

TOWN OF SEABROOK

SELECTMEN'S MEETING

OCTOBER 21, 2024

Srinivasan "Ravi" Ravikumar
Harold F. Eaton
Theresa A. Kyle
William M. Manzi, III

Mr. Eaton opened the meeting at 10:02AM.

MEETING - REPORT OF POLICE CHIEF

Police Chief Brett Walker was present for his report (see attached).

Chief Walker explained the ACERT program and what it does for the community. The idea would be to have a full-time social worker within the police department to include this program as well as a victim witness advocate. This would be a way to proactively reach out to families who would want it.

Ravi asked for statistics on the number of calls for service that would generate the need for this full-time position. Chief Walker said there is funding available for this position for at least five years with grants available they could seek so there would be no impact on the taxpayers. There was discussion on what type of employment contract would be beneficial to the town.

There was discussion on false alarm calls. Mr. Manzi said he would look into it as he believes there may already be fines in place.

Mrs. Kyle asked about the tinted glass in the department and maybe some of the cruisers that people were making scathing remarks. Chief Walker explained that some of the information displayed on computer screens or on the boards in dispatch should not be shared with the public. Mr. Eaton said it is not welcome and if someone is going there for help, they should feel welcome. Ravi also commented that it is unwelcoming, and it should be a place where people who go for help feel welcomed rather than they are the ones being interrogated. Mrs. Kyle suggested they have further discussion with the chief in a proper setting to see how they can improve relations with the public.

MOTION: Harold F. Eaton
Second:

To remove the dark tint from the window going into the lobby.

Chief Walker said he is not going to remove the tinted glass. There are other reasons for having it.

Ravi asked about the arrest and if the person was staying in Seabrook. Chief Walker said this matter is under investigation.

There was discussion on the panhandlers. Chief Walker said they do have the right to be there. They are on private property so complaints should be made to the property owner rather than the police department.

MEETING - TOWN CLERK - COMMUNITY CENTER ELECTION DAY

Shayna Merrill was present (see attached). There was discussion on the proposed temporary changes for the upcoming election. If an official has no mobility issues and is not leaving throughout the day should not be parking in the elected official area. Ravi asked if they could have some type of shelter for the people holding signs, especially if bad weather. The other 2 board members do not agree and says it shows commitment for those who do stand outside.

MOTION: Harold F. Eaton To approve the request
Second: Ravi per the memo from the
Unanimous town clerk.

PREVIOUS MINUTES - OCTOBER 7 PUBLIC

MOTION: Ravi To adopt the minutes of
Second: Harold F. Eaton October 7 public.
Unanimous

Ravi said they talked about the roof at the public works department. He would like to see that there is some mitigation for the seagulls that are doing damage to the new roof. Mr. Manzi said he will work with DPW Manager on this.

ABATEMENT

FDC Realty Trust - 315 Atlantic Avenue - \$469.61

MOTION: Ravi To approve and sign the
Second: Harold F. Eaton abatement.
Unanimous

WATER APPLICATIONS

Cote & Foster Cont. - 332 Ashland Street
Newfound Motors Inc. - 124 Lafayette Road

MOTION: Ravi To approve and sign both

Second: Harold F. Eaton
Unanimous

water applications.

SEWER APPLICATION

Cote & Foster Cont. - 332 Ashland Street

MOTION: Ravi
Second: Harold F. Eaton
Unanimous

To approve and sign the
sewer application

BUDGET HEARING SCHEDULE

MOTION: Harold F. Eaton
Second: Ravi
Unanimous

To approve the budget
worksession schedule.

GAS LINE STREET OPENING - 172 TILTON STREET

Michael Green - property owner/developer/builder - had the gas line discontinued in order to rebuild the property. They couldn't reuse the gas line as the regulations do not permit reuse of the line. Unutil is telling Mr. Green that in order to put in the line they have to expose the other utilities, which requires opening the road. Mr. Eaton is having a hard time understanding why they cannot use high-pressure air under the road in writing. Mr. Green asked if the documentation is provided can he get authorization for them to put the line across the road rather than waiting until the next meeting. Mr. Manzi said the DPW Manager has been dealing with Unutil, but they won't do it.

MOTION: Ravi
Second: Harold F. Eaton
Abstain: Theresa A. Kyle

To approve the request
to saw cut the road with
additional remedial
requirements including
infrared sealing under
the supervision of the
DPW Manager.

Ravi said he doesn't want the responsibility to fall on the town. Mr. Manzi said the road agent, DPW Manager, would have to contact Unutil and have corrected.

WATER & SEWER ACCESS FEES

Mr. Manzi explained after the last adjustment the access fees were not included. In order to come up with the fees the water sewer superintendent had to provide the asset values for both water and sewer. These fees are now supported by these asset values.

Mr. Eaton thanked the town manager and water sewer superintendent for their work on this as it was not an easy task. Ravi thanked Mr. Eaton for his diligence in having this completed.

MOTION: Ravi To approve the request
 Second: Harold F. Eaton to implement the access
 Unanimous fees for water & sewer.

GUN RANGE LEASE

There was an amendment to have the Seabrook Sporting Range pick up the property taxes for this property.

MOTION: Ravi To approve the lease
 Second: Harold F. Eaton with the amendment.
 Unanimous

TOWN WARRANT 2025

Ravi said they would like to have the water and sewer enterprise articles to be categorized together. Mr. Manzi said they are together except for the bond articles that by law have to come first on the warrant. Mr. Manzi will add to the note that there is no impact to the tax rate.

Ravi asked about the 3 constables for a term of 1-year and article 29 that removes the constables. Mr. Manzi said if that article passed the constables would not take office. He will clarify that with town counsel.

Mr. Eaton asked about article 8 and what the budgeted amount was for in 2024. The article was approximately \$490K and the highway block grant is the same amount this year. There was discussion on the remaining funds in the account and what projects would be done. The DPW Manager was looking at sidewalks on Hooksett Street but will come to the board for approval before anything is completed. Mr. Eaton would like to see a list of the projects the DPW Manager is looking at in 2025 with the article on town streets.

Ravi would like to see article 16 reworded as it is not clear. Mr. Manzi will send back to the department head to rework.

QUESTIONS/COMMENTS

Ravi attended the RPC meeting where they reviewed the spending and projects. There will be a meeting for the walkways at the community center on October 24.

PUBLIC PARTICIPATION

Glenn Smith - Seabrook Trailer Park - commented that going into the police department is not welcoming. He also commented about 52 Collins Street where they are selling drugs all the time and doesn't seem like anything is being done. They are drinking and then riding motorcycles doing wheelies down the road. The main reason he is here as he had an issue with employee Mr. Pike. He said he didn't stop on Centennial Street causing him to drive off the road and cause damage to his sister's vehicle. He went to the police department and reported it and was told that if he had a couple of drinks, it was legal. Mr. Smith went to the home of Mr. Pike to get his insurance information, and he came out screaming at him. The board said this is a civil matter and should be in a court of law.

NON-PUBLIC SESSION

<u>MOTION:</u> Ravi	To go into non-public
Second: Harold F. Eaton	session under
Unanimous	RSA 91-A:3, II (c) tax
	deeding.

Roll call:
 Mr. Eaton - yes
 Mrs. Kyle - yes
 Ravi - yes

<u>MOTION:</u> Theresa A. Kyle	To adjourn the meeting
Second: Harold F. Eaton	at .
Unanimous	

Minutes taken by Kelly J. O'Connor.

Approved and endorsed:

Not Present

Adopted on

Srinivasan "Ravi" Ravikumar
 Clerk

Date: 11/4/24

TOWN OF SEABROOK BOARD OF SELECTMEN

AGENDA

October 21, 2024

Open Meeting at 10:00 A.M.

TURN CELL PHONES TO VIBRATE OR OFF PLEASE PLEDGE OF ALLEGIANCE

MEETINGS

- 1.) Meeting – Police Chief's Report
- 2.) Meeting – Town Clerk – Community Center Election Day

NEW BUSINESS

- 1) Question of approving previous minutes of October 7 public.
- 2) Question of approving abatement for FDC Realty Trust – 315 Atlantic Avenue - \$469.61.
- 3) Question of approving water service applications for Cote & Foster Cont. – 332 Ashland Street and Newfound Motors Inc. – 124 Lafayette Road.
- 4) Question of approving sewer service application for Cote & Foster Cont. – 332 Ashland Street.
- 5) Question of approving gas line street opening – 142 Tilton Street.
- 6) Question of setting budget hearing schedule.
- 7) Question of approving water & sewer access fees.
- 8) Question of approving gun range lease.
- 9) Question of review of town warrant 2025.

QUESTIONS/COMMENTS

Board of Selectmen on any boards and/or committee meetings they have attended.

PUBLIC PARTICIPATION

NON-PUBLIC SESSION

RSA 91-A:3, II (c) tax deeding & (e) negotiations

MEMORANDUM

TO: Board of Selectmen
Department Heads

DATE: October 21, 2024

RE: Budget Work Session Schedule

Monday, October 28, 2024

9:30AM – Public Works - Accounts 310, 320, 330, 340, 350, 440, 450, 451, 466, 511, 512 & Revolving Account
11:30 Planning Board Account 170
12:00 PM Lunch
1:00 PM - Recreation - Accounts 460, 462, 463, 465 & Revolving Account
2:15PM – Tax Collector Account 150
3:00 PM Welfare Accounts 470 & 471

Tuesday, October 29, 2024

10:00AM – Building & Health – Accounts 210 & 410
10:30AM – Town Clerk – Accounts 140 & 142
11:00AM – Assessing – Account 160
11:30AM – Treasurer – Account 131
12:00 Lunch
12:45PM – Finance – Account 130
1:30PM – Fire Department/E.M. – Accounts 230, 231, 235, 240, 241 & Revolving Account

Wednesday, October 30, 2024

10:00AM - Water – Account 520 & Sewer – Account 521
11:30AM – Library-Account 480
12:00PM – Lunch
12:45PM – Police Department – Accounts 220, 225, 420 & Revolving Account
2:00PM – Computer Technology – Accounts 180 & 181
2:30PM – Town Manager - Accounts 110, 120, 112, 121, 122, 135, 172, 430, 510
& 800

Friday, November 1, 2024

10:00AM - Any remaining budgets and final budget number

Seabrook Police Department



7 Liberty Lane, P.O. Box 456
Seabrook, NH 03874
Phone: (603) 474-5200
Fax: (603) 474-7242

Brett J. Walker
Chief of Police

Kevin M. Gelineau
Deputy Chief of Police

October 21, 2024

July (partial)/August/September/October (partial) Report to Selectmen

- Staff completed training in topics to include "the 3x2's" (De-escalation, Ethics, and Implicit Bias), active shooter training, physical surveillance techniques in Louisiana, instructor in the police baton, rifle armorer, human trafficking, and K9 training.
- Officers Dan Ryan and Trevor Guay were hired as full-time police officers and Dispatcher Baylee Ingham was hired as a full-time dispatcher.
- In August officers worked with the staff at the Seabrook Rec Department to bring popsicles to the campers. The kids had some "Pops with the Cops" as Sergeant Smart and Officers Giarrusso, Goehle, and Scott cooled off with the kids and some frozen treats.
- On August 6th we hosted National Night Out at Governor Weare Park. The event was well attended and a great time for both the Department and the public. Thanks to all the volunteers and the businesses who attended to make it a success. Extra special thanks to Chief's Secretary Judith Reinhold for all her work in organizing the event.
- August 12th marked the 51st anniversary of the death of Chief Charles S. "King" Knowles who died in the line of duty on August 12, 1973.
- On Saturday August 24th Seabrook Officers responded to the Walton Road bridge for a fatal motor vehicle accident involving a scooter. This case remains open and the investigation is ongoing.
- On September 11th Jen and April from WalMart brought lunch for our staff. We are grateful for the support we receive from WalMart and all the businesses in our community.
- In September Officer Jim Deshaies brought a group of students from Seabrook Middle School to the PD for a tour of the facility. We were also on hand for the Seabrook Elementary School's 2nd grade field trip to the Seabrook Fire Department. Having an opportunity to connect with the kids in our community is always fun for our staff and will, hopefully, develop or reinforce a positive relationship with the police.
- September 12th was National Police Woman's Day. Celebrated annually on the same date, we celebrate the contributions of female police officers who enforce law and order around the country. At the Seabrook PD we thank Officers Kaminski and Couch for all they do for the agency and the community.
- Officers Glowacki and Mascioli were guest presenters at Hekel's Safety Day. Upon request, our staff provides training on topics to include workplace safety and civilian responses to active

shooter events (CRASE). We have provided this important training to numerous businesses over the years. While we hope that it is never needed, businesses in our community are being proactive in utilizing our officers to prepare their staff for such events.

- In September Lt. Mone completed training at the FBI National Academy in Quantico, Virginia. From the FBI website:

The FBI National Academy is a professional course of study for U.S. and international law enforcement managers nominated by their agency heads because of demonstrated leadership qualities.

The 10-week program—which provides coursework in intelligence theory, terrorism and terrorist mindsets, management science, law, behavioral science, law enforcement communication, and forensic science—serves to improve the administration of justice in police departments and agencies at home and abroad and to raise law enforcement standards, knowledge, and cooperation worldwide.

- On October 2nd we celebrated National Coffee with a Cop Day. Thanks to Dunkin' located at 443 Lafayette Road. The staff were fantastic hosts and we appreciate their continued support with this program.
- In October members of the Seabrook PD and the US Drug Enforcement Administration arrested Tommy Manuel Pimentel-Santos, 36, of Lawrence, MA. This several months long undercover investigation took a supplier of fentanyl off the streets. Thanks, also, to the Hampton PD for assisting in this investigation. We ask anyone wishing to provide information on illegal activities to contact the Seabrook Police Department at 603-474-5200 or through the Crimeline for the Hamptons via text to "CRIMES" (274637) keyword: "Hamptons". <http://www.hamptonpd.com/crime/crimeline.htm>.
- Fall is a fundraising time at the Seabrook PD. October fundraisers include Beards for Bucks which benefits the Child Advocacy Center of Rockingham County. Seventeen members of the Department are growing facial hair and raising money for this important law enforcement partner that provides services to the smallest victims.

We also raise awareness for breast cancer and breast cancer research by wearing pink shoulder patches on our uniforms and sharing information on breast cancer as well as places to donate. Cancer touches many lives and we hope that raising awareness and fundraising help with early detection and treatment as well as an eventual end for the disease.
- We continue to work with our community partners as part of our ACERT program. We will be proposing a full-time ACERT/Victim Witness Coordinator position to the Board in the near future. Current funding sources do not impact taxpayers and we continue to explore other funding options for the longevity of the program.
- Trick-or-Treat will be Wednesday October 30th from 5:30-7:30.
- We are currently fully staffed for police dispatchers with the recent hiring of Baylee Ingham.
- We are currently hiring one (1) full-time police officer. We currently have 28 of 30 positions filled with one candidate currently in the background process.

Regular activities

- Attended meetings for SERT and addressed numerous administrative items to include exploring better options for some of the tools/software we currently use.

Drug Overdose Statistics YTD through October 16, 2024 are as follows:

2024 YTD OVERDOSES – 6
2024 YTD OVERDOSE DEATHS – 2

2023 YTD OVERDOSES – 28
2023 YTD OVERDOSE DEATHS – 7

Total calls for service since last Board meeting submission: 3,165

As of 0730 on 07/10/2024: 6,320
As of 0730 on 10/16/2024: 9,485

Opioid Abatement Grant Update

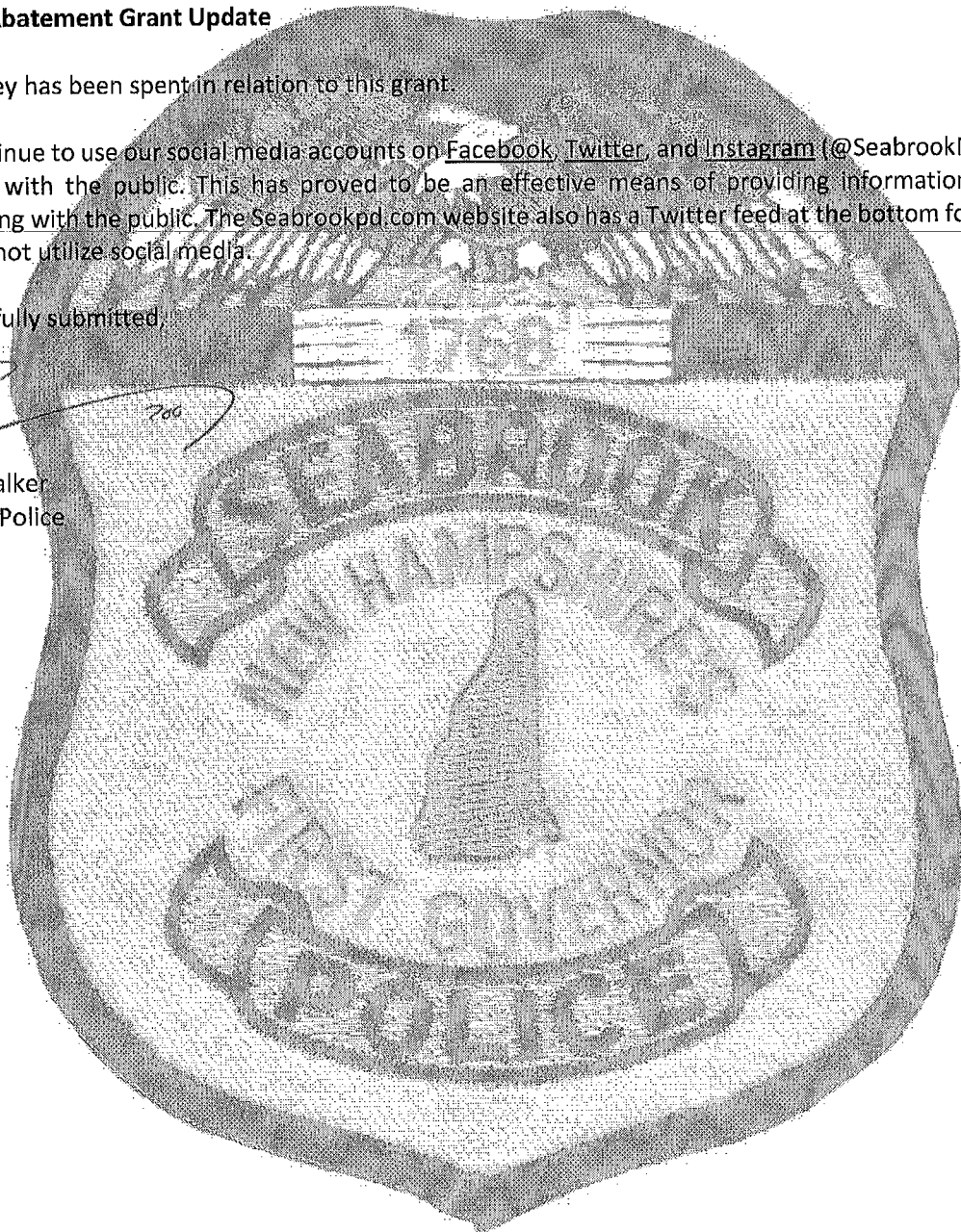
No money has been spent in relation to this grant.

We continue to use our social media accounts on Facebook, Twitter, and Instagram (@SeabrookNHPD) to connect with the public. This has proved to be an effective means of providing information to and interacting with the public. The Seabrookpd.com website also has a Twitter feed at the bottom for people who do not utilize social media.

Respectfully submitted,



Brett Walker
Chief of Police



To the Board of Selectmen,

We are expecting record voter turnout on election day. I would like to request the following temporary changes to the Community Center parking lot on election day, November 5th, 2024:

- Ninety voter-reserved parking spots with signs**
- Time limits placed on the signs**
- Two new handicap parking spots with signs**
- Two election official spots with signs**

Reserved voter spots: to ensure our voters can easily find a convenient spot. At the state primary election last month, it was noted that at least one electioneering vehicle was left unattended in one of the front parking spots. A spot like this should be reserved for our voters. There is a motor vehicle law already in existence (RSA 262:32) that would allow us to have the unattended vehicles moved; they must be parked over 3 hours, and the parking spots need to be labeled with signs.

Time limits: the board can decide if 3 hours is an acceptable time limit.

Handicap spots: to ensure the handicapped will have no trouble finding a spot. Adding 2 handicap spots would total 8 handicap spots.

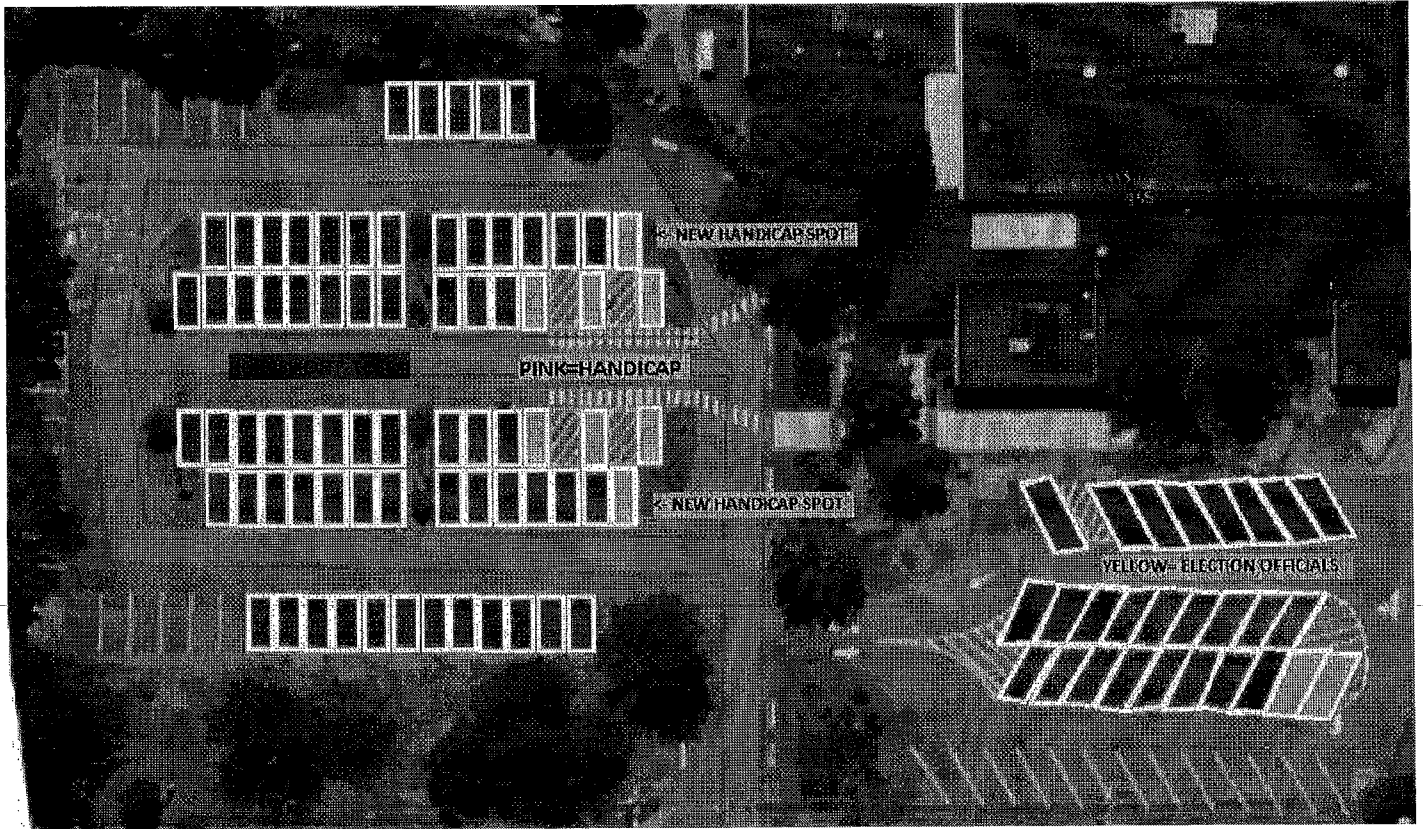
Election official spots: one for the moderator and one for my assistant. We need to make multiple runs (to the post office, to pick up lunch for the workers, etc.) and need to be back quickly. I would like to make sure they can quickly find a spot each time they return.

Also to note, I have spoken to the owner of Atomic Fireworks. We plan to have most of the election workers park in their lot.

I have spoken to Police Chief Brett Walker and DPW Director John Starkey. Both department heads feel it may be possible to make this happen if it is approved by the board.

I have also spoken to town lawyer Eric Maher. He suggested the signs read "Short-Term Parking – 3 Hour Limit", assuming 3 hours is the approved time limit.

In my map rough draft, I drew 90 time-limited spots and 2 new handicap spots, which should accommodate the number of voters we can help at a time. The 2 election official spots are also shown. There are what appears to be 30 unaffected spots left in the draft. Please see the draft included on page two.



Thank you,

Shayna Merrill, Town Clerk

**THE STATE OF NEW HAMPSHIRE
TOWN OF SEABROOK
TOWN WARRANT FOR 2025**

To the inhabitants of the Town of Seabrook, in the County of Rockingham, in said State of New Hampshire, qualified to vote in Town affairs:

You are hereby notified to meet in the auditorium of the Seabrook Community Center, U.S. Route 1 (Lafayette Road) on Tuesday, February 4, 2025, at 7:00 o'clock in the evening to participate in the first session of the 2025 Annual Town Meeting.

And, you are hereby notified that the polls will be open in the auditorium of the Seabrook Community Center, U.S. Route 1 (Lafayette Road) on Tuesday, March 11, 2025 at 7:00 o'clock in the forenoon, and you may cast your ballots on the official ballot questions below, until at least 7:00 o'clock in the evening of the same day.

Further, you are notified that the Moderator will process the absentee ballots beginning at 1:00 o'clock in the afternoon on Tuesday, March 11, 2025 pursuant to RSA 659:49.

ARTICLE 1

To select by non-partisan ballot:

- one (1) Selectman and Assessor for a term of three (3) years;
- one (1) Moderator for a term of two (2) years,
- one (1) Supervisor of the Checklist for a term of six (6) years;
- two (2) members of the Planning Board for a term of three (3) years;
- two (2) members of the Budget Committee for a term of three (3) years;
- one (1) Trustee of the Library for a term of three (3) years;
- one (1) Trustee of the Trust Funds for a term of three (3) years;
- three (3) Constables for a term of one (1) year;

ARTICLE 2

To see if the Town will vote to raise and appropriate the sum of Eight Million Six-Hundred Thousand Dollars (\$8,600,000.00) for the purpose of upgrades to the water system, including developing existing water sources, and infrastructure for connecting municipal water sources to the water treatment facility and upgrading the water treatment facility controls and treatment systems, and to authorize the issuance of not more than Eight Million Six-Hundred Thousand Dollars (\$8,600,000.00) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33 as amended) and to authorize the Board of Selectmen to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof. Further, to authorize the Board of Selectmen to apply for, contract for, accept and expend any Federal, State or other available aid or funds, including, but not limited to, from the State Revolving Fund, toward the project that may be available, according to the terms under which they are received, and to borrow in anticipation of the receipt of such aid or the issuance of such bonds or notes as provided by the Municipal Finance Act, (RSA 33 as amended); and to authorize the Board of Selectmen to take any and all actions as may be necessary to carry out the project in the best interests of the Town of Seabrook. Notwithstanding the general obligation nature of the bonds or notes, it is the intention of the Town of Seabrook that debt service will be repaid through the Water Enterprise. (3/5th vote required) (Recommended/Not Recommended by the Board of Selectmen) (Recommended/Not Recommended by the Budget Committee).

NOTE: This project will provide funds to permit 5 new wells on Stard and Weare Road, design and build infrastructure to connect sources to the water treatment facility, upgrade controls and treatment systems to treat new sources. The Bond will be a general obligation of the Town but it is intended that Bond payments would come from water rates.

ARTICLE 3

To see if the Town will vote to raise and appropriate the sum of One Million Two-Hundred Thousand Dollars (\$1,200,000.00) for the purpose of implementation of the Lead Service Identification/Replacement program, a federal/EPA mandate that requires identification of the material of each water service in the Town, and to authorize the issuance of not more than One Million Two Hundred Thousand Dollars (\$1,200,000.00) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33 as amended) and to authorize the Board of Selectmen to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof. Further, to authorize the Board of Selectmen to apply for, contract for, accept and expend any Federal, State or other available aid or funds, including, but not limited to, from the State Revolving Fund, toward the project that may be available, according to the terms under which they are received, and to borrow in anticipation of the receipt of such aid or the issuance of such bonds or notes as provided by the Municipal Finance Act, (RSA 33 as amended); and to authorize the Board of Selectmen to take any and all actions as may be necessary to carry out the project in the best interests of the Town. Notwithstanding the general obligation nature of the bonds or notes, it is the intention of the Town that debt service will be repaid through the Water Enterprise. (3/5th vote required)
(Recommended/Not Recommended by the Board of Selectmen) (Recommended/Not Recommended by the Budget Committee).

NOTE: This project will provide funds for the implementation of the Lead Service Identification/Replacement program. The EPA has mandated that every water system in the United States must identify the material that each water service is made of from the water-main to the home or business. Any water service that is an unknown material is considered to be lead and will need to be excavated and visually inspected and possibly replaced. Seabrook has over 4000 services with some dating back to the 1950's. The Bond will be a general obligation of the Town but it is intended that Bond payments would come from water rates.

ARTICLE 4

To see if the Town will vote to raise and appropriate the sum of Eight Million Six Hundred Thousand Dollars (\$8,600,000.00) for the purpose of beginning the Wastewater Plant Upgrades Phase Two and to authorize the issuance of not more than Eight Million Six Hundred Thousand Dollars (\$8,600,000.00) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33 as amended) and to authorize the Board of Selectmen to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof. Further, to authorize the Board of Selectmen to apply for, contract for, accept and expend any Federal, State or other available aid or funds, including, but not limited to, from the State Revolving Fund, toward the project that may be available, according to the terms under which they are received, and to borrow in anticipation of the receipt of such aid or the issuance of such bonds or notes as provided by the Municipal Finance Act, (RSA 33 as amended); and to authorize the Board of Selectmen to take any and all actions as may be necessary to carry out the project in the best interests of the Town. Notwithstanding the general obligation nature of the bonds or notes, it is the intention of the Town that debt service will be repaid through the Sewer Enterprise (3/5th vote required) (Recommended/Not Recommended by the Board of Selectmen) (Recommended/Not Recommended by the Budget Committee).

NOTE: Phase 2 Wastewater Treatment Facility upgrades include, 3 Influent 54-inch screw pump replacements, all 3 Oxidation ditches to be upgraded and repaired to improve energy efficiency, new roofs on 3 buildings and bio solids processes not completed in phase 1. The Bond will be a general obligation of the Town but it is intended that Bond payments would come from sewer rates.

ARTICLE 5

Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling Twenty Six Million Four Hundred Seventy Nine Thousand Five Hundred Eleven Dollars (\$26,479,511.00)? Should this article be defeated, the default budget shall be Twenty Six Million One Hundred Sixty Thousand Four Hundred Eighty One Dollars (\$26,160,481) which is the same as last year, with certain adjustments required by previous action of the Town or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required) (Recommended/Not Recommended by the Board of Selectmen) (Recommended/Not Recommended by the Budget Committee) (Estimated \$xxxx impact per \$1,000 on the tax rate).

NOTE: This operating budget warrant article does not include appropriations contained in ANY other warrant articles.

ARTICLE 6

Shall the Town vote to raise and appropriate as an operating budget for the Water Department, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling Two Million Three Hundred Sixty Five Thousand Forty Two Dollars (\$2,365,042)? Should this article be defeated, the operating budget shall be Two Million Two Hundred Eighty Two Thousand One Hundred Forty Two Dollars (\$2,282,142) with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XI, to take up the issue of a revised budget only. This warrant article is paid for by water rates and fees, and has no impact on the tax rate. (Recommended/Not Recommended by the Board of Selectmen) (Recommended/Not Recommended by the Budget Committee) .

NOTE: This water operating budget warrant article does not include appropriations contained in **ANY** other warrant articles. This warrant article is paid for by water rates and fees, and has no impact on the tax rate.

ARTICLE 7

Shall the Town vote to raise and appropriate as an operating budget for the Wastewater Department, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling Three Million Thirty Seven Thousand Nine Hundred Three Dollars (\$3,037,903)? Should this article be defeated, the operating budget shall be Two Million Two Hundred Eighty Three Thousand Forty Three Dollars (\$2,283,043) with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XI, to take up the issue of a revised budget only. This warrant article is paid for by wastewater rates and fees, and has no impact on the tax rate. (Recommended/Not Recommended by the Board of Selectmen) (Recommended/Not Recommended by the Budget Committee) .

NOTE: This wastewater operating budget warrant article does not include appropriations contained in **ANY** other warrant articles. This warrant article is paid for by wastewater rates and fees, and has no impact on the tax rate.

ARTICLE 8

To see if the Town will vote to raise and appropriate the sum of Five Hundred Twenty-Five Thousand Dollars (\$525,000.00) for improvements to Town streets and sidewalks consisting of pavement overlays, adjustments to associated structures, crack-sealing repairs, and design of drainage improvements. Said appropriation will be offset by an anticipated One Hundred Sixty-Thousand Eight Hundred Dollars (\$160,800.00) from the Highway Block Grant; Eighty Thousand Dollars (\$80,000.00) from the Transportation Improvement Special Revenue Fund and the remainder to come from general taxation. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the projects are completed or in two (2) years (December 31, 2027), whichever occurs first. This is a special warrant article. (Majority vote required) (Recommended/Not Recommended by the Board of Selectmen) (Recommended/Not Recommended by the Budget Committee) (Estimated \$xxxx impact per \$1,000 on the tax rate).

NOTE: This article is included in the Capital Improvement Plan approved by the Planning Board. This article funds the annual maintenance of town roads.

ARTICLE 9

To see if the Town will vote to raise and appropriate the sum of Ninety-Thousand Dollars (\$90,000.00) to be added to the existing Fire Department Self Contained Breathing Apparatus (SCBA) and Turnout Gear Capital Reserve Fund previously established and to name the Board of Selectmen as agents to expend from said fund. This is a special warrant article. (Majority vote required) (Recommended/Not Recommended by the Board of Selectmen) (Recommended/Not Recommended by the Budget Committee) (Estimated \$xxxx impact per \$1,000 on the tax rate).

NOTE: This article is included in the Capital Improvement Plan approved by the Planning Board. This article would allow the Town to begin saving for the mandatory purchase of turnout gear for Firefighters and mandatory purchase of SCBA breathing equipment, estimated to be due in 2025. The combined cost is estimated at \$280,000.00. The current balance of this fund is \$226,200. Turnout gear was purchased from this fund in 2021.

ARTICLE 10

To see if the Town will vote to raise and appropriate the sum of Sixty-Five Thousand Dollars (\$65,000.00) for the purpose of cleaning, rehabilitation and long-term well and equipment maintenance for seven (7) bedrock wells and five (5) gravel pack wells. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is completed or in two (2) years (December 31, 2027), whichever occurs first. This is a special warrant article. (Majority vote required) (Recommended/Not Recommended by the Board of Selectmen) (Recommended/Not Recommended by the Budget Committee) (This amount would be paid for from water rates).

NOTE: This article is included in the capital improvement plan approved by the Planning Board. These wells provide the Town its drinking water. This work is required to prevent permanent damage to these wells and to maintain maximum pumping capacity.

ARTICLE 11

To see if the Town will vote to raise and appropriate the sum of Forty-Thousand Dollars (\$40,000.00) for the purpose of inspecting and cleaning the Town's water tanks. Every 5 years the water department is required to have its water tanks inspected inside and out by NHDES. This work will entail contracting with an outside company that will deploy underwater divers to video and clean the tanks. A report will be generated detailing the inspection. This work will include the 107 standpipe, the 286 elevated tank, and the 180,000 gallon clear well at the Water Treatment facility. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is completed or in two (2) years (December 31, 2027), whichever occurs first. This is a special warrant article. (Majority vote required) (Recommended/Not Recommended by the Board of Selectmen) (Recommended/Not Recommended by the Budget Committee) (This amount would be paid for from water rates).

NOTE: This article is included in the capital improvement plan approved by the Planning Board. New Hampshire code of Administrative rule Env-Dw 509.09 states that water storage tanks will be inspected at least once every 5 years for structural strength, corrosion and other factors related to water quality and tank integrity.

ARTICLE 12

To see if the Town will vote to raise and appropriate the sum of Fifty-Thousand Dollars (\$50,000.00) to be added to the existing Police Department Equipment Capital Reserve Fund previously established and to name the Board of Selectmen as agents to expend from said fund? This is a special warrant article. (Majority vote required) (Recommended/Not Recommended by the Board of Selectmen) (Recommended/Not Recommended by the Budget Committee) (Estimated \$xxxx impact per \$1,000 on the tax rate).

NOTE: This article is included in the Capital Improvement Plan approved by the Planning Board. This article would allow the Town to begin saving for the purchase of police equipment, due in 2025. The equipment will include replacement of firearms, tasers, protective vests, and digital equipment for cruisers. The combined cost is estimated at \$205,000.00. The current balance in this fund is \$72,896.

ARTICLE 13

To see if the Town will authorize the Board of Selectmen to enter into a five-year lease/purchase agreement in the amount of Fifty Thousand Dollars (\$50,000.00) for the acquisition and equipping of a multi-passenger bus for the Recreation Department, and to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) for the first year's payment for that purpose. This lease/purchase agreement contains an escape clause. (Majority vote required) (Recommended/Not Recommended by the Board of Selectmen) (Recommended/Not Recommended by the Budget Committee) (Estimated \$xxxx impact per \$1,000 on the tax rate).

NOTE: This article is included in the Capital Improvement Plan approved by the Planning Board. This bus would enable the Recreation Department to serve additional children, facilitating additional participation for field trips, recreational outings, and other recreational activities requiring transportation.

ARTICLE 14

To see if the Town will vote to raise and appropriate the sum of Thirty-Five Thousand Dollars (\$35,000.00) to repair the two DPW stormwater pump stations. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is completed or in two (2) years (December 31, 2027), whichever occurs first. This is a special warrant article. (Majority vote required) (Recommended/Not Recommended by the Board of Selectmen) (Recommended/Not Recommended by the Budget Committee) (Estimated \$xxxx impact per \$1,000 on the tax rate).

NOTE: This article is included in the Capital Improvement Plan approved by the Planning Board. These stormwater drainage stations are more than 20-years old. These stations are vital for removing stormwater from the streets of the beach during rain events. This article will fund ongoing maintenance at these vital stations.

ARTICLE 15

To see if the Town will vote to raise and appropriate the sum of Forty-Thousand Dollars (\$40,000.00) to repair the outdoor tennis/pickleball courts at the Recreation Building. This outdoor court is approximately twenty-five years old and is damaged through age and water infiltration. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is completed or in two (2) years (December 31, 2027), whichever occurs first. This is a special warrant article. (Majority vote required) (Recommended/Not Recommended by the Board of Selectmen) (Recommended/Not Recommended by the Budget Committee) (Estimated \$xxxx impact per \$1,000 on the tax rate).

NOTE: This article is included in the Capital Improvement Plan approved by the Planning Board. The outdoor court is damaged and in need of repair. Water has traveled underneath the original court material and continues to do so. The court has cracks, bumps, and "dead spaces" where the ball lands and does not bounce. The court is roughly 25 years old and needs to be repaired due to the condition. The Court will need to be professionally repaired.

ARTICLE 16

To see if the Town will vote to raise and appropriate the sum of One Hundred Forty-Thousand Dollars (\$140,000.00) to repurpose the mens and women's locker rooms at the Recreation Building to create multi-room space with as many as three additional spaces for different services. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is completed or in four (4) years (December 31, 2029), whichever occurs first. This is a special warrant article. (Majority vote required) (Recommended/Not Recommended by the Board of Selectmen) (Recommended/Not Recommended by the Budget Committee) (Estimated \$xxxx impact per \$1,000 on the tax rate).

NOTE: This article is included in the Capital Improvement Plan approved by the Planning Board. Men's and Women's Locker Rooms which date to the original construction are outdated and underutilized. This project would consist of turning the locker rooms into multi-room space that would break down into 2-3 separate spaces by dividers. This project will give the Recreation Department more area to provide more program opportunities for the community including Senior Citizens, Adults and Youth without having to build an addition. More so, this project would also provide space for meetings and more opportunity for facility requests that could potentially bring in more revenue.

ARTICLE 17

To see if the Town will vote to raise and appropriate the sum of Forty-Thousand Dollars (\$40,000.00) to repair and renovate the kitchen area at the Recreation Building. The entire area is dated and non-functional. This area is used by Meals on Wheels as well as by the Recreation Department. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is completed or in four (4) years (December 31, 2029), whichever occurs first. This is a special warrant article. (Majority vote required) (Recommended/Not Recommended by the Board of Selectmen) (Recommended/Not Recommended by the Budget Committee) (Estimated \$xxxx impact per \$1,000 on the tax rate).

NOTE: This article is included in the Capital Improvement Plan approved by the Planning Board. The countertops are falling apart. There is an area that definitely needs to be replaced from water damage around the sink bases from the seals being worn out. There is an actual opening on the countertop that water leaks through causing water to enter into the cabinet below the countertop. The kitchen gets a lot of usage from Community Events, Programs, and Meals on Wheels. People who rent out the Kitchen also utilize the counter space when requested. Cabinets are falling apart, with multiple cabinet doors missing as well as missing hardware (door handles, sliders, etc.). Repair work is needed. Our Commercial Oven is outdated. It was purchased in the 90's or earlier and is not fully functioning.

ARTICLE 18

To see if the Town will vote to raise and appropriate the sum of Eleven Thousand Dollars (\$11,000.00) for Rockingham County Nutrition Program (Meals on Wheels), a human services organization for the purpose of providing a ready hot meal and safety services for those in need, on an ongoing basis to elderly residents. This is a special warrant article. (Majority vote required) Recommended by the Board of Selectmen (Recommended/Not Recommended by the Budget Committee) (Estimated \$xxxx per \$1,000 on the tax rate).

ARTICLE 19

To see if the Town will vote to raise and appropriate the sum of Seven Thousand Five Hundred Dollars (\$7,500.00) for Greater Seacoast Community Health (d/b/a Families First Health & Support Center), a human services organization for the purpose of targeting and assisting people who face risk factors such as poverty, homelessness, single parenthood, mental illness, uninsured, lack of medical/dental care, substance abuse, etc. This is a special warrant article. (Majority vote required) Recommended by the Board of Selectmen (Recommended/Not Recommended by the Budget Committee) (Estimated \$xxxx impact per \$1,000 on the tax rate).

ARTICLE 20

To see if the Town will vote to raise and appropriate the sum of Seven Thousand Five Hundred Dollars (\$7,500.00) for Waypoint (formerly Child & Family Services), a human services organization for the purpose of providing a range of home and community-based family support and counseling programs designed to tackle problems before they reach a crisis and provides treatment during a crisis to stabilize the family. Waypoint has merged with Richie McFarland. This is a special warrant article. (Majority vote required) Recommended by the Board of Selectmen (Recommended/Not Recommended by the Budget Committee) (Estimated \$xxxx impact per \$1,000 on the tax rate).

ARTICLE 21

To see if the Town will vote to raise and appropriate the sum of Eight Thousand Dollars (\$8,000.00) for Seabrook Community Table, a human services organization for the purpose of providing a free home-cooked meal to those having financial problems, families, and the elderly. This is a special warrant article. (Majority vote required) Recommended by the Board of Selectmen (Recommended/Not Recommended by the Budget Committee) (Estimated \$xxxx impact per \$1,000 on the tax rate).

ARTICLE 22

To see if the Town will vote to raise and appropriate the sum of Eight Thousand Dollars (\$8,000.00) for Chucky's Fight, a human services organization for the purpose of providing guidance for loved ones/family members with substance abuse or mental health issues by providing guidance into treatments centers, mentorship, and community service hours that are supervised. This is a special warrant article. (Majority vote required) Recommended by the Board of Selectmen (Recommended/Not Recommended by the Budget Committee) (Estimated \$xxxx impact per \$1,000 on the tax rate).

ARTICLE 23

To see if the Town will vote to raise and appropriate the sum of Fourteen Thousand Six Hundred Sixty-Nine Dollars (\$14,669.00) for Southern NH Services operating as the Community Action Council, a human services organization for the purpose of supporting low-income individuals and families with direct services, preventing more families from falling into poverty and/or homelessness, and assisting at-risk families in finding long-term solutions to their economic needs. This is a special warrant article. (Majority vote required) Recommended by the Board of Selectmen (Recommended/Not Recommended by the Budget Committee) (Estimated \$xxxx impact per \$1,000 on the tax rate).

ARTICLE 24

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) for Seabrook Lions Club, a human services organization for the purpose of serving the elderly and children, the blind and deaf and/or the impoverished to help make their lives easier. This is a special warrant article. (Majority vote required) Recommended by the Board of Selectmen (Recommended/Not Recommended by the Budget Committee) (Estimated \$xxxx impact per \$1,000 on the tax rate).

ARTICLE 25

To see if the Town will vote to raise and appropriate the sum of Eighteen Thousand Dollars (\$18,000.00) for Seacoast Youth Services, a human services organization for the purpose of providing a variety of home, school, and community-based behavioral health services focusing on 0–18-year-olds and their family/caregivers. These programs promote well-being and the prevention and treatment of mental health and substance misuse. This is a special warrant article. (Majority vote required) Recommended by the Board of Selectmen (Recommended/Not Recommended by the Budget Committee) (Estimated \$xxxximpact per \$1,000 on the tax rate).

ARTICLE 26

To see if the Town will vote to raise and appropriate the sum of Three-Thousand Two Hundred Dollars (\$3,200.00) for Transportation Assistance for Seacoast Citizens, a human services organization that serves the senior population through a volunteer program utilized to meet many community needs. This is a special warrant article. (Majority vote required) Recommended by the Board of Selectmen (Recommended/Not Recommended by the Budget Committee) (Estimated \$xxxx impact per \$1,000 on the tax rate).

ARTICLE 27

To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000.00) for Cross-Roads, a human services organization for the purpose of housing homeless individuals. This is a special warrant article. (Majority vote required) Recommended/ by the Board of Selectmen (Recommended/Not Recommended by the Budget Committee) (Estimated \$xxxx impact per \$1,000 on the tax rate).

ARTICLE 28

To see if the Town will vote to raise and appropriate the sum of Six Thousand Fourteen Dollars (\$6,014.00) for Haven (formerly A Safe Place), a human services organization for the purpose of serving women, men, and children affected by domestic and sexual violence and stalking and their non-offending parents, partners, and friends; including individuals who have just been sexually or physically assaulted, as well as those dealing with the trauma months or years later. This is a special warrant article. (Majority vote required) Recommended by the Board of Selectmen (Recommended/Not Recommended by the Budget Committee) (Estimated \$xxxx impact per \$1,000 on the tax rate).

ARTICLE 29

To see if the Town will vote to rescind and abolish the position of Constable pursuant to RSA 41:47. (Majority vote required) (Recommended by the Board of Selectmen)

ARTICLE 30

“To see if the Town will vote to adopt the Seabrook Community Power Electric Aggregation Plan which authorizes the Select Board to develop and implement Seabrook Community Power as described therein (pursuant to RSA 53-E:7).” (Majority vote required) Recommended by the Board of Selectmen

Given under our hands and seals the ____ day of January, 2025.

BOARD OF SELECTMEN:

Harold Eaton, Chairman

Theresa A. Kyle, Vice Chairman

Srinivasan Ravikumar, Clerk

A true copy of warrant, ATTEST:

Harold Eaton, Chairman

Theresa A. Kyle, Vice Chairman

Srinivasan Ravikumar, Clerk

We hereby certify that we gave notice to the inhabitants, within named, to meet at the time and place and for the purposes within named, by posting an attested copy of the within Warrant at the place of meeting within named, and a like attested copy at the Post Office and the Town Hall, being public places in said Town of Seabrook this ____ day of January, 2025.

STATE OF NEW HAMPSHIRE
Rockingham, ss

January ____, 2025

Personally appeared the above named Selectmen of the Town of Seabrook and swore that the above was true to the best of their knowledge and belief.

Before me,

Justice of the Peace/Notary Public
My commission expires:

Seabrook Water & Sewer Department

PO Box 456
Seabrook, NH 03874
(603)-474-9921

MEMORANDUM

To: Board of Selectmen

Cc: William Manzi III; Town Manager

From: Curtis Slayton; Water & Sewer Superintendent

Date: October 16, 2024

Subject: Water & Sewer Application Fees

Per the Board of Selectmen's request, please find the requested information on Water and Sewer application fees.

Following the City of Dover NH methodology, we have calculated a water investment fee charge of \$7.97 per gallon and sewer \$12.67 per gallon. For example, a new 3-bedroom home would be calculated by the following.

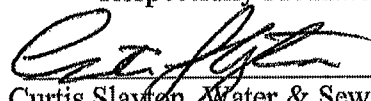
Water investment fee 450 gpd x \$7.97 per gallon = \$3,586.50
Sewer investment fee 450 gpd x \$12.67 per gallon = \$5,701.50

Total application fee: \$9,288.00

Commercial would depend on the type of business and would be calculated based on table 1008-1 from the ENV-Wq 1000 rules (attached) using the same per gallon charge.

Attached: City of Dover water and sewer investment fees.
ENV-Wq 1008-1 Table.

Respectfully submitted,



Curtis Slayton, Water & Sewer Superintendent

APPENDIX B: DOVER UTILITIES COMMISSION RULES

CITY OF DOVER WATER AND SEWER INVESTMENT FEES

The City of Dover assesses a Water Investment Fee and a Sewer Investment Fee to customers requesting a new connection to the Municipal Water and Sewer Systems or expansion of an existing connection. The purpose of the fees is to generate capital funds to maintain, improve, and expand the water and sewer systems to minimize the effect on existing customers in a fair and equitable manner.

The amount and applicable Water Investment Fee and the Sewer Investment Fee are determined at the time the applicant submits an application for connection and pays the applicable fee(s). Application for connection may only be made on approved forms available at the Water & Sewer Billing Office in City Hall, 288 Central Avenue, Dover New Hampshire. The investment fees are updated annually.

The investment fees are based on a capacity buy-in approach, where new users are required to invest in the equity of the municipal water and sewer systems at a rate that reflects the prior investment of existing users per unit of total capacity. The portion of the water or sewer system capacity assigned to any new user (minimum 450 gallons per day based on a three (3) bedroom private dwelling) is determined based on New Hampshire Water Usage Standards as contained in Table 1008-1 in Chapter Env-Wq 1000 of the New Hampshire Code of Administrative Rules. This chapter of the Code of Administrative Rules can be found at:
<https://www.des.nh.gov/sites/g/files/ehbemt341/files/documents/2020-01/Env-Wq1000.pdf>.

The investment fees are calculated as a per gallon per day charge by dividing the net equity in user paid capital assets by the capacity of the respective water or sewer system in gallons per day. The calculation of the current water and sewer investment fees is shown in Appendix D to the Dover Utilities Commission Rules and Regulations. The investment fees are reviewed and revised annually based on current values for the net equity in user paid capital assets and system capacity.

EXAMPLES of Water and Sewer Investment Fees for New Construction

#1 Private Dwelling (3 bedrooms)

The owner of a private dwelling who applies for new water and sewer services will pay a Water Investment Fee of \$4,945.50 and a Sewer Investment Fee of \$2,754.00 for a total of \$7,699.50. These fees are calculated as follows:

- a) Water Investment Fee: 450 gpd x \$10.99 gal=\$4,945.50
- b) Sewer Investment Fee: 450 gpd x \$6.12 gal=\$2,754.00

APPENDIX B: DOVER UTILITIES COMMISSION RULES

#2 Motel (with 30 rooms containing 2 double beds each and 5 employees)

The owner of a motel who applies for new water and sewer services will pay a Water Investment Fee (30 rooms x 200 gpd + 5 employees x 10 gpd) of \$66,489.50 and a Sewer Investment Fee of \$37,026.00 for a total of \$103,515.50. These fees are calculated as follows:

- a) Water Investment Fee: $6050 \text{ gpd} \times \$10.99 \text{ gal} = \$66,489.50$
- b) Sewer Investment Fee: $6050 \text{ gpd} \times \$6.12 \text{ gal} = \$37,026.00$

#3 Office Building (with 50 employees and cafeteria)

The owner of an office building who applies for new water and sewer services will pay a Water Investment Fee of \$10,990.00 (50 employees x 20 gpd) and a Sewer Investment Fee of \$6,120.00 for a total of \$17,110.00. These fees are calculated as follows:

- a) Water Investment Fee: $1,000 \text{ gpd} \times \$10.99 \text{ gal} = \$10,990.00$
- b) Sewer Investment Fee: $1,000 \text{ gpd} \times \$6.12 \text{ gal} = \$6,120.00$

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

(b) For existing uses, flow shall be based on:

- (1) Metered water readings for the use as specified in (d), below, if available; or
- (2) The unit design flows listed in Table 1008-1.

(c) For new uses, flow shall be based on:

- (1) The unit design flows listed in Table 1008-1; or
- (2) Metered water readings for uses that are as similar as possible to the proposed use, taking into consideration factors such as occupancy and frequency of use, determined as specified in (d), below.

(d) Design flows based on metered water readings shall be calculated:

- (1) By finding the average of water meter readings over a period of time that is representative of the volume of water used and multiplying the average by a minimum peaking factor of 2 for commercial light flow or a maximum peaking factor of 3 for commercial heavy flow; or
- (2) By measuring not less than 6 months of consecutive daily meter readings, including the month(s) of heaviest use for uses that are seasonal in nature, and using the highest daily flow without application of a peaking factor;

(e) The unit design flow figures referenced in (b) and (c), above, shall be as listed in Table 1008-1, below, subject to (f) through (h), below:

Table 1008-1: Unit Design Flow Figures

Use	Unit Design Flow
AIRPORTS	5 GPD/Transient plus 10 GPD/Employee
APARTMENTS	See Dwellings
BARS, LOUNGES	See Food Service
BED & BREAKFAST	60 GPD/Guest, based on the greater of 2 guests per room or the actual number of guests the room is designed to accommodate, plus 10 GPD/Employee
BUNKHOUSE	60 GPD/Person
CAMPS:	
Campground with Central Comfort Station	45 GPD/site, plus 20 GPD/Site for the dump station
Recreational Campgrounds with 3-way hookups	60 GPD/Site
Construction Camps	50 GPD/Person
Day Camps (not including meals)	15 GPD/Person
Dining Facility	3 GPD/Person/meal
Residential Youth Recreation Camps	25 GPD/Person plus 3 GPD/Person/meal
CATERERS – Function Rooms	12 GPD/patron
CHURCHES:	
Sanctuary Seating	3 GPD/Seat
Church Suppers	12 GPD/Seat

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

Use	Unit Design Flow
COUNTRY CLUBS – PRIVATE	
Dining Room	10 GPD/Seat
Snack Bar	10 GPD/Seat
Locker & Showers	20 GPD/Locker
DAY CARE CENTERS	10 GPD/Person
DENTISTS	10 GPD/Chair plus 35 GPD/Staff Member
DOCTOR'S OFFICES	250 GPD/Doctor
DOG KENNELS	50 GPD/Kennel, with one dog per kennel
DWELLINGS:	
Apartment - Studio or One-Bedroom	225 GPD
Apartment - 2 or More Bedrooms	150 GPD/Bedroom
Residence - Single-Family	300 GPD plus 150 GPD for each bedroom over 2
Residence - Duplex	300 GPD plus 150 GPD for each bedroom over 2 for each unit
Rooming House – With Meals	60 GPD/Person
Rooming House – Without Meals	40 GPD/Person
Senior Housing	See Senior Housing
FACTORIES (Exclusive of Industrial Waste):	
Without Cafeteria or Showers	10 GPD/Person
With Cafeteria, No Showers	15 GPD/Person
With Cafeteria and Showers	20 GPD/Person
Warehouses	10 GPD/Person
FIRE STATIONS – Without full-time employees; without floor drains or food preparation	5 GPD/Person
FOOD SERVICE:	
Cafeteria or table service, plus toilet and kitchen waste	40 GPD/Seat plus 20 GPD/Employee
Cafeteria or table service, paper service, plus toilet and kitchen waste	20 GPD/Seat plus 20 GPD/Employee
Ice cream dipper	100 GPD/dipper plus 20 GPD/Employee
Kitchen Waste only	3 GPD/Meal served plus 20 GPD/Employee
Bars and lounges	20 GPD/Seat plus 20 GPD/Employee
Function Rooms	12 GPD/Seat plus 20 GPD/Employee
GYMS	10 GPD/participant plus 3 GPD/Spectator seat
HAIRDRESSERS	150 GPD/Chair plus 20 GPD/Employee
HOSPITALS	200 GPD/Bed plus 20 GPD/Employee
HOTELS AND MOTELS	200 GPD/Room plus 10 GPD/Employee
INSTITUTIONS OTHER THAN HOSPITALS	See Residential Institutions
LAUNDROMATS, COIN-OPERATED	500 GPD/Machine
LOUNGES	See Food Service, Bars/Lounges
MANUFACTURED HOUSING PARKS	150 GPD/ Bedroom/Site with 300 GPD/Site minimum
MOTELS, see HOTELS	
NURSING HOMES	125 GPD/Bed plus 20 GPD/Employee

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

Use	Unit Design Flow
OFFICE BUILDINGS:	
Without Cafeteria	10 GPD/Employee
With Cafeteria	15GPD/ Employee
Unspecified Office Space	5 GPD/100 ft ²
PICNIC PARKS	See Recreational Facilities
RECREATIONAL FACILITIES	
Toilet Waste Only	5 GPD/person
With Showers and Toilets	10 GPD/person
RESIDENTIAL INSTITUTIONS OTHER THAN HOSPITALS AND NURSING HOMES	135 GPD/Bed plus 20 GPD/Employee
RESTAURANTS	See Food Service
SCHOOLS:	
Boarding	100 GPD/resident student or employee plus Day School loading for non-resident students and employees
Day, Without Gym, Cafeteria, or Showers	10 GPD/student or employee
Day, Without Gyms or Showers, with Cafeteria	15 GPD/student or employee
Day, With Gyms, Showers, and Cafeteria	25 GPD/student plus 15 GPD/employee
SENIOR HOUSING	125 GPD/2 Bedroom unit, maximum 2 person occupancy
SERVICE STATIONS	75 GPD/Island plus 10 GPD/Employee
SKATING RINKS	See Gyms
SKI AREAS	See Recreational Facilities
STORES:	
Dry Goods	5 GPD/100 ft ² plus 10 GPD/employee
Supermarkets with Meat Dept. without Garbage Grinder	7.5 GPD/100 ft ²
Supermarkets with Meat Dept. with Garbage Grinder	11 GPD/100 ft ²
SWIMMING POOLS, Public	See Recreational Facilities
TENNIS COURTS	See Recreational Facilities
THEATERS	3 GPD/Auditorium Seat/Show
TOWN HALLS	5 GPD/Seat for total seating capacity
TOWN OFFICES	10 GPD/Office employee plus 5 GPD /Transient
TRAVEL TRAILER PARKS	See Camps
WAREHOUSES	See Factories

(f) For any combination of uses, such as a day camp that serves meals, a recreational facility that has a cafeteria, a ski area that has a day care, or a single-family residence that also has a studio or 1-bedroom apartment, the loading shall be the combined total of the loading for the separate uses.

(g) If a property contains more than one dwelling structure and multiple dwelling structures will be connected to a shared ISDS, the unit design flow for any structure that is a studio or one-bedroom dwelling unit shall be 225 GPD so long as the minimum design flow of the shared ISDS is 300 GPD or greater.