

TOWN OF SEABROOK

SELECTMEN'S MEETING

APRIL 15, 2024

Srinivasan "Ravi" Ravikumar  
Harold F. Eaton  
Theresa A. Kyle  
William M. Manzi, III

Ravi opened the meeting at 9:30AM.

**MEETING - PLANNING BOARD**

Jason Janvrin was present at this meeting. His first request is to plant an elm tree on the town hall grounds.

MOTION: Ravi To approve the planting  
Second: Harold F. Eaton of an elm tree on town  
Unanimous hall grounds.

Jason Janvrin said he understands there is a perambulation every 7 years and they have another 3 years before doing so for the gun range property. He is requesting to place a permanent marker at this site. Due to the fact this property is between two towns it is required to do a perambulation in order to place this marker. Mr. Manzi said they could make a motion to start the process. Once they have approval from both boards, they can then make a motion to approve placing the marker. The board agrees they should move forward with the process and then come back for approval to place the marker.

**MONTHLY MEETING - RECREATION DIRECTOR**

Cassandra Carter was present for her monthly report (see attached). They had the first 9-12 grade spring fling on Friday night and they had 45 attendees. Ms. Carter said the afterschool program numbers are down and could be better. She is working with the school to get the information out to the residents and increase the numbers.

There was discussion on the gap from 8<sup>th</sup> grade into high school. Ms. Carter said they are looking to fill that gap.

There was a discussion on water heater replacement. Ms. Carter said the companies that quoted refused to do a tankless system due to the size of the bathrooms and laundry room. There was \$20K allocated and the cost of the water heater was \$8,800.

Ms. Carter went over the sponsors and the board thanked them for the donations and also thanked the volunteers for keeping the recreation center going. Ms. Carter thanked Matt McDonald for his work on the tournament as it was his first year running the tournament. She thanked Stephanie McDonald who is the front

office receptionist and Sam Merrill who helped Matt McDonald and was at the school for the tournament.

Ms. Carter read the change to the recreation policy. Open areas will be changed to 4<sup>th</sup> grade and above. Third grade is no longer allowed in the open areas. Fourth to fifth graders will no longer be allowed to leave the building unless there is direct staff supervision.

**MONTHLY MEETING - DPW MANAGER**

John Starkey was present for his monthly report (see attached). Mr. Starkey said long time employee for the welcome center, Sheila Bishop passed away this weekend.

Chief Walker spoke about the custodian position that is in the SEA union. During the course of the employee on medical leave and now no longer employed with the town they have realized this position is not a full-time position. The chief is requesting to move this position from the police budget to the DPW budget.

Mr. Starkey said the recreation department had a revolving door with the custodian position. He took over the position as his departments have more resources. He can deploy employees where they are needed when under his department. There was discussion on plowing snow for the police department. Ravi asked if this would reduce the cost of part-time employees. Mr. Starkey said he does not see a reduction in the cost. This money is allocated in the budget as an existing position. The DPW will maintain the outside of the police department. The police will continue to contract for the inside of the building for custodial services. Chief Walker said before the employee went out on leave, he still contracted for the work inside the building. He said they do not have to worry about maintaining the equipment inside or outside of the building.

<p><u>MOTION:</u> Ravi  Second: Harold F. Eaton</p>	<p>To move the full time position from the police Department budget to the DPW budget and for DPW to maintain the outside of the building to include snow removal.</p>
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Mrs. Kyle just wants to be clear that it addresses the flexibility that Mr. Starkey is looking for in the position.

Unanimous

Mr. Starkey said the town wide paving started today. The permit for the boardwalk has been returned to Eben Lewis.

There was discussion on the trash compactor truck. Mr. Eaton said this is the truck they replaced the pistons on. He feels they should remove the 2 new pistons and auction them off before they surplus the chassis.

There was discussion on the drainage issues in town. The board asked if he could put together a cost for them to review. Ravi asked where long-term infrastructure projects get added to. Mr. Manzi said those projects would also go in the capital improvement plan.

Mr. Starkey commended employees in his department. The letter will be provided to the board.

Mr. Starkey said one of his foremen asked for a dog ordinance be put in place similar to what they have in place for the beach. Mrs. Kyle commented that they are letting the dogs run when there is a leash law in the state of NH. Asa Knowles asked if they could add cemeteries to that ordinance. Mr. Manzi said they can bring back an amendment to the policy for the board approval.

Mr. Starkey said they have some money, but it could be construed that it could be discriminatory and may ruffle a few feathers. He said he is asking for the board to lift the restriction for the overtime for administration. He said no matter what they do there is always a need for administration.

Mr. Eaton said when it comes to public safety those employees cannot leave a job. When an admin is working on a project it is not considered public safety and can be put down until the next day. Mr. Starkey explained the many interruptions that are experienced throughout the day and deadlines are imposed that cannot be met. Mr. Starkey asked the board to look at a particular page in the town report that the overtime is larger than someone's budget. Mr. Eaton said it is not a DPW policy change, it is an entire administration policy. Mr. Eaton commented that it doesn't say no overtime it says prior approval.

Asa Knowles IV said the boardwalk was not graded the full 140-foot. He only graded 100-foot due to the situation with the trees. He needs guidance with the roots and limbs when they get the permit approval. This is more with the pulling of the

current boardwalk. Mr. Eaton said he would like to see the trees stay.

**BEACH PARKING POLICY 2024**

Ravi read the policy (see attached). Mr. Eaton would like to amend the beach property owner resident and remove the 1 placard and then owner resident and remove the 1 placard. Ravi and Mrs. Kyle are not in favor of this recommended amendment. There is disagreement amongst the board about the difficulty of parking at the beach.

MOTION: Ravi To approve the current parking policy.  
Second: Theresa A. Kyle  
Unanimous

Placards will be available beginning May 1.

**PREVIOUS MINUTES - MARCH 18 PUBLIC AND APRIL 8 PUBLIC**

MOTION: Ravi To adopt the minutes of 3/18 public and 4/8 public.  
Second: Harold F. Eaton  
Unanimous

**ABATEMENT**

70 Farm Lane - \$1060.22

MOTION: Theresa A. Kyle To not approve the abatement.  
Second: Ravi  
Unanimous

**2022 TAX/LIEN ABATEMENT**

Scott & Pam Barrows - \$75.56

Michelle Knowles came for the meeting and explained what happens for the taxes in the campground. Mr. Eaton asked if the owner of the property should assume liability at some point. Ms. Knowles explained the law does not indicate it would be the property owner's responsibility. Mr. Manzi said he will look into it, but he doesn't believe there is a recourse to assess the park owner. Ravi feels they should make it a policy that the park owner would need to assume liability if the tenant does not pay. Ravi suggested they make a form letter so they can send it out for one last attempt at collecting the fee.

**2023 TAX ABATEMENT**

Chris Harris - \$60.21

MOTION: Ravi To approve and sign the

Second: Theresa A. Kyle  
Unanimous

2023 tax abatement.

**10 ELDERLY EXEMPTIONS**

MOTION: Ravi  
Second: Theresa A. Kyle  
Unanimous

To approve and sign all elderly exemptions.

**1 DISABILITY EXEMPTION**

MOTION: Ravi  
Second: Theresa A. Kyle  
Unanimous

To approve and sign the disability exemption.

**VETERAN EXEMPTION**

Cynthia Quigley - 66 Farm Lane

MOTION: Ravi  
Second: Theresa A. Kyle  
Unanimous

To approve and sign the veteran exemption.

**WATER & SEWER APPLICATION**

Rick Foye - 8 Whittier Drive

MOTION: Ravi  
Second: Harold F. Eaton  
Unanimous

To approve and sign the water application.

MOTION: Ravi  
Second: Theresa A. Kyle  
Unanimous

To approve and sign the sewer application.

**AMUSEMENT DEVICE LICENSE**

Wal-Mart - 700 Lafayette Road

MOTION: Ravi  
Second: Theresa A. Kyle  
Unanimous

To approve and sign the amusement device license

**DONATION - POLICE DEPARTMENT**

Chief Walker said this donation is from the K9 handler's grandmother who wants to support the program. The new K9, Hunter, and the handler are at training currently.

MOTION: Ravi  
Second: Theresa A. Kyle  
Unanimous

To accept the donation.

**FIRE STUDY BID**

Mr. Manzi said they received 4 bids and were opened on Thursday. He will have a full report for the next meeting.

**ENERGY ISSUES**

Ravi read the memo into the record (see attached). There was discussion on the "opt-out" system. This would only be for electricity costs. Ravi said this would probably be best to let the people decide. When the company comes to give a presentation, they can publicize it so the people can come and ask questions. The terms would be whatever option the board were to go with. Mr. Eaton asked if there could be a cap. Mr. Manzi said the price would stay as the market price until the term is up. He will get them in for a presentation on May 6.

On the streetlights and going LED they would have a presentation on the cost savings. Mr. Eaton said there are grants available that he would like to look at for this project. The cost savings could be up to 50%. Ravi said even at home changing to LED was more like 90%.

The energy audit for the town buildings will also be reviewed for cost savings. Mr. Manzi believes it is all aspects, but it is for sure electricity.

<u>MOTION:</u>	Ravi	To adjourn the meeting
Second:	Harold F. Eaton	at 12:02PM.
Unanimous		

Minutes taken by Kelly J. O'Connor.

Approved and endorsed:

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Theresa A. Kyle,  
Clerk

Date: \_\_\_\_\_