

Seabrook Water & Sewer Department

PO Box 456
Seabrook, NH 03874
(603)-474-9921

MEMORANDUM

To: Board of Selectmen

Cc: William Manzi III; Town Manager

From: Curtis Slayton; Water & Sewer Superintendent

Date: August 15, 2025

Subject: Monthly Report from May 13th to Date.

Below is a list of activities ongoing and completed by the Water & Sewer Department staff since the last report.

WATER

- Responded to 195 requests for service to include water turn on/off, inspections and meter repairs.
- Responded to 218 dig safe requests.
- 29,808,000 gallons of treated water was pumped into the distribution system in May, 32,424,000 gallons in June and 39,323,000 gallons in July
- Meter readings were completed on the first of every month.
- Monthly bacteria samples were completed.
- Curbstop repairs at 168 Tilton St, 196 South Main St, 8 Cross Beach Rd and 42 Collins St.
- Water service line repairs were completed at 35 Lake Shore Dr.
- Replaced pump and motor in Rockwell #1
- Hydrant inspections of public hydrants are finished.
- Hydrant repairs at the fire station, Woodland Ave. Portsmouth Ave, and Cross beach.
- Weed wacked and painted hydrants with a concentration on the parade route.
- The lead service line grant and loan has been approved by the governors council.
- The Ground Water Management Plan is still being maintained by staff.
- 2nd quarter water and sewer bills went out at the end of July.
- Mowed the disk golf park.
- Switch to a new integrator for SCADA services.
- Power washed outside the water treatment facility building.
- Reroofed Mill Lane sewer pump station
- Cleaned up trash around Tri Town Pond.
- Mowed gun range for Old Home Day

- Lighting changeover is ongoing.
- Quarterly lead and copper samples are ongoing.
- Located curbstops on the town GIS system.
- Chief Water Operator and Water Forman attended class on LCRI compliance regulations.

SEWER

- * 31 million gallons of wastewater were treated in May, 26 million gallons in June, and 27 million gallons in July.
- * 146 tons of biosolids were sent out in May, 199 tons in June, and 196 tons in July
- * Monthly operation reports sent to NHDES and USEPA
- * Daily lab work 7 days a week
- * Weekly pump station checks.
- * Monitored chemical deliveries.
- * Cyber security work is ongoing and should be completed shortly.
- * Cleaned debris from pumps at Worthley Ave, Old New Boston Rd, Ledge Rd, and Dow's Ln pump stations.
- * Rebuilt pump base on Greenleaf Drive pump station
- * Rewire pump at 57 Collins St.
- * Replaced float switch at Viola Circle pump station.
- * Changed wear plate and impeller at Pine Crest pump station.
- * Resolved power issue at A Street pump station. Missing phase restored.
- * Fixed RT 1a generator overspeed issue.
- * Changed heat exchanger and hydraulic oil on press one.
- * Changed drive coupling on plant water pump.
- * Finished large station wet well cleaning
- * 5.9 Miles of sewer mains were cleaned.
- * Changed out motor and gear box for rotor #2
- * Lighting project at WWTF is ongoing.
- * Raised manhole on Dandiview Acres
- * Scrubbed the clarifier weirs.
- * Fixed the traffic light on the Causeway.
- * Changed seal water solenoid valves on waste pumps to save water
- * Exposed electrical manholes on causeway to the climate resiliency grant.
- * Completely rebuilt the biofilter at Centennial St. pump station after it was damaged from last January's leak.
- * Changed propane company to state bid contract.
- * Outfall diffusers were inspected this year by an underwater dive contractor. This is a discharge permit requirement.
- * Application for renewing the discharge permit was sent to the EPA.

PRETREATMENT

- Approved 24 business license applications (Renewals & New Businesses)
- Verified 4 business locations – updated files with corrections.
- Forwarded yearly pretreatment billing list to Water Dept Secretary
- Completed Class III Permit Renewal for Wal-Mart
- Met with Aero Dynamics staff to discuss increase in production.
- Worked with NHDES to complete an IDP modification request for Aero Dynamics
- Received (1) Class I permit renewal.
- Conducted Joint inspection with NHDES at Arch Medical Solutions
- Received and reviewed semi-annual reports from
 - Aero Dynamics
 - Hannah Foods
 - Nextera Energy
 - Arch Medical Solutions
- Completed Discharge Information (Table F) for the treatment facility's NPDES renewal application.
- Created a new facility inspection form (attached)
- Updated Class I, II & III renewal application forms (attached)

Respectfully submitted,


Curtis Slayton, Water & Sewer Superintendent

SEABROOK WATER DEPARTMENT

Water Delivered

Year: 2025 Month: July

Gravel Packed Wells

1: 7,769,000

3: 524,000

7: 3,456,000

Plant: 27,574,000

Total: 39,323,000

Previous Month / Year Jul-24 Total 39,809,000

Previous Month / Year Jul-23 Total 34,719,000

Respectfully submitted: George M. Eaton Chief Op

Date: 8/4/2025

SEABROOK WATER DEPARTMENT

Water Delivered

Year: 2025 Month: May

Gravel Packed Wells

1: 4,878,000

3: 744,000

7: 2,449,000

Plant: 21,737,000

Total: 29,808,000

Previous Month / Year May-24 Total 33,849,000

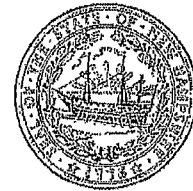
Previous Month / Year May-23 Total 37,361,000

Respectfully submitted: George M. Eaton Chief Op

Date: 6/4/2025



The State of New Hampshire
Department of Environmental Services



Robert R. Scott, Commissioner

June 18, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

APPROVED G & C

DATE 07/30/2025

ITEM # 66

REQUESTED ACTIONS

1. Authorize the Department of Environmental Services (NHDES) to approve a Drinking Water State Revolving Fund (DWSRF) loan agreement with the Town of Seabrook, NH (VC#177475-B002) in the amount not to exceed \$1,140,000 to finance water system improvements under the provisions of RSA 486:14 and N.H. Code of Administrative Rules Env-Dw 1100 et seq. effective upon Governor & Council approval. 100% Federal Funds.

Funding is available in the following account:

03-44-44-441018-5563-301-500833

Dept Environmental Services, DWSRF BIL Loans, Loans

FY 2026

\$1,140,000

2. Authorize the NHDES to award a Lead Service Line Inventory Grant to the Town of Seabrook, NH (VC#177475-B002) in the amount of \$60,000 to develop and implement a drinking water lead service line inventory, effective upon Governor and Council approval through December 31, 2027. 100% Federal Funds.

Funding is available in the following account:

03-44-44-441018-5564-072-500574

Dept Environmental Services, DWSRF BIL Administration, Grants Federal

FY 2026

\$60,000

EXPLANATION

NHDES has offered the Town of Seabrook \$1,200,000 in a combination of grant and loan funds from the DWSRF to finance lead service line inventory and replacement efforts. The improvements include lead service line inventory and replacement activities throughout the Town's distribution system. The project will assist the Town with meeting federal requirements.

DES Website: www.des.nh.gov

P.O. Box 95, 29 Hazen Drive, Concord, New Hampshire 03302-0095

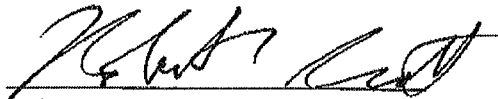
Telephone: (603) 271-2513 • Fax: (603) 271-5171 • TDD Access: Relay NH 1-800-735-2964

In April 2025, NHDES released a solicitation for Large Public Water System Lead Service Line Inventory Grant applications to assist public water systems with identifying the material of service lines and updating a service line inventory per federal requirements set by the United States Environmental Protection Agency's Lead and Copper Rule Revisions (LCRR) and the Lead and Copper Rule Improvements (LCRI). A total of 48 communities, serving greater than 1,000 service connections with service lines listed as "unknown" in the initial inventory, were identified as potential candidates for this grant (see Attachment A for a complete list). Funding for these grants was established from the Bipartisan Infrastructure Law (BIL) funding. The grants are being awarded on a rolling basis.

The final DWSRF loan amount will be based on the total DWSRF funds disbursed and may be less than \$1,140,000. The loan interest rate may be adjusted downward if the DWSRF loan rate in effect upon project completion is less than the current rate of 3.072% for 20 years. The Town is eligible for principal forgiveness under the 2023 DWSRF Intended Use Plan. The final amount of principal forgiveness will be determined when the aggregate principal amount is established, and the project is complete. There is currently a balance of \$35,658,803 in the DWSRF available for new loans.

In the event grant funds become no longer available, general funds will not be requested to support this program. The grant agreement has been approved by the Attorney General's Office as to form, substance, and execution.

We respectfully request your approval of this item.

A handwritten signature in black ink, appearing to read "Robert R. Scott", written over a horizontal line.

Robert R. Scott
Commissioner



TOWN OF SEABROOK WASTEWATER DEPT COMMERCIAL / INDUSTRIAL DISCHARGE PERMIT

CLASS 1 & 2 - RENEWAL

Congress hereby declares it to be the national policy of the United States that pollution should be prevented or reduced at the source whenever feasible; pollution that cannot be prevented should be recycled in an environmentally safe manner, whenever feasible; pollution that cannot be prevented or recycled should be treated in an environmentally safe manner whenever feasible; and disposal or other release into the environment should be employed only as a last resort and should be conducted in an environmentally safe manner.

The Town of Seabrook supports this policy and encourages the business and residential community to incorporate pollution prevention into their daily activities. For more information, please visit des.nh.gov

SECTION A: GENERAL INFORMATION

All items must be completed. If an item is not applicable, write "NA". Please print or type all information. If not applicable, write "NA". If you have any questions on how to complete this form, please contact the Pretreatment office @ (603) 474-8012 x 8111 or email the pretreatment manager Jamie McDonald jmcdonald@seabrooknh.org. **Incomplete forms will be returned.**

CURRENT PERMIT NO: _____	EXPIRATION DATE: _____
BUSINESS / ORGANIZATION NAME: _____	
LOCATION ADDRESS: _____	
MAILING ADDRESS (if different): _____	
CITY: _____	STATE: _____ ZIP: _____

***Certification:** On behalf of the above-named business, I hereby apply to renew this facility's permit to discharge non-domestic wastewater to the wastewater collection and treatment facilities owned by the Town of Seabrook, New Hampshire. I certify that I am familiar with the Seabrook Municipal Sewer System Ordinance and with the information contained in this application. I certify under the law that this document and all attachments were prepared by me or under my direction or supervision, in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my personal knowledge and/or inquiry of the person or persons who manage the system, and/or those persons directly responsible for gathering the information, the information submitted herein is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations. I further understand that if the actual wastewater discharged differs in any substantial manner from the information contained herein, any permit issued based upon this application is void and such discharge shall be in violation of the Seabrook Municipal Sewer System Ordinance.*

Signature of Authorized Representative (see glossary)

_____ PRINTED NAME	_____ TITLE
_____ SIGNATURE	_____ DATE

***Confidentiality:** Per the Seabrook Municipal Sewer System Ordinance, information and data submitted as part of this application relating to wastewater characteristics shall be available to the public without restriction. Other information will be held confidential only when requested at the time of submittal and when it is demonstrated by the user to the satisfaction of the Superintendent that the release of such information would divulge information, processes, or methods of production entitled to protection as trade secrets under applicable State law. All information will be made available immediately upon request to government agencies for uses related to the Seabrook Municipal Sewer System Ordinance, to the NPDES program or Industrial Pretreatment Program, and in enforcement proceedings involving the user.*

CLASS 1 & 2 - RENEWAL

Section A: General Information (continued)

1. Authorized Representative Information

NAME: _____ TITLE: _____

MAILING ADDRESS: _____

PHONE: _____ E-MAIL: _____

2. Person to contact concerning information provided herein *(if different)*:

NAME: _____ TITLE: _____

MAILING ADDRESS: _____

PHONE: _____ E-MAIL: _____

3. List all federal, State, and local permits, licenses, and registrations that relate to the generation, storage, transport, or disposal of waste materials at or from this location (including air emissions).

DESCRIPTION	PERMIT / LICENSE NO.

4. Is this facility required to maintain a Slug Control Plan? Yes ☐ No ☐

a) Is the current Slug Control Plan complete and up to date? Yes ☐ No ☐ (N/A) ☐

b) Is a copy of the current Slug Control Plan on file with the Sewer Department? Yes ☐ No ☐ (N/A) ☐

SECTION B: PRODUCT OR SERVICE INFORMATION

1. Provide a brief narrative description of all manufacturing and/or service activities conducted at this location:

Section B: Product Or Service Information (continued)

2. If your facility employs or will be employing processes in any of the following federal industrial categories, regardless of whether any of these processes generates wastewater or sludge, place an "X" beside the category. Please mark all that apply.

<input type="checkbox"/> ALUMINUM FORMING	<input type="checkbox"/> METAL FINISHING
<input type="checkbox"/> ASBESTOS MANUFACTURING	<input type="checkbox"/> METAL MOLDING OR CASTING
<input type="checkbox"/> BATTERY MANUFACTURING	<input type="checkbox"/> METAL PRODUCTS OR MACHINERY MANUFACTURING
<input type="checkbox"/> CARBON BLACK MANUFACTURING	<input type="checkbox"/> MINERAL MINING OR PROCESSING
<input type="checkbox"/> CEMENT MANUFACTURING	<input type="checkbox"/> NON-FERROUS METALS MANUFACTURING
<input type="checkbox"/> COAL MINING	<input type="checkbox"/> OIL OR GAS EXTRACTION
<input type="checkbox"/> COIL COATING	<input type="checkbox"/> ORE MINING OR DRESSING
<input type="checkbox"/> COMMERCIAL WASTEWATER TREATMENT OR RECYCLING	<input type="checkbox"/> NON-FERROUS METALS FORMING OR METAL POWDERS
<input type="checkbox"/> CONCENTRATED ANIMAL FEEDING OPERATIONS	<input type="checkbox"/> ORGANIC CHEMICALS, PLASTICS OR SYNTHETIC FIBERS
<input type="checkbox"/> CONCENTRATED AQUATIC ANIMAL PRODUCTION	<input type="checkbox"/> PAINT FORMULATING
<input type="checkbox"/> COPPER FORMING	<input type="checkbox"/> PAVING OR ROOFING MATERIALS MANUFACTURING
<input type="checkbox"/> DAIRY PRODUCTS PROCESSING	<input type="checkbox"/> PESTICIDE CHEMICAL MFG. OR PACKAGING
<input type="checkbox"/> ELECTRICAL OR ELECTRONIC COMPONENT MFG.	<input type="checkbox"/> PETROLEUM REFINING
<input type="checkbox"/> ELECTROPLATING	<input type="checkbox"/> PHARMACEUTICAL MANUFACTURING
<input type="checkbox"/> EXPLOSIVES MANUFACTURING	<input type="checkbox"/> PHOSPHATE MANUFACTURING
<input type="checkbox"/> FERROALLOY MANUFACTURING	<input type="checkbox"/> PHOTOGRAPHIC PROCESSING
<input type="checkbox"/> FERTILIZER MANUFACTURING	<input type="checkbox"/> PLASTIC MOLDING OR FORMING
<input type="checkbox"/> FRUIT OR VEGETABLE PROCESSING	<input type="checkbox"/> PORCELAIN ENAMELING
<input type="checkbox"/> GLASS MANUFACTURING	<input type="checkbox"/> PULP, PAPER OR PAPERBOARD MANUFACTURING
<input type="checkbox"/> GRAIN MILLING	<input type="checkbox"/> RUBBER MANUFACTURING
<input type="checkbox"/> GUM OR WOOD CHEMICALS MANUFACTURING	<input type="checkbox"/> SEAFOOD PROCESSING
<input type="checkbox"/> HOSPITAL	<input type="checkbox"/> SOAP OR DETERGENT MANUFACTURING
<input type="checkbox"/> INK FORMULATING	<input type="checkbox"/> STEAM ELECTRIC POWER GENERATING
<input type="checkbox"/> INORGANIC CHEMICALS MANUFACTURING	<input type="checkbox"/> SUGAR PROCESSING
<input type="checkbox"/> IRON OR STEEL MANUFACTURING	<input type="checkbox"/> TEXTILE MILL OPERATIONS
<input type="checkbox"/> LANDFILL	<input type="checkbox"/> TIMBER PRODUCTS PROCESSING
<input type="checkbox"/> LEATHER TANNING OR FINISHING	<input type="checkbox"/> TRANSPORTATION EQUIPMENT CLEANING
<input type="checkbox"/> MEAT PRODUCTION OR PROCESSING	<input type="checkbox"/> WASTE COMBUSTION

SECTION C: PLANT OPERATIONAL CHARACTERISTICS

1. Are any of this business's operational processes subject to seasonal or other cyclic variations? Yes ☐ No ☐

If yes, please explain: _____

2. Volume Information (attach sheets if needed)

DESCRIPTION OF PRODUCT OR SERVICE	AVERAGE RATE OF PRODUCTION / QUANTITY OF SERVICE		
	AMOUNT	UNITS	FREQUENCY

3. Building Layout Diagram: If building layout drawings have not been provided to the Industrial Pretreatment Program, or if the building layout(s) have changed with respect to the following items since this business's last permit application, please provide current layout drawings for each building on the premises. Show the locations of all (1) unit processes, (2) chemical storage areas, (3) water flow meters, (4) floor drains, (5) plumbing and piping that connects, either directly or indirectly, to the municipal sewer, including process, sanitary and storm water lines, and (6) each facility sewer line connection to the municipal sewer (include street names where applicable).

If drawings have been submitted previously and there has been no change, initial here: _____

4. Describe any plans for potential expansion within the next five years and include a description of the possible impacts on wastewater discharges to the municipal sewer. (attach sheet if necessary)
- _____
- _____
- _____
- _____
- _____

5. Shift Information: For each day of operation, show shift times and the number of employees working per shift

<u>HOURS</u>	SUN	MON	TUE	WED	THU	FRI	SAT
SHIFT 1: _____							
SHIFT 2: _____							
SHIFT 3: _____							
EMPLOYEE TOTALS							

SECTION D: WASTE STREAM CHARACTERIZATION

1. List quantities of water received and discharged daily. Enter the letter codes to indicate water source and discharge points. (See table below)

WATER USED FOR:	INCOMING WATER		OUTGOING WATER			
	*SOURCE	AVG GPD	To sanitary sewer		To other discharge point	
			AVG GPD	MAX GPD	AVG GPD	†DISCHARGE POINT
Domestic - Sanitary						
Irrigation						Irrigation
TOTAL GPD						

* Water Source
 A= Municipal Water Supply
 B= Surface Water
 C= Private Well
 D= Other (specify) _____

† Discharge Point
 A= Evaporation
 B= Storm Drains
 C= Consumed in Product
 D= Holding Tank / Leach Field
 E= Off-Site
 F= Surface Water (Permit No.) _____
 G= Other (specify) _____

2. If the average and/or maximum wastewater flow expected to occur within the next year will be significantly different from those shown in Section D.1, please describe: _____

3. List the past 4 quarters' water usage from Town water bills and identify the areas of the facility served by each account.

ACCOUNT NO:					
YEAR	QUARTER	GALLONS	GALLONS	GALLONS	TOTALS
AREA SERVED:					

4. Describe all raw and/or incoming water treatment processes used: _____

Section D: Waste Stream Characterization (continued)

5. Describe all on-site waste and/or wastewater recycling, reclamation, purification and/or disposal processes used.

6. Describe all wastes and wastewaters that are hauled from this site for disposal, recycling, reclamation or reprocessing:

WASTE TYPE	WASTE HAULER	DISPOSAL SITE

Please return this completed and signed application no later than _____ to:

Town of Seabrook Wastewater Dept
Jamie McDonald- Industrial Pretreatment Manager
PO Box 456, Seabrook, NH 03874-0456
(603) 474-8012 x 8111 ▪ jmcDonald@seabrooknh.org

GLOSSARY

Authorized Representative- An authorized representative shall be:

1. If the user is a corporation, the president, vice-president, or other legally appointed officer of the corporation;
2. If the user is a partnership or sole proprietorship, a general partner or the proprietor, respectively;
3. If the user is a federal, State, or local governmental facility, a director or the highest official appointed or designated to directly oversee the operation and performance of the activities of the government facility.

An individual described above may designate another Authorized Representative by providing written authorization to the Town if:

- a) The authorization is made using the appropriate form provided by the Superintendent, and
- b) the authorization specifies either the individual/position responsible for the overall operation of the facility from which the discharge originates or the individual/position having overall responsibility for environmental matters for the company or organization, and
- c) The authorization is duly signed and dated by an individual described in paragraphs (1) through (3) above.

Business- Any Industrial User as defined herein.

GPD- Gallons Per Day

Industrial User- Any individual, partnership, co-partnership, firm, company, corporation, association, joint stock company, non-profit organization, trust, estate, governmental entity, or other legal entity that discharges industrial wastewater into the sanitary sewer of the Town, or their legal representatives, agents, or assigns.

Industrial (Or Process) Wastewater- Wastewater or waterborne wastes containing any dissolved or suspended liquid, gaseous, or solid waste substance resulting from any process of industry, manufacturing, trade, or business or from the development of any natural resource, as distinct from sewage, septage or unpolluted water.

National Categorical Pretreatment Standards- Any regulation containing pollutant discharge limits promulgated by the USEPA in accordance with Section 307 (b) and (c) of the Clean Water Act (33 U.S.C. 1347), that applies to a specific category of industrial users and that are found in the Code of Federal Regulations, 40 CFR, Chapter 1, Subchapter N, parts 405 through 471.

National Pollution Discharge Elimination System (NPDES)- The national program for issuing and enforcing permits for the discharge of pollutants from any point source into waters of the United States pursuant to Section 402 of the Clean Water Act (33 U.S.C. 1342).

Pretreatment- The reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater prior to, or in lieu of, introducing such pollutants into the municipal sanitary sewer system. This reduction or alteration can be obtained by physical, chemical, or biological processes; by process changes; or by other means, except by diluting the concentration of the pollutants unless allowed by an applicable pretreatment standard.

Pretreatment Standards (Standards, Effluent Limitations)- Shall mean prohibited discharge standards, categorical pretreatment standards, local limits, and screening levels.

Priority Pollutants- A group of toxic chemicals listed by the EPA in 40 CFR Part 403, Appendix B as requiring restriction from entering municipal sewers or any receiving waters.

Publicly Owned Treatment Works (POTW)- A "treatment works," as defined by Section 212 of the Clean Water Act (33 U.S.C. §1292) that is owned by the Town. This definition includes any devices or systems used in the collection, storage, treatment, recycling, and reclamation of sanitary sewage or industrial wastes of a liquid nature. It also includes sewers, pipes, and other conveyances only if these structures convey wastewater to a POTW wastewater treatment facility. The term also means the municipality that has jurisdiction over discharges to and the discharges from such a treatment plant, and any sewer that conveys wastewater to the POTW from persons outside the Town who are, by contract or agreement with the Town, users of the Town's POTW.

Sanitary (domestic) Wastewater or Sewage- Wastewater consisting solely of normal water-carried household and toilet waste or waste from sanitary conveniences of residences, commercial buildings, and industrial plants, as distinct from industrial wastewater and unpolluted water.

Septage- Any liquid, solid, or sludge pumped from chemical toilets, vaults, septic tanks, or cesspools or other holding tanks, which have received only sanitary sewage.

Sewer or Sanitary Sewer- A pipe or conduit that carries wastewater, storm water, groundwater, subsurface water, and/or unpolluted water (other than potable water) from any source.

Sewer System- All facilities, for collecting, pumping, transporting, treating and disposing of sanitary sewage and industrial wastes, and situated in the Town of Seabrook, and owned, maintained, and operated by the Town of Seabrook.

Slug Control Plan- A plan prepared by an Industrial User to control slug discharges. Elements of the plan shall include; (1) description of discharge practices, (2) description of stored chemicals, (3) procedures for notifying the POTW of slug discharges, and (4) procedures to prevent adverse impact from accidental spills.

Slug Discharge- Means: Any discharge of wastewater which, in concentration of any given constituent or in quantity of flow, exceeds for any period of duration longer than 15 minutes, more than five times the average 24-hour concentration or flow during normal operation; Any discharge at a flow rate or concentration that could cause a violation of the prohibited discharge standards in Section 2.5 of the Seabrook Municipal Sewer System Ordinance; or any discharge that could adversely affect the POTW.

Town- The Town of Seabrook, Rockingham County, a municipality of the State of New Hampshire, acting by and through its Selectmen or, in appropriate cases, acting by and through its authorized representatives, including the Sewer Superintendent.



TOWN OF SEABROOK WASTEWATER DEPT
COMMERCIAL / INDUSTRIAL DISCHARGE PERMIT

CLASS 3 - RENEWAL

Application Date: _____

BUSINESS / ORGANIZATION NAME: _____	PERMIT NO: _____
LOCATION ADDRESS: _____	
MAILING ADDRESS (IF DIFFERENT): _____	
CITY: _____	STATE: _____ ZIP: _____
BUSINESS OWNER: _____	
*AUTHORIZED REPRESENTATIVE: _____	TITLE: _____
PHONE: _____	PHONE: _____
E-MAIL: _____	E-MAIL: _____

Current CLASS 3 commercial / industrial users shall use this application to request renewal of an existing municipal wastewater discharge permit. Responses will be used to assess any additional information that may be required to renew your permit. All items must be completed. Attach additional pages if necessary. If you have any questions on how to complete this form, please contact the Pretreatment office @ 603-474-8012 x 8111 or email the pretreatment manager Jamie McDonald jmcdonald@seabrooknh.org **Incomplete forms will be returned.**

1. Has the nature of the business and/or the activities conducted at this location changed since the current permit was issued?
Yes ☐ No ☐ If yes, describe changes: _____

2. Hours of operation:
MON _____ TUE _____ WED _____ THU _____ FRI _____ SAT _____ SUN _____

3. Typical number of employees: _____
4. Does this business discharge any wastewater to the sewer *other than normal bathroom waste*? Yes ☐ No ☐
5. List the various ways water is used at this location and estimate the average amount used daily for each purpose.

***Estimate bathroom water using 13 gallons per employee; 3 gallons per customer*

USE/PURPOSE	GALLONS PER DAY
**Bathroom Use	(gpd)
	(gpd)
	(gpd)
	(gpd)
	(gpd)
Total GPD	

6. Identify any on-site wastewater treatment: *If none, check here* ☐ (N/A)

TYPE	SIZE / CAPACITY	LOCATION	ANY ADDITIONAL INFO

Type examples: grease trap, grease interceptor, grit or sand trap, oil/water separators, or any other on-site pretreatment

7. Are there any floor drains at this location? Yes ☐ No ☐ *If yes, give the number, location, and specific purpose for each:*

NO.	LOCATION	PURPOSE
TOTAL #		

8. List all potentially dangerous or hazardous chemicals kept in this facility in quantities of five (5) gallons or more. Estimate typical quantities of each chemical that may be kept on hand. This list must include, but is not limited to: Fuels, solvents, soaps, cleaning solutions, disinfectants, inks, paints, pesticides, and industrial chemicals. *If none, check here* ☐ (N/A)

CHEMICAL NAME	USE/PURPOSE	QUANTITY ON-HAND (Typical)

9. Is there a fire sprinkler system at this location? Yes ☐ No ☐

10. Do you anticipate any major facility expansion or change in the activities performed in the next five years? Yes ☐ No ☐

If yes, please describe: _____

11. Does this facility fall within any Federal or State of NH legal definition of a "Hazardous Waste Generator"? Yes ☐ No ☐
If yes, please explain: _____

12. Is there a water well at this location? Yes ☐ No ☐ if yes, when was it last used (year)? _____

13. Other than storm water, is any water discharged from this location to a lake, stream, private sewer, leach field, injection well, or anyplace else other than the town sewer? Yes ☐ No ☐ If yes, please explain:

14. Has this business ever been the subject of a notification, citation, fine, warning, order, or other governmental enforcement action, with respect to an environmental compliance issue? Yes ☐ No ☐ If yes, please explain:

Certification: I have personally examined and am familiar with the information submitted in this document and in any attachments. Based upon my personal knowledge, and/or my inquiry of those individuals responsible for obtaining the information reported herein, I believe this information to be true, accurate, and complete. I am aware that there are significant penalties for knowingly submitting false information, including the possibility of fine and/or imprisonment, in accordance with Article X of the Seabrook Municipal Sewer System Ordinance.

_____ PRINTED NAME	_____ TITLE
_____ SIGNATURE	_____ DATE

Please return this completed and signed application no later than _____ to:

Town of Seabrook Wastewater Dept
Jamie McDonald- Industrial Pretreatment Manager
PO Box 456, Seabrook, NH 03874-0456
(603) 474-8012 x 8111 ▪ jmcDonald@seabrooknh.org

** Authorized Representative shall mean a legally appointed officer of a corporation, a general partner in a partnership, a sole proprietor, or a governmental department head. One of the foregoing may designate another person as the Authorized Representative if (1) the designation is made in writing, (2) the designation specifies an individual who has responsibility for the overall operation of the facility from which the permitted discharge originates or who has overall responsibility for environmental matters for the permittee, and (3) the written designation is submitted to the Town of Seabrook.*

**TOWN OF SEABROOK WASTEWATER DEPT
PRETREATMENT FACILITY INSPECTION**

Inspection Date: _____ Inspected By: _____ SCHEDULED ☐ UNSCHEDULED ☐

Facility Name: _____ Permit No: _____

Contact: _____ Phone: _____ Email: _____

Others Present: _____

YES NO N/A

- | | | | |
|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Any new wet processes added or removed since last permit renewal/modification |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Pretreatment units are in service / operational (other than backup units) |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Pretreatment units properly operated and maintained |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Any indication of hydraulic overload or surcharging of influent lines, overflow weirs or other structures |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | General safety structures present and maintained |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Evidence of severe corrosion, breaks or leaks in any chemical feed lines, piping or equipment |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Evidence of spills (septage, chemical or other) |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Evidence of potential spills or inappropriate storage of chemicals/oils/wastes near floor drains that discharge to headworks |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Review of production / operation area satisfactory? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Review of raw material storage satisfactory? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Review of waste material storage satisfactory? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Evidence of any unpermitted flows entering the groundwater or surface water (including floor drains) |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Proper spill containment facilities present |

Flow Reading: _____ pH: _____ Other: _____

Observations: _____

Notes:

Follow up items:
