

TOWN OF SEABROOK

SELECTMEN'S MEETING

APRIL 7, 2025

Harold F. Eaton
Aboul B. Khan
Theresa A. Kyle
William M. Manzi, III

Mr. Eaton opened the meeting at 10:03AM.

MEETING - REPORT OF WATER & SEWER SUPERINTENDENT

Curtis Slayton was present for his report (see attached). The disc golf course is ready for the season. The new pump truck was received in the sewer department.

There was discussion on phase II of the WWTP. There will be about a 20% water reduction in the bio-solids from the updates. The bidding process will proceed once the engineers complete the plans. Mr. Slayton feels there should be movement regarding this in the next couple of months. He said the new water source bond article is going to take a little longer.

There was discussion on the lead level program that was approved. Mr. Slayton said they have already submitted the application for SRF Funding.

Mr. Khan asked about the cost for the Centennial Street pump station. Mr. Slayton said it is \$133K and will come out of other contract services. The line has been overspent but it wasn't planned for during the budget process so it will be an issue for the sewer budget. Mr. Khan discussed the house bills that will tie the hands of the town so that they won't be able to spend this money. It is taking control from local government. Mr. Eaton said in this case it was an emergency with hazardous waste that is going into the ground. Is there a work-around for a situation and asked that Mr. Khan be the voice for the people in town.

MEETING - DPW MANAGER - PAVING PROGRAM

John Starkey was present at this meeting (see attached). The town will be piggybacking on the state bid and whatever is approved today will be what work is done.

Mr. Khan said the transfer station parking lot is the worst in town. He would like to see some money put towards repairing this parking area. Mr. Starkey said there are funds in the revolving fund that could potentially be used to repair this area. He would rather not take from the highway parking lot as this is a 3-phase approach as it is a large area. Mr. Eaton is hesitant to pull from the revolving fund as there could be a

need for a new recycling truck. He would agree with Mr. Khan on the idea to pull from the highway parking lot. Mr. Starkey said he would like to get started with the projects and see if there are potential savings in other areas of the program.

Mr. Eaton suggested holding off on phase 2 of the highway parking lot so they can review the areas to see which one is the worst. Mr. Starkey requested they approve the program, but he will hold off on the parking areas until the roads are complete. That way they will know how much money is left and they can look at both to see which is worse if there isn't enough for both.

There was discussion on the reasonable repairs of Farm Lane. This is a heavily traveled road with a bus route.

<u>MOTION:</u>	Aboul B. Khan	To approve the road
Second:	Harold F. Eaton	program with the
Unanimous		exception of the parking
		lot.

Mrs. Kyle would like to discuss the cemeteries and asked Mr. Starkey to bring some information to the board. Mrs. Kyle would like to review what they are charging for the plots. Mr. Eaton asked if they could get a number of plots that are still available.

<u>MOTION:</u>	Harold F. Eaton	To allow cemetery plots
		to be purchased by the
		residents who reside in
		the town right now.

There was discussion on different scenarios with the cost of the plots currently. The suggestion may be for the board to decide how many years someone should live in the town before they are able to purchase a plot.

Mr. Eaton rescinded his motion as he feels there needs to be further discussion and set some parameters around who should be able to purchase a plot. Mr. Khan said he liked the motion Mr. Eaton made if he added to the motion that they would not be approving any deeds for outside people until they have further review.

<u>MOTION:</u>	Harold F. Eton	From April 8 and forward
Second:	Theresa A. Kyle	they will not approve
Unanimous		any deeds for cemetery
		plots until they have
		further discussion on

to set parameters.

Mrs. Kyle said they should also look at other areas in town, such as the library where there are no charges to use the area. This will be a future agenda item.

MEETING - JASON JANVRIN - RPC VACANCIES

Jason Janvrin was present for this meeting. He said currently they have no representation at the RPC or the tech advisory committee. They are looking for citizens of the town to become a part of the community and represent the town. Mr. Janvrin said they pay annual dues and are currently looking for a list of projects for the 10-year plan. Anyone that may be interested contact the planning board. Mr. Khan said if there is no resident interested in serving, he will fill the vacancy.

MEETING - MICHELE KNOWLES - DONATION OF MARSHLAND

Michele Knowles was present at this meeting (see attached). She said 2 residents would like to donate marshland. Mrs. Kyle said she is requesting the board study these types of donations. One of them developed the land and there is a big water problem. When the town accepts this land, it is opening a liability to the town, and it is no good to the town. Mr. Eaton is in agreement with Mrs. Kyle. He said there is no deadline for accepting this so there is plenty of time to review.

MOTION: Theresa A. Kyle
Second: Harold F. Eaton
Unanimous

To not accept any
donation of land until
the board has time to
review further.

MOTION: Aboul B. Khan
Second: Harold F. Eaton
Unanimous

To have a worksession
to discuss this concern.

PREVIOUS MINUTES - MARCH 3 PUBLIC AND MARCH 17 PUBLIC & NON-PUBLIC

MOTION: Harold F. Eaton
Second: Theresa A. Kyle
Abstain: Aboul B. Khan

To adopt the minutes of
3/3 public.

MOTION: Harold F. Eaton
Second: Theresa A. Kyle
Unanimous

To adopt the minutes of
3/17 public & non-public

TAX ABATEMENT

Mary & Tod Dow - 19A Adams Avenue - \$1288.66 & \$672.94

SELECTMEN'S MEETING

-4-

APRIL 7, 2025

Mr. Manzi said there is an additional abatement that was filed separately that came from the BTLA action that will need approval as well.

MOTION: Harold F. Eaton
Second: Theresa A. Kyle
Unanimous

To approve and sign the
2022/23 tax abatement.

MOTION: Harold F. Eaton
Second: Theresa A. Kyle
Unanimous

To approve and sign the
2024 tax abatement.

HYDRANT FLOW TEST - 39 STARD ROAD

MOTION: Harold F. Eaton
Second: Theresa A. Kyle
Unanimous

To approve and sign the
hydrant flow test.

WATER SERVICE APPLICATIONS

Philip Franciosa - 35 Brooks Road Ext Units A&B
Richard Jasiak - 188 Tilton Street
LeeAnn Waterman - 3 Fowler Brook Road
Darren Locke - 42 Collins Street
Vance Lattime - 65C Collins Street

MOTION: Harold F. Eaton
Second: Aboul B. Khan
Unanimous

To approve and sign both
water applications for
35 Brooks Road.

MOTION: Theresa A. Kyle
Second: Harold F. Eaton
Unanimous

To approve and sign the
water application for
188 Tilton Street.

MOTION: Theresa A. Kyle
Second: Aboul B. Khan
Unanimous

To approve and sign the
water application for
3 Fowler Brook Road.

MOTION: Theresa A. Kyle
Second: Aboul B. Khan
Unanimous

To approve and sign the
water application for
42 Collins Street.

MOTION: Theresa A. Kyle
Second: Aboul B. Khan
Unanimous

To approve and sign the
water application for
65C Collins Street.

SEWER SERVICE APPLICATIONS

LeeAnn Waterman - 3 Fowler Brook Road

Vance Lattime - 65C Collins Street
SELECTMEN'S MEETING

-5-

APRIL 7, 2025

MOTION: Theresa A. Kyle
Second: Aboul B. Khan
Unanimous

To approve and sign both
sewer applications.

9 ELDERLY EXEMPTIONS

MOTION: Harold F. Eaton
Second: Theresa A. Kyle
Unanimous

To approve and sign all
9 elderly exemptions.

There was discussion on the elderly exemption renewals that are completed every 5 years. Mr. Eaton would like to have these reviewed annually as many move to other areas. Mr. Manzi said they would need to know how many would need to be reviewed and maybe look at something where it's not a full review but something that they sign saying the information is correct. Mrs. Kyle asked if there was a conflict with state law. Mr. Manzi will look into the law, but it would be his belief that they are able to set that locally.

DONATION - PHANTOM FIREWORKS \$1000 TO POLICE DEPARTMENT

MOTION: Theresa A. Kyle
Second: Aboul B. Khan
Unanimous

To accept the donation
by Phantom Fireworks
to the police dept.

The board thanked Phantom Fireworks for the generous donation.

AMUSEMENT DEVICE LICENSE

Wal-Mart - 700-1 Lafayette Road

MOTION: Theresa A. Kyle
Second: Aboul B. Khan
Unanimous

To approve and sign the
amusement device license

QUITCLAIM DEEDS - HILLSIDE CEMETERY

Tony Morgado - Section 33 Plots 11&12
Isabel Morgado - Section 3 Plots 13&14
Phillip Jones - Section 32 Plot 47

There was discussion on the individuals who do not live in Seabrook. Mr. Khan feels they should do the deeds before them today but any going forward would be held. Mr. Eaton agrees with Mr. Khan but moving forward they will no longer approve.

MOTION: Harold F. Eaton
Second: Aboul B. Khan

To approved and sign all
quitclaim deeds.

Mr. Khan said they received the driveway permits from the DPW Manager.

MOTION: Aboul B. Khan

To bring the driveway permits to the work session and to suspend all future driveway permits until the board has time to review.

No second, motion failed.

Mr. Eaton said he proposes they bring the driveway permits to the board as they currently do with the water and sewer applications so if there are any concerns they can be addressed.

Mrs. Kyle said the beach commissioners are going to set up another meeting with the board and town manager regarding some concerns at the beach which will include driveways.

Mr. Manzi said the authority for driveways today is with the DPW Manager. He said they can request the maps but initially the DPW Manager visits the site where the driveway will be located.

There was discussion on the size of the driveways and how residents are supposed to know where they can park. Mrs. Kyle suggested the town manager reach out to Don Hawkins inquiring when they would like to hold the meeting.

Mr. Eaton asked if there is an area on the application where they can hold the property owner liable for a fine that is implemented. Mr. Manzi suggested the board set the date for the worksession and invite the beach commissioners.

MOTION: Harold F. Eaton
Second: Aboul B. Khan
Unanimous

To review all driveway applications as they currently do with the water & sewer applications.

The application will have the recommendation of the DPW Manager and the drawing of the driveway.

Mrs. Kyle said she would like drainage at the beach to be discussed. Some are building basements at the beach, and they are flooding. Residents are putting hoses out the windows to drain the basements. This is currently illegal and shouldn't be done.

The board said they are looking for zoning board members, if anyone is interested contact the town manager's office.

QUESTIONS/COMMENTS

Bill Dunk - president of Seacrest Mobile Home Coop - questioning a bill they have received for water storage for the fire hydrants. It was explained the bill is for fire suppression fees. Mr. Eaton explained how detrimental it could be to the water system if there was a fire. He said you cannot measure the amount of water that is used during a fire. Mrs. Kyle said they would be discussing this in non-public session and would be reviewing it further.

Philip Orbstein - resident of Seacrest - he said they have accrued interest but would request that be waived as the bill was sent to an incorrect address.

NON-PUBLIC SESSION

MOTION: Theresa A. Kyle
Second: Harold F. Eaton
Unanimous

To enter into non-public session according to RSA 91:A:3, II (e) negotiations.

Roll call:

Mr. Eaton - yes
Mr. Khan - yes
Mrs. Kyle - yes

MOTION: Aboul B. Khan
Second: Harold F. Eaton
Unanimous

To adjourn the meeting at 2:00PM.

Minutes taken by Kelly J. O'Connor.

Approved and endorsed:

Theresa A. Kyle, Clerk

Date: _____

TOWN OF SEABROOK BOARD OF SELECTMEN

AGENDA

April 7, 2025

Open Meeting at 10:00 A.M.

TURN CELL PHONES TO VIBRATE OR OFF PLEASE PLEDGE OF ALLEGIANCE

MEETINGS

- 1.) Meeting – Water & Sewer Superintendent Report
- 2.) Meeting – DPW Manager – Paving Program
- 3.) Meeting – Jason Janvrin – RPC Vacancies
- 4.) Meeting – Michele Knowles – Donation of Marshland

NEW BUSINESS

- 1) Question of approving previous minutes of March 3 public and March 17 public & non-public.
- 2) Question of approving tax abatement refund for Mary & Tod Dow – 19A Adams Avenue - \$1288.66.
- 3) Question of approving hydrant flow test for 39 Stard Road.
- 4) Question of approving water service applications for Philip Franciosa – 35 Brooks Road Ext Units A&B, Richard Jasiak – 188 Tilton Street, LeeAnn Waterman – 3 Fowler Brook Road, Darren Locke – 42 Collins Street and Vance Lattime - 65C Collins Street.
- 5) Question of approving sewer service applications for LeeAnn Waterman – 3 Fowler Brook Road and Vance Lattime - 65C Collins Street.
- 6) Question of approving 9 elderly exemptions.
- 7) Question of approving donation of \$1000 from Phantom Fireworks to the Police Department.
- 8) Question of approving amusement device permit for Wal-Mart – 700-1 Lafayette Road.
- 9) Question of approving quitclaim deeds in Hillside Cemetery for Tony Morgado – Section 33 Plots 11&12, Isabel Morgado – Section 33 Plots 13&14 and Phillip Jones – Section 32 Plot 47.

QUESTIONS/COMMENTS

Board of Selectmen on any boards and/or committee meetings they have attended.

PUBLIC PARTICIPATION

NON-PUBLIC SESSION

RSA 91-A:3, II (e) negotiations