

**TOWN OF SEABROOK, NEW HAMPSHIRE  
DEPARTMENT OF PUBLIC WORKS**

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DATE: January 30<sup>th</sup>, 2024  
TO: William M. Manzi, Town Manager  
FROM: John M. Starkey, DPW Manager  
RE: **DPW Monthly Report – November 15<sup>th</sup>, 2023 to January 30<sup>th</sup>, 2024**

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Dear Bill,

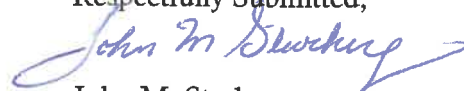
Please accept the following as a report of the Public Works activities, accomplishments, challenges, and problems during the above referenced time frame.

- Storm Prep
- Truck maintenance/Equipment maintenance
- Christmas trees
- Re-grade dirt roads
- Clear stormwater infrastructure for best drainage
- Winter maintenance of sidewalks
- Set up for N.H. Primary
- Break down for N.H. Primary
- Sign Maintenance
- Pump Leachate tank as needed
- Repair Methodist cemetery metal arch entrance
- Install temporary mailboxes
- Establish arrows (painted) to catch basins
- Finish & Replace plow markers
- Solid Waste Training 11-29-23
- Rubbish & Recycling routes done daily
- Transfer station & Recycling center done Mon-Sat. Closed Sundays
- Winter snow & ice emergency evolutions 12/13, 12/14, 12/24, 1/6, 1/7, 1/8, 1/9, 1/14, 1/16, 1/24, 1/28, 1/29. See associated storm reports.

Miscellaneous

- February Goals and Objectives also attached to this report.

Respectfully Submitted,



John M. Starkey  
DPW Manager



JMS/snh

cc: Kelly O'Connor, Deputy Town Manager  
Bruce Felch, Highway Foreman  
Lynn Willwerth, Office Supervisor  
David Schiappa, DPW Sec.  
FILE

# TOWN OF SEABROOK - DEPARTMENT OF PUBLIC WORKS

COPY TO: BILL MANZI, BOS, K OCONNOR, B FELCH, R WELCH, F CARTER, L WILLWERTH, D SCHIAPPA, K MASON, S HEISELER, TRAINING MANUAL, CREW BB

*Priority	MONTH	February 2024	YEAR 2024	BY: JMS	
	POSTED	1/31/2024			
<b>GOALS AND OBJECTIVES</b>					
1	Send out rubbish truck 3-man crew - 5 days a week.				
2	Street maintenance - winter response to snow and ice.				
3	Sidewalk maintenance - winter response to snow and ice. Priority #1=Rte 1 & Rte 107 Priority #2= Sidewalk to School				
4	Parking lots "Municipal" - winter response to snow and ice.				
5	Scheduled Bon Fire at Governor Weare Park in February.				
6	Cemetery roads/lanes winter response to snow and ice.				
7	Cold patch potholes as needed.				
8	Open up/clear off catch basin tops as needed.				
9	Answer citizen complaints.				
10	Sign Maintenance.				
11	Tuesdays - Equipment Maintenance Day - Grease trucks and equipment, check fluid levels.				
12	Monitor drifting of snow across roads. Anticipate drifting on Stard Road.				
13	Write and file associated winter snow and ice event reports.				
14	Trim brush and limbs away from fences - All cemeteries.				
15	Litter/trash removal side of road if open winter continues.				
16	Deliberative Session is schedule for February 6th at the Recreation Center at 7:00 p.m.				

*J.M.S.*