11:39AM. Board reconvened at 11:47AM.

MEETING - GREENWAY/NATURE TRAIL

Jill Gordon Friends of Seabrook Community chairman was present. She said they are proposing a new swing set at Governor Weare park. They are also looking to put in 2 lotus spinners and a climbing element. They would donate \$10K to the town for these items which is a little more than what the items cost.

Jill Gordon said they are also looking to add cornhole boards with a cement pad including a gazebo that was donated by Lowe's. The ongoing maintenance would be the responsibility of the town and was discussed.

Mrs. Kyle said that once they take possession, they are liable so it is a risk they take for a generous gift. Mr. Eaton said there was a swing set at some point so this would not be adding something that never existed. He said there is a liability in everything they do, and he would rather have this than not for the children. Ravi said he is in favor of the donation he is just looking to minimize the liability exposure. Mr. Manzi said they could get the parks foreman in to discuss.

MOTION: Theresa A. Kyle To accept the donation
Second: Ravi subject to the report
Unanimous from parks foreman.

Jill Gordon said they would also like to donate \$10K for pickleball courts. She said the estimate is about \$10K but they have some funds available if it goes over. If the location is not ideal, they are willing to work with the town.

MOTION: Theresa A. Kyle To accept the donation
Second: Ravi subject to the report
Unanimous from parks foreman.

Jill Gordon said they would also like to donate \$40K for a nature trail on Lower Collins Street. The board would like to see a map with a proposal of what the trail would look like. Mr. Manzi said the reference to the rail trail is the "Greenway", but they are not looking at in the same way. This is more for a passive recreation trail. Jill Gordon will send an email to the town manager to get in touch with TEC Engineers to get a plan drawn up. It was also discussed that she may need to go to the planning board.

HAWKERS & PEDDLERS - ICE CREAM TRUCK

Mrs. Kyle said the applicant has been going through the town with no permit and has been kicked out by the police. Mr. Manzi said there should be a memo from the police department on whether or not there has been an infraction so there would be something in the file. There was discussion on how many of the like vendors are they going to allow in a geographical location. The board would like to discuss and come up with language.

PREVIOUS MINUTES - JULY 10 PUBLIC, JULY 17 PUBLIC & NON-PUBLIC AND JULY 24 PUBLIC & NON-PUBLIC

MOTION: Ravi To approve the minutes
Second: Harold F. Eaton of July 10 public.
Abstain: Theresa A. Kyle

MOTION: Ravi To approve the minutes
Second: Harold F. Eaton of July 17 public.
Unanimous

Ravi has comments for the non-public minutes of July 17 and would like to hold until the next meeting.

MOTION: Ravi To approve the minutes
Second: Harold F. Eaton of July 24 public.
Unanimous

Ravi has comments for the non-public minutes of July 24 and would like to hold until the next meeting.

LEASE VEHICLES WATER & SEWER

There was discussion on the lease vehicles for water and sewer. They would be replacing 2012 units with 2024 units. The vehicles will come out of rotation and will be put into surplus.

MOTION: Ravi To approve the request
Second: Theresa A. Kyle for the leases and to
Unanimous replace the 2012 utility
truck in sewer and 2012
dump truck in water.

WATER SERVICE APPLICATION

Duane Skofield - 349 Woodstock Street

MOTION: Ravi To approve and sign
Second: Theresa A. Kyle the water application.
Unanimous

SEWER SERVICE APPLICATION

Duane Skofield - 349 Woodstock Street
Nicolas Auger Sr. - 7 Zagarella Circle

MOTION: Ravi To approve and sign
Second: Harold F. Eaton the sewer application
Unanimous for 349 Woodstock Street

MOTION: Ravi To approve and sign
Second: Theresa A. Kyle the sewer application
Unanimous for 7 Zagarella Circle.

FIREWORKS APPLICATION DISPLAY - OLD HOME DAYS

MOTION: Ravi To approve and sign
Second: Theresa A. Kyle the application for
Unanimous fireworks display.

There was discussion on the negotiations, and it being done in public session. Mr. Manzi said to do it in public session they would need consent by both parties.

NON-PUBLIC SESSION

MOTION: Harold F. Eaton To go into non-public
Second: Ravi session at 12:35PM under
Unanimous RSA 91-A:3,II (e)
negotiations.

Roll call:
Mrs. Kyle - yes
Ravi - yes
Mr. Eaton - yes

Meeting adjourned to non-public at 12:35PM.

Minutes taken by Kelly J. O'Connor.

Approved and endorsed:

Harold F. Eaton,
Clerk

Date: _____