

TOWN OF SEABROOK

SELECTMEN'S MEETING

October 9, 2023

Present: Harold Eaton  
Theresa A. Kyle  
Srinivasan "Ravi" Ravikumar  
William M. Manzi, III

9:30AM

Mr. Eaton opened the meeting at 9:30AM

**MONTHLY MEETING - RECREATION DEPARTMENT**

Cassandra Carter, Recreation Director was present for her monthly meeting report (see attached).

Ms. Carter stated that the numbers for summer camp this year were the highest they have seen in 8 years, as they had a total of 217 participants.

Ms. Carter went over the events the recreation department held over the summer including Old Home Days and the beauty pageants, which all events had a great turn out. Ravi commented that these events were awesome for the community and put together nicely.

Ms. Carter went over the upcoming fall events that are coming up this month, including field trips to a corn maze and Fright Kingdom for the 5<sup>th</sup>-8<sup>th</sup> graders. She stated that they will be holding a Halloween event on October 20<sup>th</sup> from 6:00-8:30PM and a walk through Trick-or-Treat event October 28<sup>th</sup>. They also will be coming up with a day and time to hand out turkeys for Thanksgiving, Ravi asked where the food and turkeys come from. Ms. Carter stated that they have a partnership with a food bank. Ravi asked if people could donate food or turkeys, Ms. Carter stated that if people have interest in donating to give the recreation department a call. She also stated that they have scheduled the Festival of Trees event for December 8<sup>th</sup> and Holiday House Decorations for December 13<sup>th</sup>.

Ms. Carter stated that the recreation department has received a donation of \$12,500 from the Lions Club to purchase playground equipment.

Mr. Eaton stated that he would like to recognize Sophia Guimares, a Seabrook student that attends Winnacunnet High School, was just recognized as one of the top athletes in the seacoast area.

Chairman Eaton stated that he has received some concerns from residents regarding the interim position for Sports Director, Matt McDonald. Mr. Eaton explained that he has done research on Mr. McDonald and stated that he has multiple certifications in youth sports, along with a handful of letters of recognition that he read aloud from Jay McKenna, WHS Basketball Coach, Aaron Abood, WHS Director of Athletics and Ryan Francour, WHS Head Football Coach. Chairman Eaton indicated that an interim position was designed to protect the fall programs for the children of Seabrook, especially the basketball program.

Lyndsey Hamblet had concerns regarding the position of interim sports director as she feels that the process was not done correctly, the hours worked are concerning and the employee does not have the appropriate qualifications. She also expressed concerns regarding the soccer program, and the interest of an all-girls basketball program. Christina Kieser and Maria Brown also spoke about these concerns.

Chairman Eaton indicated that he had personally visited the soccer program and would be volunteering with some other youth with soccer experience to fill gaps in the program that had been left when other volunteers withdrew from the program.

#### **MONTHLY MEEETING - DPW MANAGER**

John Starkey was present for his report (see attached). He discussed that there have been concerns from the department of environmental services about the Cains Brook as it is impaired with too much sodium chloride (salt). He stated that the first step into correcting this issue is to issue signs on Belgian Way and Lakeshore Drive that says, "Reduce Salt Area". This will help his crew and the neighborhood use their better judgement with the amount of salt used during winter. Starkey believes that this will satisfy the NHDES for the time being.

Starkey stated that he would like to explore the idea of pretreating the community center and the town hall parking lots and would like to find a local contractor as they do not have the equipment to do it. He explained that he would also like to add "Reduce Salt Area" signs in both parking lots.

Starkey would like to recognize Bill Manzi for the completion of the town pier bulkhead project as it has now been completed. Mr. Manzi stated that the construction is complete and looks wonderful and the town is just waiting for the As-Built to be

delivered. Mrs. Kyle asked how much the total cost of the project was, Mr. Manzi stated that it was \$1,600,000 and half was paid from grant money and the other half was raised and appropriated from the town.

Bill Howley, stated that Atlantic Avenue is in rough shape and would like to see it repaved, Starkey stated that he agrees but the drainage on road needs to be addressed and fixed first before paving.

Starkey stated that he is requesting to raise the amount for procurement from \$2,500, as that level is not sufficient in light of the inflation that has happened since the purchasing policy went into effect. He is requesting a \$5,000 limit. Mr. Manzi stated that he will bring the purchasing policy to the next agenda for the annual board review, at which time the Board could go over the specific request.

Starkey said that over the summer one of the Ford F-350 Dump Truck was hit and totaled in a car accident. He explained that this is a big loss as winter is coming and this vehicle is a vital asset. He is asking to use the \$37,000 insurance payment to lease or partial outright purchase a similar truck. Mr. Manzi stated that he will review the procurement policy and move this item to the next agenda.

Justin Packard asked the board if they have explored a capital reserve fund for town vehicles, Mr. Manzi stated that it is ideal, and the Budget Committee has held discussions in the past about this topic.

#### **PUBLIC PARTICIPATION**

Mary Masina, read a statement and asked that the statement be attached to the minutes. (see attached)

Bill Howley, read a statement and asked that the statement be attached to the minutes. (see attached)

Bill Hunt made a statement criticizing Selectwoman Kyle based on comments that had been reported in the local press.

#### **MINUTES**

September 6<sup>th</sup> non-public  
September 18<sup>th</sup> public  
September 25<sup>th</sup> public & non-public

Motion: Ravi  
Second: Harold F. Eaton  
Abstain: Theresa A. Kyle

To adopt the minutes  
of 9/6 non public, 9/18  
public & 9/25 public and  
non-public.

**LAND USE CHANGE TAX**

247 Lower Collins Street

Mr. Manzi stated that the board has already approved this but  
have not sign the paperwork yet, he also mentioned that the tax  
collector has received the \$17,500 check.

**WATER SERVICE APPLICATIONS**

Jeff Rosen - 193 Ocean Boulevard  
Genetti's General Cont. Inc - 192 Atlantic Avenue

Motion: Ravi  
Second: Harold F. Eaton  
Unanimous

To approve and sign  
both water applications.

**SEWER SERVICE APPLICATION**

Genetti's General Cont. Inc - 192 Atlantic Avenue

Motion: Ravi  
Second: Harold F. Eaton  
Unanimous

To approve and sign the  
sewer application.

Mrs. Kyle stated that Atlantic Ave and Andover St have had a lot  
of construction lately building new homes, and the big  
construction vehicles have been parking on the beach walkways.  
She would like to see if NHDES can be contacted, and the issue  
is on the next board meeting.

**HUMAN SERVICES**

Mr. Manzi stated that he has given the board a spreadsheet of  
the applications he has received for funding for FY24. He said  
that there isn't any action that needs to be done today and to  
see Kelsey for the financial backup paperwork for the  
applications. Mrs. Kyle stated that she would like to see all  
the applicants in person this year, as they haven't come in  
front of the board for a while. Manzi recommended doing a joint

meeting with the budget committee for the human services, so they would only have to come in one time.

**WATER AND SEWER FEES**

Mr. Eaton asked the board members if they could give him more time to review the data and move this item to the next agenda, Ms. Kyle and Ravi agreed.

**GRANT-POLICE DEPARTMENT**

Mr. Manzi stated that the police department is applying for a "Opioid Abatement Grant", Mr. Manzi is asking the board to give him authorization to sign the grant paperwork to get the process going.

<u>Motion:</u> Ravi	To Authorize
Second: Harold F. Eaton	the Town Manager to
Unanimous	sign the grant.

**NON-PUBLIC SESSION**

<u>MOTION:</u> Harold F. Eaton	To go into non-public
Second: Ravi	session at 12:47PM under
Unanimous	RSA 91-A:3,II (c)
	Tax deeding & (c) legal

Roll call;  
Mr. Eaton - yes  
Mrs. Kyle - yes  
Ravi - yes

Minutes taken by Kelsey Johnson

Approved and endorsed:

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Srinivasan "Ravi" Ravikumar,  
Clerk

Date: \_\_\_\_\_