

## **MEMORANDUM**

**TO:** Shaylia Wood  
**FROM:** Cassandra Carter, Recreation Director  
**DATE:** January 6<sup>th</sup>, 2025  
**RE:** Surplus Item: Commercial Oven

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1. Per our discussion the commercial oven is being replaced during our Kitchen Renovation.
2. The Commercial Oven description is as follows;
  - a. At least a 30-year-old Commercial Oven
  - b. Garland Brand
  - c. The Flat Top does not work
  - d. The oven temperature is not accurate with what is set. (If the oven is set to 350 the oven will typically run around 275)
  - e. The 6 burners all seem to work okay
  - f. Photo of the oven;



Thank You.

*Cassandra Carter*

Cassandra Carter  
Director of Recreation  
Town of Seabrook