

**TOWN OF SEABROOK, NEW HAMPSHIRE
DEPARTMENT OF PUBLIC WORKS**

August 19, 2025

M082-25

TO: Kelly O'Connor, Deputy Town Manager
FROM: David Schiappa, DPW Office Manager
RE: **Driveway Application for Board of Selectmen Review
8 Virginia Lane**

Dear Kelly,

Please see the attached Driveway application and plan for 8 Virginia Lane. The applicant is looking for permit issuance. Mr. Starkey has already looked at this and does not see any issues.

Is it possible that this could be reviewed on the next scheduled Selectmen's meeting which appears to be Monday September 15th?

Respectfully submitted,

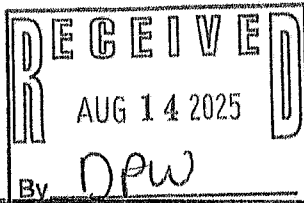


David Schiappa
DPW Office Manager



1 attachments

cc: William Manzi, Town Manager, John Starkey, DPW Manager, DPW Admin



TOWN OF SEABROOK, NEW HAMPSHIRE
Department of Public Works
43 Railroad Ave., PO Box 456
Seabrook, NH 03874
Telephone 603-474-9771

PAID
8/14/25
\$50 Check # 1824
08

APPLICATION FOR A DRIVEWAY PERMIT

Instructions to applicants for the construction, alteration or relocation of driveways attached.

IMPORTANT: PLEASE READ INSTRUCTIONS CAREFULLY BEFORE FILLING OUT THE APPLICATION BELOW

Pursuant to the provisions of New Hampshire Revised Statutes Annotated, Chapter 236, Sections 13 and 14, and amendments thereto, permission is requested to construct, alter or relocate...

New	Existing <input checked="" type="checkbox"/>	driveway entrance to my property on the
East	West <input checked="" type="checkbox"/> North South	side of <u>Virginia Lane</u>
		Street Name

in the Town of Seabrook, New Hampshire, at a location that will meet the requirements specified in Statute and the Regulations enacted there under.

The driveway requested is for access to:

8 Virginia Ln
STREET ADDRESS

TAX MAP # _____ LOT # _____ SEQ _____

Only one driveway entrance is permitted at this location. Will the driveway entrance be located on the Front ☒ Rear _____ Side ☒ of the property?

How many feet from the center of the driveway to the closest property boundary? 15' feet

Give the length of the street frontage both left and right of the proposed driveway, noting that the driveway width will not exceed twenty (20) feet.

75' Left 20' Driveway 5' Right

Give names and addresses of the owners of the property directly across the street from proposed driveway; and names and addresses for abutters on either side of the lot where proposed driveway will be located.

NAME	ADDRESS
<u>4 Roy</u>	<u>7 Virginia Ln Seabrook</u>
<u>Pamela Plante</u>	<u>10 Virginia Lane Seabrook NH</u>
<u>Greg Cook</u>	<u>9 Virginia Lane Seabrook NH</u>

Declare the nature of the driveway use (business, commercial, industrial, residential, subdivision, etc.)

Residential

DIG SAFE NUMBER

DIG SAFE START DATE AND TIME

20253310287
8-19-25 4 PM

As the Landowner applicant, I hereby agree to the following permit requirements:

1. To construct driveway entrance only for the bona fide purpose of securing access to my private property, such that the public highway and right-of-way is used for no purpose other than travel.
2. To construct the driveway entrance as the permitted location in accordance with the State Statutes, all provisions of the driveway permit regulations, specifications, and standards for driveway entrances issued by the Town of Seabrook.
3. To hold the Town of Seabrook and it's duly appointed and elected agents and employees harmless against any action for personal injury and/or property damage sustained by reason of the exercise of this permit.
4. To finish and install drainage structures that are necessary to maintain existing highway drainage and adequately handle increased runoff resulting from the issuance of this permit.
5. That as a condition of this permit, the driveway, culvert and other structures and materials required hereunder, are the responsibility of the property owner and that the same will be kept in good repair, at all times, and at owner's expense, and as ordered by the Town of Seabrook as the need may arise.

The driveway requested by:

[Signature] Harlan Bragg
Signature of Landowner (Applicant) Print Name
8 Virginia Lane
Mailing Address
Seabrook, NH 03874
City, State, Zip Code
* 603-395-5097
Home Telephone Number Business Telephone Number

Note: This permit only valid after Town's Approving Official has signed and dated below. Do not start work on your Driveway until you are Issued a properly signed and dated document.

For Office Use:	Date Received:
<input checked="" type="checkbox"/> ACCURATE DRAWING OF PROPOSED PHYSICAL LOCATION W/DETAILS	
<input checked="" type="checkbox"/> STREET OPENING PERMIT ISSUED ON	
<input checked="" type="checkbox"/> CASH BOND OR SELF-CALLING LETTER OF CREDIT RECEIVED ON	
<input checked="" type="checkbox"/> INSURANCE CERTIFICATE RECEIVED ON	
<input checked="" type="checkbox"/> \$50.00 FEE RECEIVED check #1824 FEE RECEIVED BY: <u>[Signature]</u>	

Special Conditions: Beach Streets "that area both right and left" of the 20 ft wide driveway must be constructed of pervious material in the Town's right of way. DPW must be notified 24 hrs in advance of installation and again when the contractor thinks the work has been completed.

ALL WORK MUST BE COMPLETED WITHIN 120 DAYS FROM DATE ISSUED

ISSUED:

Signature of B.O.S. Harlold Eaton

Signature of B.O.S. Theresa A. Kyle

Signature of B.O.S. Aboul B. Khan

Signature of Dept. Head

APPROVED :

Signature of B.O.S. Harlold Eaton

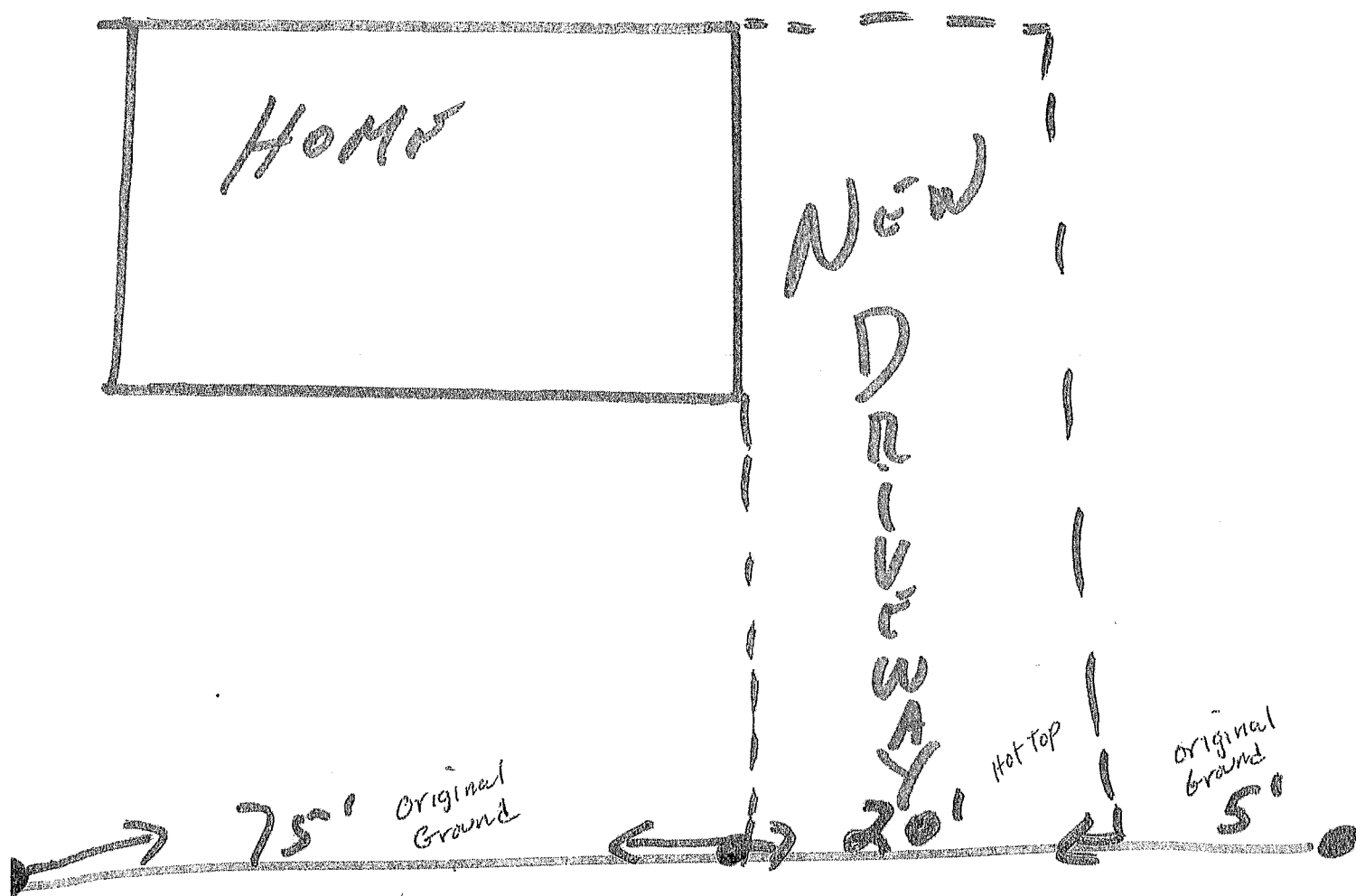
Signature of B.O.S. Theresa A. Kyle

Signature of B.O.S. Aboul B. Khan

Signature of Dept. Head

DATE ISSUED / /

DATE OF APPROVAL / /



Virginia Ln