

TOWN OF SEABROOK

SELECTMEN'S MEETING

JUNE 3, 2024

Srinivasan "Ravi" Ravikumar
Harold F. Eaton
Theresa A. Kyle
William M. Manzi, III

Ravi opened the meeting at 9:31AM.

MEMORIAL RECOGNITION - JUSTIN JANVRIN

The board honored one of our employees who passed away 1 year ago.

MONTHLY MEETING - WATER SEWER SUPERINTENDENT

Curtis Slayton was present for his report (see attached). He advised he would be attending a meeting with EPA this morning for the new discharge permit rules and regulations.

Mr. Slayton discussed the cyber security grant program from NHDES for the SCADA system. This is a pilot program with funding available for updates where needed.

Mrs. Kyle commented there is a meeting on June 11 at 4PM at Seabrook Library for the infrastructure in town.

There was a discussion on the new pump truck. Mr. Eaton asked if it was set up as a trade. Mr. Slayton said it was if they want it as it is not worth a lot of money. He expects the new pump truck will be in by the end of 2024.

Ravi asked about the cyber security plan for the town. Mr. Manzi said he would get a full report for the board.

MEETING - FOLLY MILL ROAD RESIDENTS

John Reynolds - 127 Folly Mill Road was present for this meeting request (see attached). Mr. Manzi said from a legal perspective the Selectmen can hear the residents but not in their jurisdiction to make any changes to the decision.

John Reynolds said there is a lot at stake here with this development. He said if you grew up here it is disheartening to see the developments happening in town. There is a lot of traffic to get to the destination which is at the end of Folly Mill Road. It is a narrow road with lots of pedestrian interaction including school-aged children.

Linda Grayson - 109 Folly Mill Road - (see attached) spoke about the petition that was signed against this development as well as a letter from the realtor. The letter speaks to how property

values will decrease the nearby homes. There will be many trees cut down and there is a historic stonewall on this property.

Peter Cassidy - 103 Folly Mill Road - (see attached) said he understands the Selectmen cannot have any influence on the decision of the ZBA. They know the board cannot reverse the decision of the ZBA but wanted the Selectmen to know the residents will be looking to take legal action at the superior court.

Mrs. Kyle asked if they could do some extra patrol in this area with the police department. Mr. Manzi said he will ask the Police Chief to do some heightened traffic control in this area.

Erica Linnehan - 118 Folly Mill Road - she tried to get speed bumps and asked if there is a time restriction on these trucks. Mr. Manzi said there is a noise restriction, and police would enforce this. She feels like someone is getting their pockets padded. Mrs. Kyle spoke and said she doesn't like it when boards are insulted as they are volunteers.

PREVIOUS MINUTES - MAY 13 PUBLIC AND MAY 20 PUBLIC & NON-PUBLIC

Ravi had 2 corrections to the May 20 minutes and those were made.

<u>MOTION:</u>	Ravi	To adopt the minutes of
Second:	Harold F. Eaton	5/20 public & non-public
Unanimous		

May 13 public and non-public minutes held until next meeting.

REVIEW FIRST HALF TAX WARRANT

Tax bills will be sent out and due July 1. This tax bill is half of the property owner's 2023 tax bill. The remaining tax with 2024 tax rate will be collected on the 2nd bill.

<u>MOTION:</u>	Ravi	To approve the 1 st half
Second:	Harold F. Eaton	tax warrant in amount of
Unanimous		\$25,427,139.

TIMBER TAX - 4 FOWLER BROOK ROAD - \$101.70

Ravi asked when a building permit is submitted are they given a minimum number of trees that can be taken down or are they billed for the entire amount taken down.

MOTION: Ravi
Second: Harold F. Eaton
Unanimous

To approve and sign the timber tax with the stipulation for above question.

2 ELDERLY EXEMPTIONS & 1 BLIND EXEMPTION

MOTION: Ravi
Second: Harold F. Eaton
Unanimous

To approve and sign all elderly & blind exemptions.

QUITCLAIM DEED - HILLSIDE CEMETERY

Rhonda & Jason Allen - Section 30 Plot 46

MOTION: Ravi
Second: Harold F. Eaton
Unanimous

To approve sign the quitclaim deed.

SURPLUS TRANSFERS

Mr. Eaton asked if we had the estimate to repair the golf cart. Mr. Manzi said we do not, but they intend to evaluate the repairs and not put a lot of money into it. Mr. Manzi suggested they approve today and before making repairs he will make a list of the repairs.

MOTION: Ravi
Second: Harold F. Eaton
Unanimous

To approve the transfer to sewer upon a repair list coming back before the board for approval.

MOTION: Harold F. Eaton
Second: Ravi
Unanimous

To approve the transfer to DPW contingent upon a repair list coming back before the board for approval.

DISCUSSION - BEACH COMMISSIONERS MEETING

There is no date set for this meeting. The board would like to have specific agenda items and suggested holding a meeting before this to gather agenda items. Mr. Eaton said they also need to discuss where they will hold the meeting and if it would be an evening meeting.

Mrs. Kyle said she would be attending a beach commissioner meeting next week. She said they tried for this meeting last year and it never materialized and now they are trying again, and the commissioners are unresponsive.

Ravi said they are having a non-public session today and they can start the discussion on agenda topics.

DISCUSSION - COMMUNITY AGGREGATION ENERGY

Ravi explained the community aggregation and how it would work for the residents. He said many communities have gone with this plan for lower energy costs. This only affects the source portion of the energy bills. The Selectmen have met with 2 consultants and the Selectmen have to decide to choose one of them, go out for more presentations or do nothing. Once they decide to move forward with this it would go on the ballot for the voters to vote on in March.

Mrs. Kyle said she did not see any advantages to the taxpayers. The people can already select the source for electricity. She would like to know more about the advantages for the taxpayers before binding the town to this.

Mr. Eaton feels the 2nd presenter was more inclined to favor for the residents. He explained how they would have access to a portal that would show them the current rates and they could opt out or come back based on what they are seeing.

Mr. Manzi said if they agree to aggregate, they will negotiate for a lower price than what a taxpayer can get on their own. This does not bind the town buildings with NextEra.

Mrs. Kyle feels they should not act on this until they get further information and have more discussion amongst the board members. The board agreed to set aside and have further discussion.

QUESTIONS/COMMENTS

Mr. Eaton said the planning board meeting was canceled but they have a meeting tonight.

Mrs. Kyle said when someone moves out of town they cannot remain on board, they are currently representing Seabrook. She said if someone moves out of town the placards that were issued should be turned back in.

It is a statutory requirement and can be enforced on those who are no longer Seabrook residents. Any ad hoc member is appointed by the Board of Selectmen and can be looked into to ensure they are a resident of the town.

It was commented that placards had been copied in previous years. The board would like to have a fine for anyone that is found in violation.

Ravi said May 28 the RPC coordinated a coastal resiliency meeting to restore the dunes. They took the input for the study and will come up with a set of recommendations. They will also be looking for grant money to help with repairs to the boardwalks.

John Reynolds asked if there is a mechanism in place to monitor the decision from a board. Mr. Manzi said the short answer is no. The Selectmen are the legislative body, but they have no authority over another board's decision. There was discussion on how they have to go through the process that includes the planning board and a TRC meeting.

Tim Rooney - Marshview Circle - concerned with the conservation land in the back area and the neighbor that cut down numerous trees that was on this conservation land. Mr. Manzi said there are 2 issues one being the clear cut of trees which will be discussed with the board. Regarding the encroachment on town property, it has been filed with the building inspector who will be visiting the site this week.

Tim Rooney also asked why the transfer station is only opened until 11AM on Saturday. He asked if they could adjust the shifts so that they could be open longer on Saturdays and Sunday to make it more convenient for the residents of town.

Eleanor Knowles - Route 107 Mobile Home Park - complained about the water bill that has almost doubled. She said it makes it difficult for people living on a fixed income especially the elderly. Ravi explained the reason for the increase in the water sewer bills. The adjustments were made to cover the cost of running the departments as well as the capital improvements.

NON-PUBLIC SESSION

MOTION: Theresa A. Kyle
Second: Ravi
Unanimous

To go into non-public
session under
RSA 91-A:3, II (e)
legal.

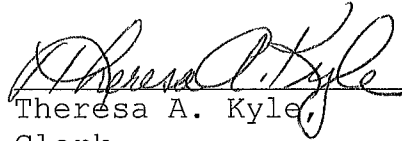
Roll call:
Ravi - yes
Mr. Eaton - yes
Mrs. Kyle - yes

MOTION: Ravi
Second: Harold F. Eaton
Unanimous

To adjourn the meeting
at 1:55PM.

Minutes taken by Kelly J. O'Connor.

Approved and endorsed:


Theresa A. Kyle
Clerk

Date: JUNE 24, 2024

TOWN OF SEABROOK BOARD OF SELECTMEN

AGENDA

June 3, 2024

Open Meeting at 9:30 A.M.

TURN CELL PHONES TO VIBRATE OR OFF PLEASE PLEDGE OF ALLEGIANCE

Memorial Recognition – Justin Janvrin

MEETINGS

- 1.) Monthly Meeting – Water Sewer Superintendent
- 2.) Meeting – Folly Mill residents

NEW BUSINESS

- 1) Question of approving previous minutes of May 13 public & non-public and May 20 public & non-public.
- 2) Question of review first half tax warrant.
- 3) Question of approving timber tax – 4 Fowler Brook Road - \$101.70.
- 4) Question of approving 2 elderly exemptions.
- 5) Question of approving 1 blind exemption.
- 6) Question of approving quitclaim deed – Hillside Cemetery for Rhonda & Jason Allen Section 30 Plot 46.
- 7) Question of approving surplus transfers for Sewer and DPW.
- 8) Question of discussion on beach commissioners meeting.
- 9) Question of discussion on Community Aggregation Energy issue.

QUESTIONS/COMMENTS

Board of Selectmen on any boards and/or committee meetings they have attended.

PUBLIC PARTICIPATION

NON-PUBLIC SESSION

RSA 91-A:3, II (e) legal

Seabrook Water & Sewer Department

PO Box 456
Seabrook, NH 03874
(603)-474-9921

MEMORANDUM

To: Board of Selectmen

Cc: William Manzi III; Town Manager

From: Curtis Slayton; Water & Sewer Superintendent

Date: May 15, 2024

Subject: Monthly Report from March 5th to Date

Below is a list of activities ongoing and completed by the Water & Sewer Department staff since the last report.

WATER

- Responded to 156 requests for service to include water turn on/off, inspections and meter repairs.
- Responded to 149 dig safe requests.
- 28,411,000 gallons of treated water were pumped into the distribution system in March, 27,789,000 gallons in April.
- Meter reads were completed on the first of every month.
- Residential meter maintenance is ongoing.
- Monthly Bacteria samples were completed.
- Yearly state vehicle inspections are completed.
- Grounds keeping
- Backflow testing of town devices.
- Repaired 2-inch RPZ on the hydrant meter.
- Tractor maintenance and repair.
- Specific capacity testing of gravel packed 1 and 3 rock wells 1 and 5.2.
- Hydrant repairs Ocean Drive, Centennial St.
- Watermain repair at 127 Walton Rd and 33 Walton Rd.
- Replaced water service at 71 Walton Rd, 19 Dwight Ave and 3 Lakeshore Dr. They were all black iron pipes.
- Fixed gate boxes at the intersection of Railroad Ave and Centennial.
- Best Management Practice inspections are completed in the wellhead protection area, to include businesses in Seabrook, South Hampton, and Hampton Falls. This is part of our GAA water protection classification.


- Watermain flushing is completed for the next 2 years. 50 miles of watermain was flushed by Water Department staff.
- Seabrook Water Department is 1 of 5 water systems chosen for a cyber security grant program where NHDES is financing an outside firm to evaluate our SCADA connections.
- Put away snow removal equipment for the season.
- Cleaned the inside of the pump stations.
- 1st quarter water/sewer bills went out at the end of April with the new rates.
- Curbstop repairs on 9 Amesbury St and 14 Boynton Ln.
- Water turn off's for non-payment is on going
- Superintendent attended emergency management drill, TRC meetings, and cyber security meeting with NHDES.
- The camera system was repaired.
- Mechanical Solutions serviced the pumps at the WTF
- Realvnc viewer was updated.
- #64 truck had front u joint replaced.
- A&D Instruments serviced chemical analyzers.
- The Water Chief Operator completed workplace violence and active shooter class.
- Quarterly samples done.
- New battery back-up for SCADA system installed.
- Water Source Protection Conference attended by staff.
- The Ground Water Management Plan still being maintained by staff.

SEWER

- * 27 million gallons of wastewater treated in March, 31 million gallons in April.
- * 164 tons of biosolids were sent out in March, 159 tons in April.
- * Monthly operation reports sent to NHDES and USEPA
- * Daily lab work 7 days a week
- * Grounds keeping
- * Weekly pump station checks
- * Jamie McDonald accepted the Pretreatment Coordinator Position.
- * NHDES performed their yearly inspection.
- * Maintenance was performed on the following pumps, Worthley, Causeway, Pinecrest, Mill Ln, Stard Rd, Batchelder Rd, Lower Collins St.
- * Replaced 4-inch Gorman Rupp pump at Worthley St.
- * Installed rebuilt electric motor for pump at Rt 107
- * SCADA upgrades to the MTU and the computers at the WWTF continue. This includes alarm testing by the staff.
- * Impact Fire inspected fire extinguishers at treatment facilities and pump stations.
- * CMOM report was finished and submitted to NHDES.

- * The jet rodder water pump was rebuilt.
- * Onsite meeting for 85 Ledge Rd new development.
- * A/D instruments was in to make repairs to the RT 286 flow meter.
- * Replaced governor on the Rt 107 generator.
- * Primex meeting regarding a sewer backup on private property on South Main St.
- * Cold patched around manholes on Ledge Rd.
- * Worked on Hampton sewer connection agreement.
- * Installed new blower motor in sample vault.
- * Wet well cleaning in the larger stations is ongoing.
- * Assisted in town paving operations, missing Worthley manhole was found before it was repaved.
- * Attended 2 TRC meetings
- * Sewer department staff provided assistance on the larger watermain breaks.
- * Boiler inspections were conducted.
- * Lower Collins manhole inverts were constructed by staff.
- * Starbucks inspections conducted.
- * Change batteries in emergency lights
- * Replaced pressure relief valve on Influent building boiler.
- * Installed new dechlorination pump and had the original fixed.
- * Forklift bid was accepted, and we are expecting delivery by the end of the month.
- * Pump truck tank was patched.

Respectfully submitted,



 Curtis Slayton, Water & Sewer Superintendent

SEABROOK WATER DEPARTMENT

Water Delivered

Year: 2024 Month: March

Gravel Packed Wells

1: 4,066,000

3: 4,973,000

7: 65,000

Plant: 19,307,000

Total: 28,411,000

Previous Month / Year Mar-23 Total 29,767,000

Previous Month / Year Mar-22 Total 29,098,000

Respectfully submitted: George M. Eaton Chief Op

Date: 4/1/2024

SEABROOK WATER DEPARTMENT

Water Delivered

Year: 2024 Month: April

Gravel Packed Wells

1: 4,542,000

3: 58,000

7: 3,383,000

Plant: 19,806,000

Total: 27,789,000

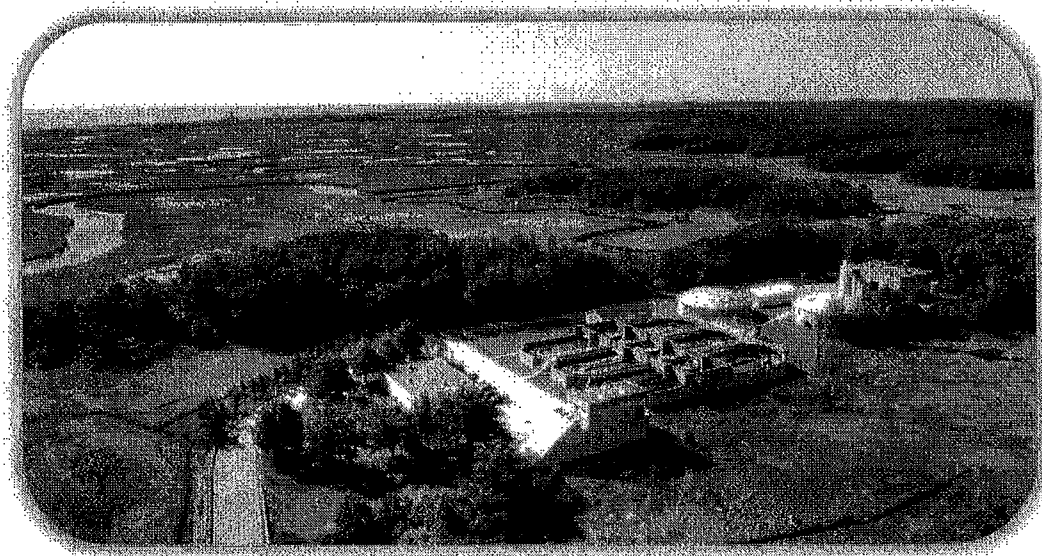
Previous Month / Year Apr-23 Total 29,767,000

Previous Month / Year Apr-22 Total 29,098,000

Respectfully submitted: George M. Eaton Chief Op

Date: 5/1/2024

**COLLECTION SYSTEM CAPACITY,
MANAGEMENT, OPERATIONS &
MAINTENANCE PROGRAM
2023 ANNUAL REPORT**



NPDES PERMIT NO: NH0101303

March 2024

THE TOWN OF SEABROOK,
NH WASTEWATER
DEPARTMENT
274 RTE 286 – WRIGHT'S ISLAND
SEABROOK NH 03874

Table of Contents

SECTION	DESCRIPTION	PAGE
1	Seabrook CMOM Program	3
2	Management Plan and Budget	6
3	Annual Maintenance Program	8
4	Overflow Response	11
5	System Capacity Evaluation	12

ATTACHMENTS

- I Flow History & Solids Table
- II Collection System Maintenance Maps

SECTION 1 : Seabrook CMOM Program

A. CMOM Program and Collection System Overview

This annual report provides a summary of completed and planned activities for implementation of the Seabrook Collection System Capacity, Management, Operation, and Maintenance (CMOM) Plan. The Town's CMOM program is an on-going continuous effort to properly maintain the Seabrook NH collection system.

The Town of Seabrook owns and maintains approximately 50-miles of sanitary sewer collection system serving most of the Town's population. Within the collection system network are 74 simplex pumping stations (maintained by the Sewer Department on private property), 2 custom pump stations (Route 286 & Centennial Street), 3 major wastewater pumping stations (Route 107, Rocks Road, Route 1A), 19 minor (duplex) pumping stations, and 2 storm water drain stations. There are no combined sewers in Seabrook.

B. Goals of the CMOM Program

The primary goals of Seabrook's CMOM program are as follows:

1) Identification of Potential Overflow Sites

- a) Using the annual sewer inspection and flushing program we will continue to search for suspected or potential overflow sites within the sewer system including gravity sewers, manholes, pump stations and force mains.

2) Inflow/Infiltration (I/I) Prevention

- a) Working with the Town's Planning Board, Building Department and through participation on the Technical Review Committee we will continue to monitor and inspect sewer construction activities in Town as new sewer extensions and building service connections are constructed.
- b) Disconnect and/or redirect illegal sump pumps and roof down spouts that are found to be connected to the collection system.
- c) Monitor pump station flow trends to identify acute or chronic (extended) periods of extraneous flows more than average daily/monthly/yearly flows for each pump station.
- d) Continue with the program of sending written notices to resident's whose services are found to be contributing extraneous flow to the sewer system as a result of sewer video inspections and routine maintenance of pump stations.

3) Public Outreach/Public Education

- a) Provide town residents with information on the importance of wastewater treatment through our website and by increasing our social media presence. In 2024 we will continue our efforts to educate the public on the importance of capital improvements and funding through our asset management program
- b) Continue the practice of responding to all homeowner requests for assistance with sewer system problems even if problems are suspected to rest solely with the homeowner.
- c) Use all of our outreach methods to educate on the importance of restricting private

SECTION 1 : Seabrook CMOM Program

sources of extraneous inflow as well as providing guidance documentation on household flushing

4) Emergency Management

- a) Maintain accurate records and expand on the current database of vendors, suppliers and contractors who provide parts, supplies and manpower to assist the Seabrook Sewer Department with responding to sanitary sewer system emergencies.

In the event of an emergency our on-call operator is notified automatically by our SCADA alarm system or by phone. All Public Safety departments are provided with an updated on call rotation schedule and contact list. There are several fail-safe notifications in place to ensure a timely response to all emergencies. Our operators have access to the GIS database and SCADA system remotely by handheld device.

A. Staffing

Staffing at the Seabrook Sewer Department includes: the Superintendent, Chief Operator, Collection System Foreman, Chief Mechanic, Lab Technician, IPP Coordinator, three (3) Operators, one (1) Mechanic, one (1) part time laborer, and a secretary.

Each member of the WWTF and collection systems staff performs multiple duties related to the operation and maintenance of both facilities. The collection system Foreman oversees the maintenance and repairs of collection system components. The Foreman has at his disposal laborers, and operators to carry out the operation, maintenance, repair, and testing functions required to ensure reliable operation of the collection system. Independent contractors are used as needed.

The following positions were vacant and/or filled in 2023:

- **Operator(s):** There was one operator vacancy during 2023. In July 2023 an operator was terminated, the position was filled in September when we hired our part time laborer as a full time operator.
- **Part Time Laborer:** This position became vacant in September

Training: All new staff members were provided with comprehensive in-house collection system training prior to being placed onto afterhours emergency response duty.

B. Information Management

Information management at the facility includes a full Supervisory Control and Data Acquisition (SCADA) system that captures and retains historic data on the collection system operation such as raw wastewater flow into the WWTF; pump station operations,

SECTION 1 : Seabrook CMOM Program

alarms, loss of power; emergency generator run time (weekly exercise and emergency operation) and pump run time. Preventive maintenance activities pertaining to the collections system have been recorded using the GIS system. Including but not limited to: PS maintenance and repairs, manhole inspections, and flushing logs. All of this information is stored in a web-based system and is easily accessible through the PeopleGISQuickAsset (QA) tool. This tool provides staff the ability to create, issue, and complete asset work orders in the field. Staff can also add missing or incomplete asset information in real-time.

SECTION 2: Management Plan and Budget

Improvements in Information Management completed in 2023 and planned for 2024 include:

- Continued use of iPads for work order management through GIS and remote operation of the SCADA system
- Started replacement of pump station PLC's and Radios, will finish in 2024
- Continued uploading paper sewer tie card records to GIS for remote access.

C. Annual Budget and Expenditures

The Sewer Department maintains an annual budget for operations and maintenance that is subject to approval at Town Meeting; with a default budget if the main budget is not approved. The annual budget is derived from a combination of sewer user fees and the overall tax base. Capital improvement projects (typically projects in excess of \$25,000) are subject to special approval at annual Town Meeting through warrant article. The current funding levels are adequate to operate and maintain the current WWTF and sanitary sewer system.

The Town tracks expenditures for maintenance separately between the collection system and treatment plant facilities. A general breakdown of the collection system maintenance spending is presented in the table below with more important items noted.

Table I

Maintenance Activity	2023 Direct Cost
Preventative Maint. Program	\$10,000
General Maint & Repairs Major PS	\$11,800
Sewer Jetting	\$12,500
Centennial Pump #3 Replacement	\$41,800
Annual Generator Service	\$3,275
Generator Repairs	\$1,150
Submersible Station Maintenance	\$6,700
Lower Collins Duplex Upgrade	\$16,250
Centennial Pump Station Repairs	\$15,400
Broken Manhole Replacements	\$7,200
TOTAL	\$126,075

SECTION 2: Management Plan and Budget

Specific line items within the 2023 annual budget related to maintenance include the following. As indicated in Table 2, these budgets are for the department and may include costs for both the collection system and the treatment plant.

Table II

Budget Line Item	2023 Budget
New Equipment	70,000
Equipment Maintenance	95,000
Building Maintenance	17,000
Equipment Rental	5,000
Total Sewer Department Budget	\$2,291,115

D. Warrant Articles Presented in 2023

The following warrant articles were on the ballot for 2023 that are relevant to collection system maintenance activities:

ARTICLE 15

To see if the Town will vote to raise and appropriate the sum of One Hundred Twenty-Six Thousand Dollars (\$126,000.00) for the purpose of upgrading the System Control and Data Acquisition (S.C.A.D.A.) system at the Town Wastewater Department. This would replace and upgrade the software that was initially installed in 1995 and is badly dated. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is completed or in two (2) years (December 31, 2025), whichever occurs first. This is a special warrant article. (Majority vote required) (Recommended by the Board of Selectmen) (Recommended by the Budget Committee) (Estimated \$0.035 impact per \$1,000 on the tax rate).

VOTE PASSED 717-397

ARTICLE 16

To see if the Town will vote to raise and appropriate the sum of One Hundred Fifty-Eight Thousand Dollars (\$158,000.00) for the acquisition and equipping of a Septic Hauler for the Wastewater Department, and to authorize the sale or trade of the existing 1999 Septic Hauler, which it will replace. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is completed or in two (2) years (December 31, 2025), whichever occurs first. This is a special warrant article. (Majority vote required) (Recommended by the Board of Selectmen) (Recommended by the Budget Committee) (Estimated \$0.044 impact per \$1,000 on the tax rate).

VOTE PASSED 604-532

SECTION 3: Annual Maintenance Program

A. Preventive Maintenance & Monitoring Program

Seabrook maintains an ongoing preventive maintenance program to reduce potential overflows and bypasses caused by malfunctions or failures of the sanitary sewer system. The Town has its own basic video inspection equipment with limited capabilities and jetting equipment. The current annual preventive maintenance program includes the following:

- Annual inspection and sewer main jetting with a goal of inspection and/or jetting an average of 5 miles per year of sanitary sewers.
- Use annual inspections to eliminate extraneous flows from sump pumps, pipe leaks, manhole leaks, etc.
- Manhole maintenance including reset rims and covers, repair brick work and repair leaking or damaged service connections.
- Major pump station maintenance including weekly inspections, complete and thorough cleaning (annually), and comprehensive alarm testing (annually).
- Weekly exercising of pump station generators.
- Repair or replace sewer pipe found to be leaking or damaged.

B. Collection System Activities

- 5.4 miles of gravity sewer cleaned and inspected.
- Annual wet well cleaning and inspection to all town owned pumping stations was completed.
- Repaired wet well isolation gate at 1A pump station after it broke again during wet well cleaning.
- Three manhole covers and frames were replaced on Ledge Rd, Batchelder Rd, and Randall Dr.
- Annual service and testing of generators were completed and documented by Scherbon Consolidated Inc.
- All water backflow prevention devices were inspected and serviced, if required.
- Simplex pump station at the end of Lower Collins St was upgraded to a duplex station to handle 7 new homes.
- Centennial St pump station pump #3 was replaced.
- Centennial St pump station wet well ladders were replaced.
- Centennial St pump station wet well odor control blower was replaced

SECTION 3: Annual Maintenance Program

Table III

Flushing Log

Street Name	Pipe Length (ft)	Street Name	Pipe Length (ft)
Amesbury St	364	Merrimack St	541
Andover St	300	Methuen St	308
Atlantic Ave	3433	Nashua St	523
Bristol St	745	New Hampshire St	254
Chelmsford St	170	Newbury St	282
Concord St	611	Ocean Dr	958.2
Draught St	225	Pembroke St	815
Franklin St	888	Plymouth St	280
Groveland St	805	Portsmouth Ave	1841
Haverhill St	300	River St	1619
Hooksett St	1010	Rt 1A	4523
Hudson St	597	Rt 286	1594
Lawrence St	286	Suncook St	849
Lowell St	402	Tilton St	1012
Lynn St	163	Tyngsboro St	580
Manchester St	765	Woodstock St	730

28586 ft (5.41 miles)

C. Industrial Pretreatment Activities

Our Industrial Pre-Treatment Department conducted a total of 6 physical inspections of the 50 hydro mechanical and gravity grease interceptors that discharge directly to the Seabrook sanitary sewer system, issuing zero violation notices for failure to properly maintain a grease interceptor to owners of food establishments.

Table IV

Permitting

PERMIT CLASS	JAN 2023	GAIN/LOSS	VIOLATION	JAN 2024
1	5	0/0	0	5
2	8	0/1	0	7
3	86	5/0	0	91
TOTAL	99	5/1	0	103

D. New Connections

The Seabrook Sewer Department approved 16 permit applications in 2023 for new connections to the system. 13 of these new connections were residential and three were commercial connections, all were reviewed and inspected by the collections system foreman.

E. 2024 Planned Collection System Maintenance Activities

For 2024 the Sewer Department has planned the following collection system maintenance and monitoring activities:

SECTION 3: Annual Maintenance Program

- Regular preventive maintenance activities at main pump stations with corrective maintenance as needed.
- Continued cross training of all staff members to become proficient in all aspects of the various department operations.
- Continue to transfer paper-based collection system information to a digital GIS mapping system.
- Continue with the annual program of sewer main jetting.
- Continue to review current maintenance protocols and ordinance requirements for privately owned sewer collection systems
- Update pump station O&M Manuals and add to our GIS system
- Upgrade/replace the odor control system at the Centennial St pump station
- Replacement of worn-out manhole covers and frames during street repaving
- Upgrade submersible pump bases at Autumn Way pump station
- The 2019 Coastal Resiliency grant is being used to harden the facility and its collections system against the impending coastal flooding expected to be more common in the future. We are currently in the planning process with the intention of starting work in 2024 at the latest.
- Necessary pump replacements at one or more Gorman Rupp stations
- Pump station wet well bubbler piping replacements

SECTION 4: Overflow Response

The Town of Seabrook experienced only one reportable overflow event in 2023.

- 07/11/23: A contractor was digging a foundation for a new home at 7 Cross Beach Rd when an excavator tooth caught the test tee on the force main coming from the simplex pump station at that address. The line broke and roughly 300 gallons of raw sewage flowed into the foundation hole before the valve at the street was closed. All water was contained in the foundation hole and was sucked up with our pump truck along with roughly 700 gallons of groundwater that kept seeping in. The pipe was repaired that afternoon.

SECTION 5: System Capacity Evaluation

A. System Capacity

Sewage is conveyed through the sanitary sewer system to the wastewater treatment facility (WWTF). The WWTF was built in 1995 with a design average daily flow (ADF) of 1.8 MGD. Most of the collection system was built around the same time as the WWTF. There are no combined storm water sewers and no combined storm water sewer overflow (CSO) discharge locations in the collection system. There are no known areas within the collection system that have limitations on collections capacity. In 2023 the WWTF operated at an ADF of approximately 0.786 MGD, which is approximately 44% of design flow capacity. The plant was able to handle all peak flows in 2023. See Attachment 4 for a summary of flows for the past five years. Flows in 2023 have shown no significant increase or decrease from the previous years. There were no reported backups in the collection system due to capacity limits in 2023.

Attachment I
Flow History & Solids
Table

Seabrook Wastewater Effluent Ocean Discharge Totals

	2019			2020			2021			2022			2023		
January	Monthly Total MG	Daily Avg MGD		Monthly Total MG	Daily Avg MGD		Monthly Total MG	Daily Avg MGD		Monthly Total MG	Daily Avg MGD		Monthly Total MG	Daily Avg MGD	
February	19.57	0.63		21.12	0.68		17.53	0.57		21.90	0.71		25.14	0.81	
March	18.41	0.66		19.27	0.66		15.30	0.55		21.58	0.77		21.20	0.76	
April	21.07	0.68		20.79	0.67		17.02	0.55		22.24	0.72		25.92	0.84	
May	20.08	0.67		21.23	0.71		15.38	0.51		21.84	0.73		22.11	0.74	
June	20.08	0.65		20.07	0.65		16.39	0.53		20.98	0.67		25.03	0.81	
July	18.46	0.62		18.82	0.63		15.52	0.52		20.96	0.70		23.01	0.77	
August	22.03	0.71		20.49	0.66		19.23	0.62		20.38	0.66		25.75	0.83	
September	21.32	0.96		20.29	0.66		21.69	0.70		23.14	0.75		25.76	0.83	
October	17.65	0.59		16.87	0.56		21.82	0.73		20.52	0.68		24.19	0.81	
November	17.80	0.57		17.71	0.57		20.93	0.68		21.32	0.69		22.17	0.72	
December	16.64	0.55		17.05	0.57		22.73	0.76		20.33	0.68		20.86	0.70	
	21.83	0.70		17.93	0.58		21.18	0.68		22.45	0.72		25.92	0.84	
Totals	234.93	MG		231.64	MG		224.72	MG		257.64	MG		287.06	MG	

Average per day 0.644 MG 0.635 MG 0.616 MG 0.706 MG 0.786 MG
 MG= million gallons

% of design flow 36% 35% 34% 39% 44%

Biosolids wet tons	1750	Tons	1685	Tons	1714	Tons	1747	Tons	1752	Tons
Totals	226		207		226		230		234	
dry tons										

Letter of Concern to board of selectman

Good Moring My name is John Reynolds I live at 107 folly mill rd.

I am here today because something dear to me is at stake and I am not up here alone. behind me are over 40 concerned neighbors and home owners who have signed a petition against this development. All 5 of the Seabrook community groups comprised of thousands of members have voiced their support in apposing this overdevelopment. Many Brookers feel disenchantred and feel their town is developing and modernizing at a damaging rate.

Our neighborhood in particular facing a permanent fundamental change. All neighbors are in agreement and have signed a petition against this development. Even in it current form it is causing complications and disrupts the integrity of the community, Large trucks ,18 wheelers , Delivery trucks ,Waste removal trucks, employed commuters all must pass through the narrow populated street of Folly Mill Rd to reach their destination at the end, there are most often dead animals in the roadway due to poor response time attributed to high speeds involved. sometimes there are multiple trucks trying to navigate through in apposing directions and it is daunting and unsafe, this dangerous combination leaves no safe way for adults walking with or without pets in tow , children transiting to their bus stop or just spending outdoor time, are always at risk. Many neighbors in the complex Folly Mill Ter. do not have vehicles and must walk to main St for supplies they must be on guard for the next obstacle coming their way. The road is very narrow and cannot offer safe passage for existing activity, nor can it sustain any further expansion of such conditions. The Proposed massive Walmart sized structure will surely diminish neighborhood values, do harm to this community, and add far more volatility to the already unsafe situation. If an emergency was underway in this area it would have additional challenges put upon them to perform their duties and access various situations.

I have heard long time residents recall the activities of the previous company that occupied the adjacent property at 139 Folly Mill as " trucks have always used this road " The output of the quinn company they refer to had far less trucking frequency than this current tenant that produced a consumable product being produced and shipped daily and their growth is increasing rapidly, the company should relocate to an legal industrial area not modify this residential area.

I don't believe a Zoning Mistake was made by the Town

As stated By the zoning board Chairman Brown of the Zoning Board.

When it was deemed Residential , they knew and foresaw the growth that the neighborhood would experience and put these restrictions in place to protect any industrial expansion from taking place, to protect the growing population in our neighborhood.

Im not here to ask you to change a zoning board decision.

I know it is not in the commission, just as it is not in the Zoning Boards role to change a Zones Status. But when that happens who ensures the Zoning ordnance are being enforced as written ???

This board is the conduit for the people to be heard , all of Seabrook residents.

not just the villages

or beachside residents or

Business interests

All Seabrook Township and communities.

William K. Warren, Esquire
May 16, 2024
Page 2

in my supporting memorandum of law on behalf of the abutters and the other residents in the Seabrook matter. (I presume that the Seabrook town clerk's office or its Building Department has provided you with copies of those materials.) My principal argument was that in granting the variance, the Seabrook ZBA had usurped the authority of the Seabrook Board of Selectmen and improperly substituted its judgment for that of the latter. The practical effect of its decision was to rezone the applicant's property, via the variance, converting it from residential use to industrial use, under the rationale that the property "should have been zoned industrial" in the first place. Such a judgment does not lie within the purview of the ZBA's authority. My argument mirrored the one later made by Mr. Johnston in his enclosed appeal on behalf of the Stratham Board of Selectmen.

The facts of the two cases are quite similar. In the Seabrook case, the ZBA granted a variance purporting to allow the applicant to erect a massive, 38-foot tall, 95,000 sq. ft. industrial building on a 5.2 acre parcel of property which was situated in a zoning district that had been zoned residential.

In the Stratham case, the Zoning Board of Adjustment granted a variance purporting to allow a developer to erect 59 single-family homes on a large tract of property that lay in a zoning district which had been specifically and purposefully zoned for commercial use. In fact, the zoning ordinance expressly prohibited single-family dwelling units in that district, according to the petition. In their enclosed appeal, the Stratham Selectmen argue, as we do, that the variance which was granted "is a functional rezoning of the district. That is the role of the town's legislative body, not of the ZBA." (See Stratham Select Board's Petition and Appeal, enclosed, at ¶ 21.)

In an effort to avoid an unnecessary proliferation of paper and to avoid needless legal expense to my clients, I do not plan to file a separate memorandum of law in which I would merely parrot the arguments made by Mr. Johnston in the Selectmen's enclosed petition. However, we adopt all of the points and arguments made by Mr. Johnston in his enclosed appeal, and we rely on all of the legal principles and authorities that he cites in support of those arguments. As he correctly points out, neither the Stratham ZBA nor any other zoning board of adjustment has the authority to overrule, via the granting of a variance, a zoning decision made by the town's legislative body or to second-guess that body's judgment as to how a given zoning district should be zoned.


Additionally, as I pointed out in my motion for rehearing, granting the relief being sought by the applicant in the Seabrook case would constitute an unlawful expansion of the nonconforming use, in violation of New Hampshire policy. 15 Peter J. Loughlin, New Hampshire Practice: Land Use Planning & Zoning § 8.06 (4th ed. 2010); RSA 674:19. We acknowledge that a portion of the northwesterly corner of the applicant's property has been used for industrial

William K. Warren, Esquire
May 16, 2024
Page 3

purposes since long before the current version of Seabrook's zoning ordinance was in place and that therefore that portion of the property is "grandfathered" for that use. However, allowing the applicant to employ its entire, 5.2 acre parcel of land for industrial use in a zoning district that has been zoned residential, merely because a small corner of its property is grandfathered for that use, would be an improper, unlawful expansion of the nonconforming use. The Seabrook Zoning Board of Adjustment should be so instructed. .

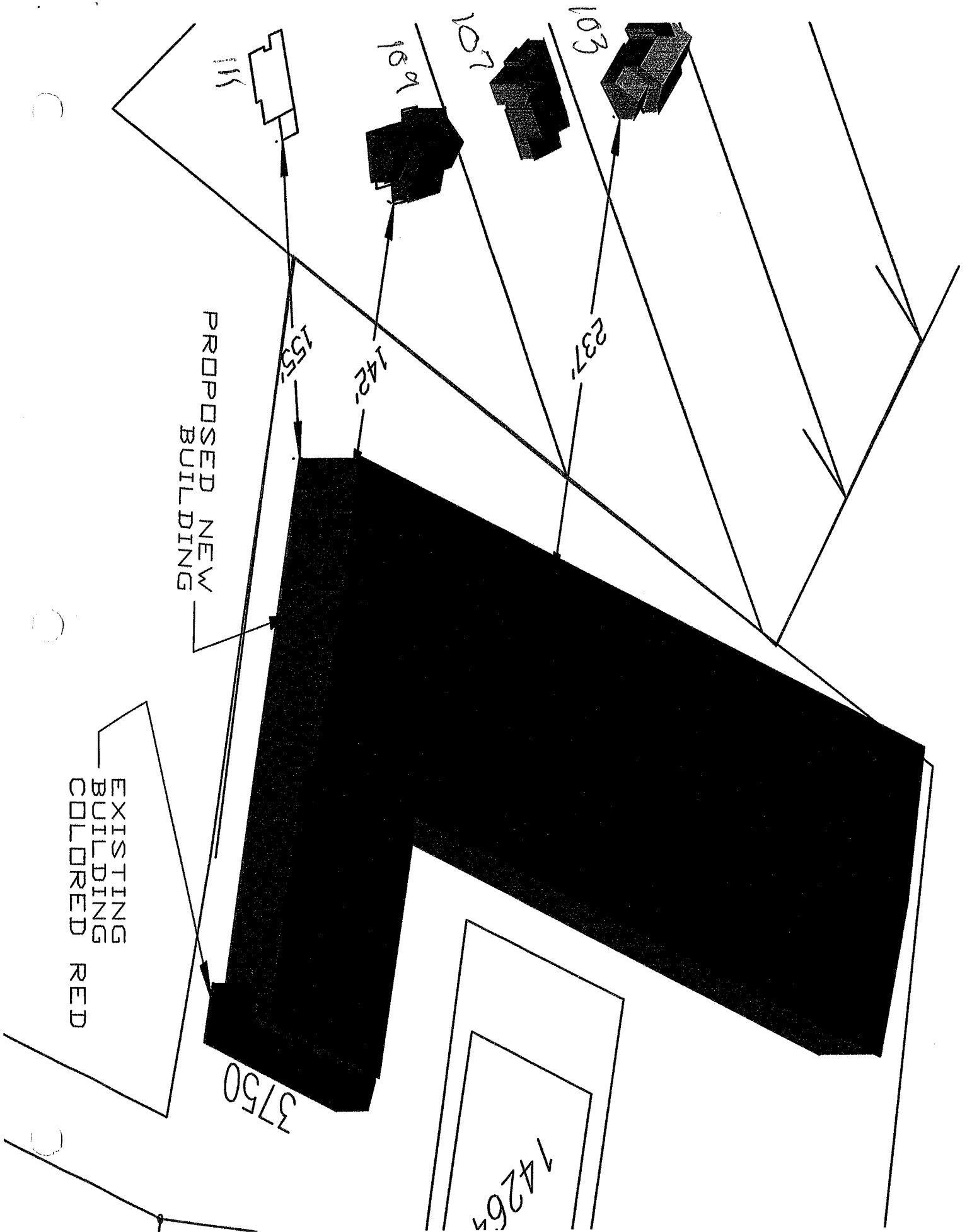
Thank you.

Very truly yours,



Duncan J. MacCallum

DJM/eap
Enclosure
cc. Steven G. Shadallah, Esquire
Peter Cassidy
John Reynolds
Robert Grayson





Outstanding Agents Outstanding Results®

RE/MAX Shoreline 875 Greenland Road, B-9
Portsmouth, New Hampshire 03801
Direct: 603-436-1221
Office: 603-431-1111
Ann@AnnCummings.com Jim@JimLee.com
www.NewHampshireMaineRealEstate.com

April 11, 2024

Attorney Duncan MacCallum

Dear Mr. MacCallum,

Upon reviewing your request I have conducted an analysis of the potential effects of constructing a 94,840 square foot industrial warehouse that would be 38 feet adjoining a residential neighborhood along Folly Mill Road in Seabrook New Hampshire

In my assessment the sheer size and mass of the proposed building would almost certainly lead to a decrease in the value of any nearby homes. Its massive size, 528 feet long and 38 feet tall would overshadow the adjoining residential homes potentially discouraging buyers and making the homes less appealing and more challenging to sell. Additionally the removal of the existing large trees to make space for the building would further diminish the landscape and exacerbate the negative impact on the property values.

I have over 43 years of experience as a real estate broker in 3 states including New Hampshire and hold several advanced designations from the National Association of Realtors including the Certified Residential Specialist (CRS) designation which demonstrates an advanced expertise in valuing residential properties. I have a profound understanding of the real estate market and the factors that can influence property values.

Additionally I served a six year term on the Zoning Board of Adjustment in Portsmouth, NH and gained insights into the criteria used to assess development proposals and their potential effects on surrounding properties. One of the five requirements for granting a variance is that the value of surrounding properties is not diminished. This project does not meet that requirement.

There is no question that this project would diminish those property values in my expert opinion.

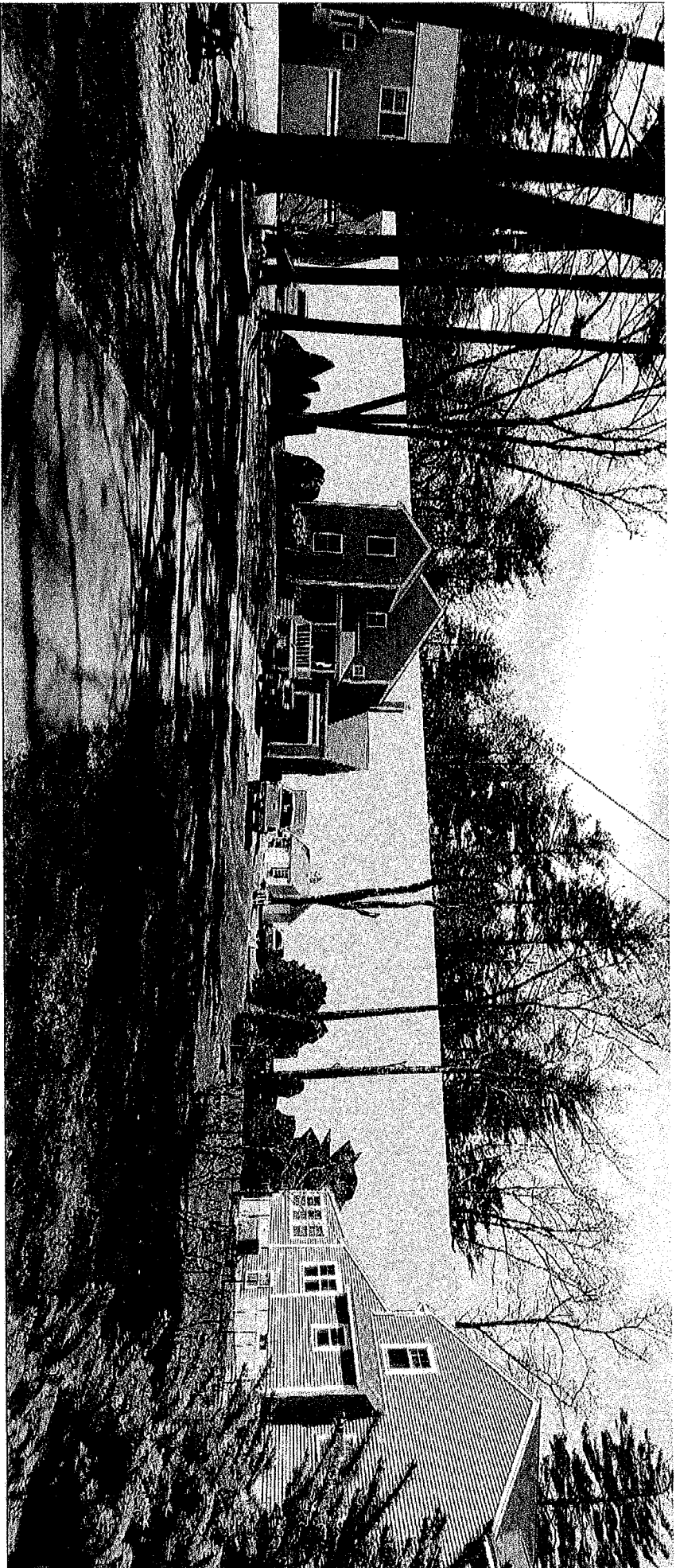
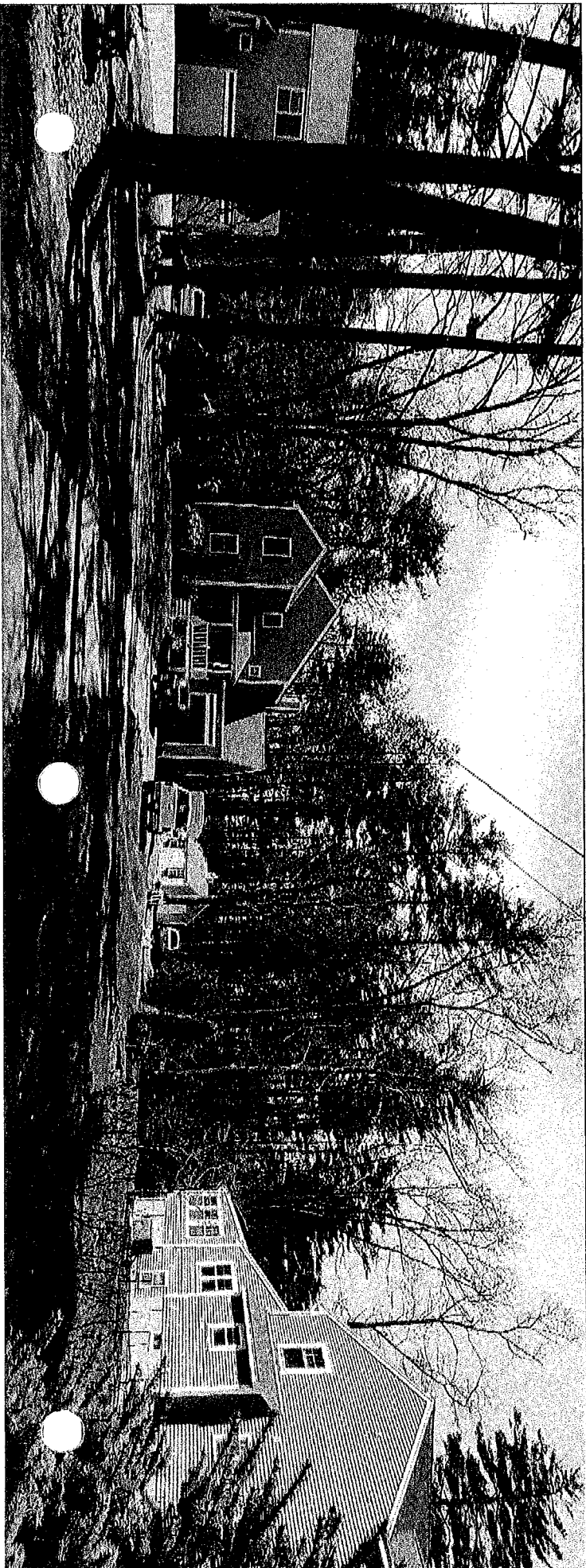
Thank you for requesting this letter of opinion.

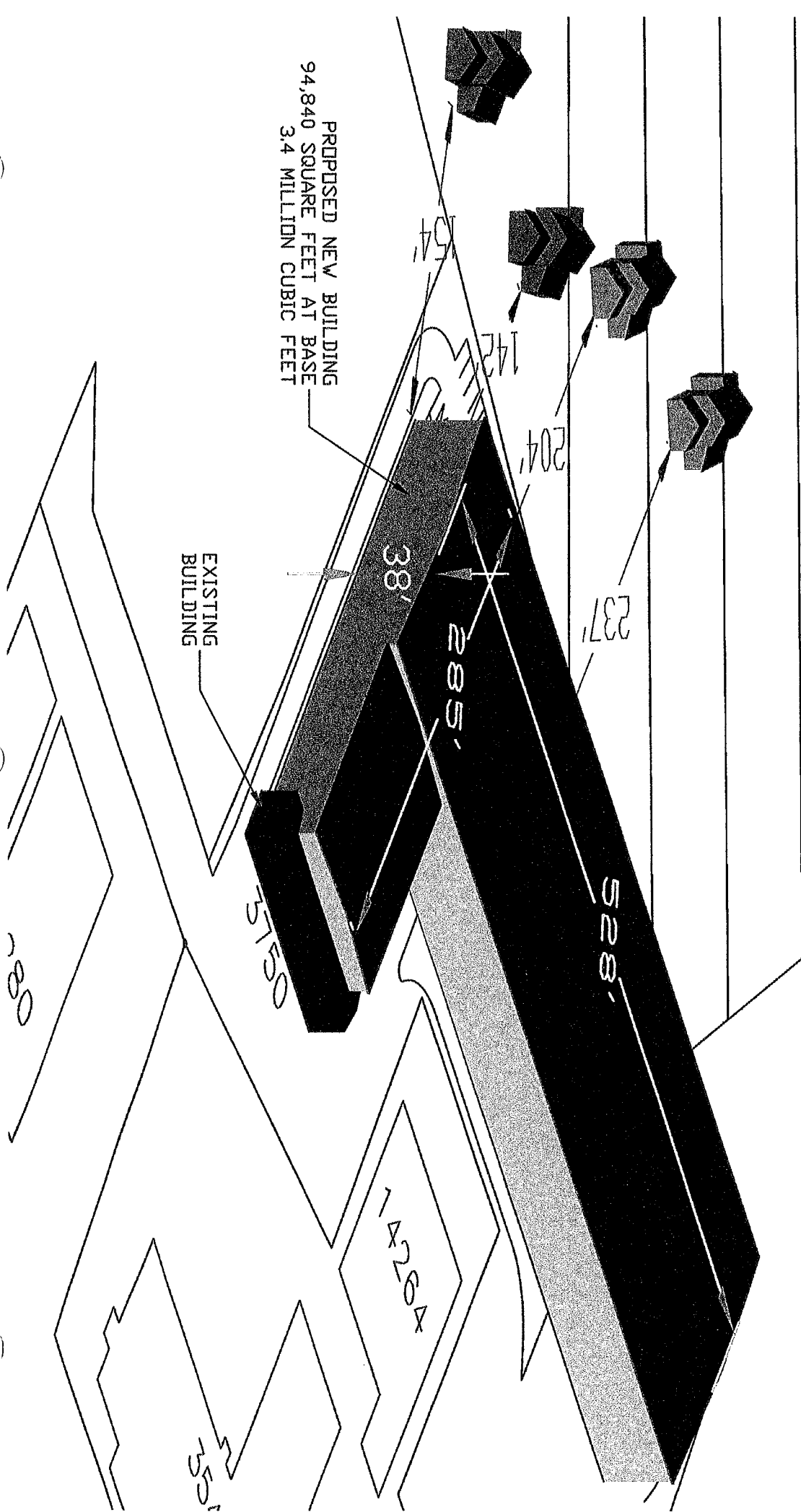
Best regards,

Ann Cummings, REALTOR®
Broker, New Hampshire & Maine
Graduate, REALTOR Institute (GRI)
Internet Certified Professional (e-Pro)

Jim Lee, REALTOR®
Graduate, REALTOR Institute (GRI)
Internet Certified Professional (e-PRO)
Certified Residential Specialist (CRS)







PROPOSED NEW
BUILDING

EXISTING
BUILDING
COLORED RED

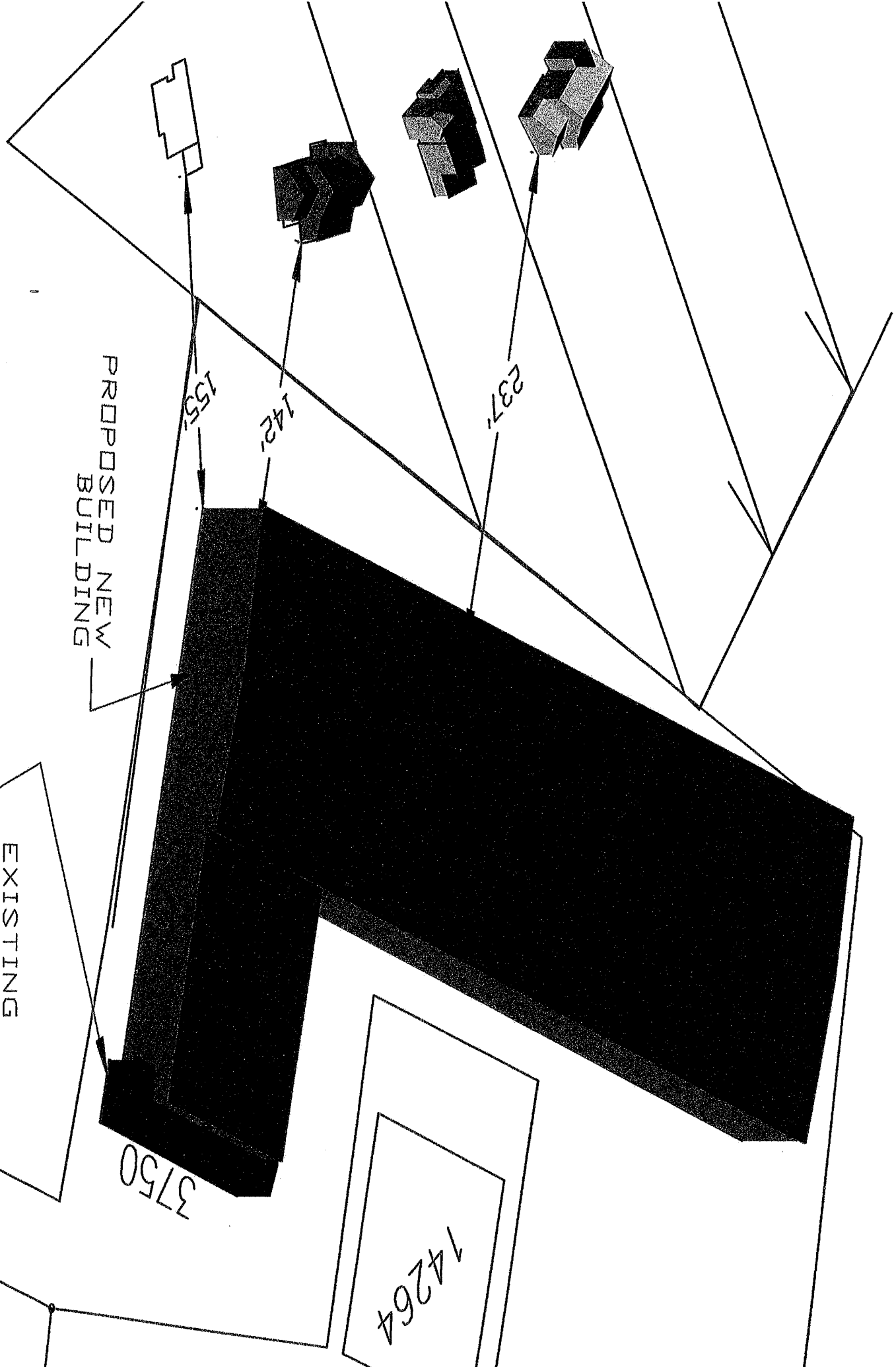
3750

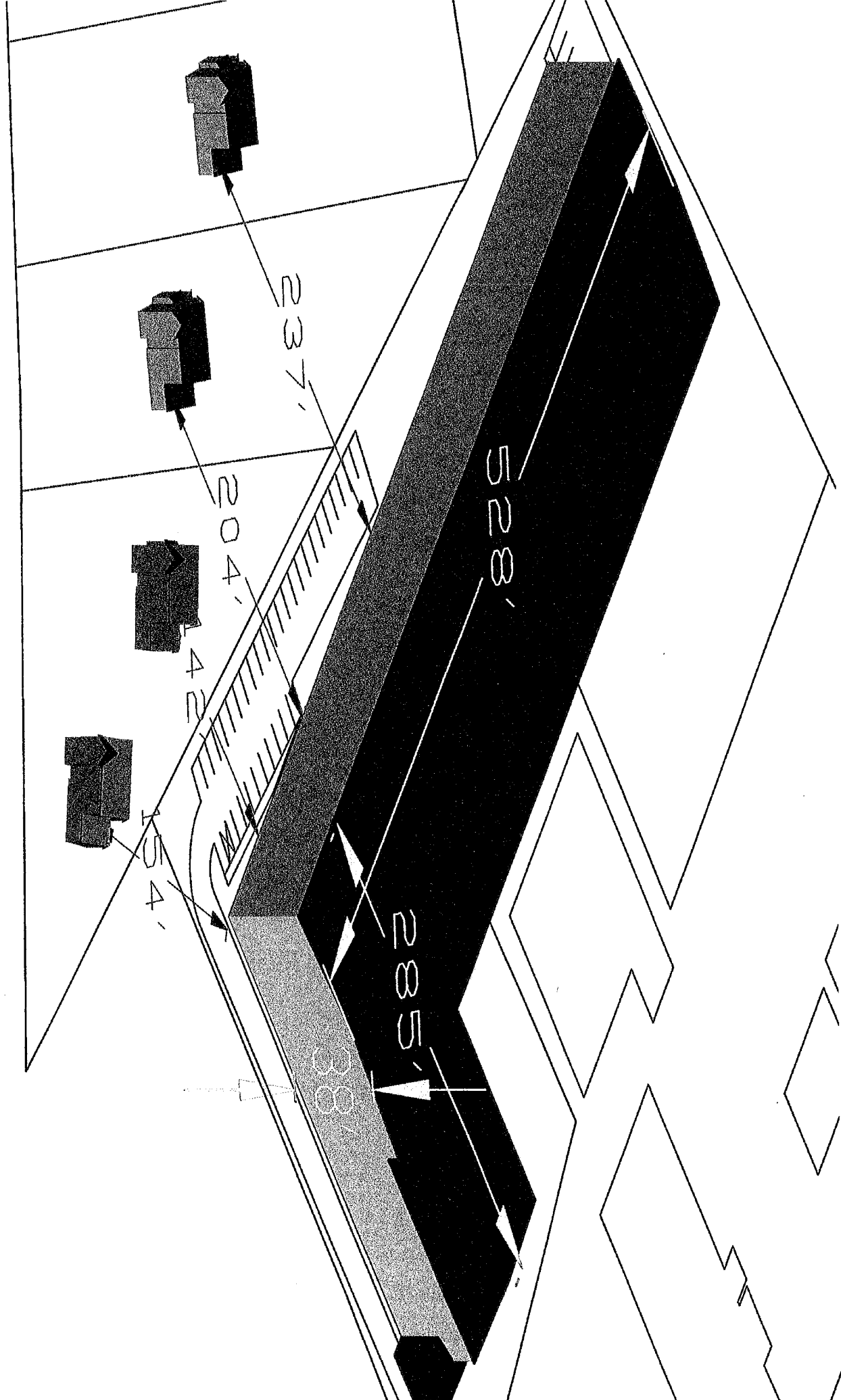
14264

155'

142'

237'





95 S

95 N

EXISTING
26,964 SQ FT

EXISTING
E-TECH GROUP
(FORMERLY - SUPERIOR CONTROLS)

EXISTING
35,450 SQ FT

EXISTING
3,380 SQ FT

EXISTING
2,360 SQ FT

EXISTING
14,264 SQ FT

44 NEW PARKING SPACES

NEW
94,840 SQ FT
BY 38' TALL
(2 STORY
INDUSTRIAL BUILDING)

Town of Seabrook

Memorandum

To: Board of Selectmen

From: Town Manager

CC: Kelly O'Connor

Beach Commissioners Meeting

May 29, 2024

There has been no date or agenda established for the tentative meeting with the Beach Village District Commissioners. If the Board would like specific agenda items please let me know.