

TOWN OF SEABROOK

BUDGET WORKSESSIONS

OCTOBER 29, 2025

Aboul B. Khan
Theresa A. Kyle
Harold F. Eaton
William M. Manzi, III

Mr. Khan opened the meeting at 9:38AM.

120 - TOWN MANAGER

Mr. Manzi explained the decrease in the budget which is -3.5%. The position that was vacated has been funded but he has now reduced that line to \$1 and the agreements will go away. He said they would also see savings in the healthcare line.

MOTION: Harold F. Eaton To approve the 120
Second: Theresa A. Kyle budget at \$775,102.
Unanimous

120 - REVENUES

MOTION: Harold F. Eaton To approve the 120
Second: Theresa A. Kyle revenues at \$995K.
Unanimous

160 - ASSESSING

The current assessor's position is vacant and currently use those funds to pay the contracted assessor. This budget has decreased -1% over last year.

MOTION: Harold F. Eaton To approve the 160
Second: Theresa A. Kyle budget at \$251,814.
Unanimous

131 - TREASURER

This budget is level funded.

MOTION: Harold F. Eaton To approve the 131
Second: Theresa A. Kyle budget at \$68,756.
Unanimous

131 - REVENUES

MOTION: Harold F. Eaton To approve 131 revenues
Second: Theresa A. Kyle at \$255K.
Unanimous

130 - FINANCE

The current finance manager is out on medical leave and that is not fully resolved. Morgan Cogdill has been appointed as Acting Finance Manager and has done a great job. He said she is still doing AP, but Kelli Hueber is helping her with it to stay on task.

The other professional service was explained that at the end of 2024 they had contracted out for some bank reconciliations due to the audit. Mr. Manzi said Morgan Cogdill is doing the reconciliations today and feels they are in better shape moving forward.

MOTION: Harold F. Eaton To approve the 130
Second: Theresa A. Kyle budget at \$218,020.
Unanimous

Board recessed at 10AM until 10:30AM. Board reconvened at 10:39AM.

220 - POLICE DEPARTMENT

Chief Walker was present for his budgets. He gave a brief overview of the department and where they are currently with the budget for 2025.

There was discussion on the difficulties they are experiencing in getting the right people for the open positions. Great Bay does police testing, and they have also experienced a lack of response and have had to reschedule the test dates in order to get more candidates. They discussed hosting job fairs in order to get recruits. The options are more competitive for new candidates to consider when selecting where they want to work.

Chief Walker explained the differences between other professional services and other contract services.

Mr. Khan discussed speeding in town and the signs that other communities have that help to reduce speed. Chief Walker said he is not opposed to them. He said they could potentially work for drivers to abide by the speed limit but can work the other way for the younger drivers.

Mr. Khan would like to have the Chief put together a proposal to include for a warrant article and to use any grant funding that may be available - AK, HE, U

There was discussion on having a police officer as a prosecutor or the contracted prosecutor as we have today. Chief Walker

said it was common for a police officer to be the prosecutor, but the current trend shows that a lot of the departments are using a trained attorney as the prosecutor.

MOTION: Theresa A. Kyle To increase line 510 to
Second: Aboul B. Khan \$125K.
Opposed: Harold F. Eaton

The patrol fleet line is intended for 3 new units, however with the rising costs that may not be feasible in 2026. Chief Walker explained they replaced the oldest vehicles first with the priority on the patrol units. He said they have been purchasing 2 marked units and 1 unmarked unit to get back on track.

MOTION: Aboul B. Khan To approve budget 220
Second: Theresa A. Kyle new bottom line at
Opposed: Harold F. Eaton \$5,989,017.

220 - REVENUES

MOTION: Harold F. Eaton To approve 220 revenues
Second: Theresa A. Kyle at \$118,800.
Unanimous

225 - POLICE STATION

MOTION: Harold F. Eaton To approve 225 budget at
Second: Theresa A. Kyle \$98,100.
Unanimous

420 - ANIMAL CONTROL

Mr. Manzi said line 442 was reduced to 0 as the vehicle lease has expired and we now own the vehicle.

MOTION: Harold F. Eaton To approve 420 budget at
Second: Theresa A. Kyle \$84,169.
Unanimous

REVOLVING ACCOUNT

MOTION: Harold F. Eaton To approve revolving
Second: Theresa A. Kyle fund expenditures at
Unanimous \$131,780.

MOTION: Harold F. Eaton To approve revolving
Second: Theresa A. Kyle fund revenues at
Unanimous \$140K.

520 - WATER DEPARTMENT

Curtis Slayton was present for his budget. The reduction in sludge line 871 was due to the residuals and learning how they could get rid of it for less and was the hard work of the chief plant operator.

Mr. Manzi commented this is the operational budget they are looking at which is a 2.5% increase. They would still need to consider the water health and water debt. When they get to revenues there is a rate increase, they will need to look at which is about a million-dollar increase. This new rate increase does not include any offset from the fund balance.

Mr. Manzi explained that last year the previous finance manager gave numbers for debt in the sewer budget when it should have been in the water department. This has been corrected and reflected in the water department, so the increase has to do more with water than sewer, but the numbers are the same.

MOTION: Harold F. Eaton To approve 520 budget at
Second: Theresa A. Kyle \$1,667,280.
Unanimous

520 - REVENUES

MOTION: Harold F. Eaton To approve 520 revenues
Second: Theresa A. Kyle at \$3,924,339.
Unanimous

700 - WATER HEALTH

MOTION: Harold F. Eaton To approve 700 budget at
Second: Theresa A. Kyle \$653,397.
Unanimous

800 - DEBT

This includes all debt including the new bonds approved at 2025 town meeting.

MOTION: Harold F. Eaton To approve 800 budget at
Second: Theresa A. Kyle \$1,459,144.
Unanimous

521 - SEWER DEPARTMENT

Curtis Slayton spoke to the contract with Casella for getting rid of the bio-solids. It has changed enough that they should rebid the entire process. The current contract is up in October 2026 and will do a competitive process.

MOTION: Harold F. Eaton To approve 521 budget at
Second: Theresa A. Kyle \$2,211,250.
Unanimous

521 - REVENUES

Mr. Manzi said the same for sewer as it would be for water, but the impact will not be as large. The sewer debt increase is \$744K so looking at about 6.94% in the overall budget for sewer. Mr. Khan said when they have the rate setting hearing he would like it explained clearly to the taxpayers and if it is he has no problem supporting the increase.

MOTION: Theresa A. Kyle To approve 521 revenues
Second: Harold F. Eaton at \$3,792,400.
Unanimous

700 - SEWER HEALTH

MOTION: Harold F. Eaton To approve 700 budget at
Second: Theresa A. Kyle \$293,652.
Unanimous

800 - DEBT

MOTION: Harold F. Eaton To approve 800 budget at
Second: Theresa A. Kyle 744,905.
Unanimous

Board recessed for lunch at 12:28PM. Board reconvened at 1:27PM.

180 - COMPUTER TECHNOLOGIES

Brian Murphy was present for his budgets. He gave a brief overview of both of his budgets. There was discussion on improving the projector system for presentations.

MOTION: Harold F. Eaton To approve 180 budget at
Second: Theresa A. Kyle \$288,312.
Unanimous

181 - CHANNEL 22

Brian Murphy said the HD is underway and awaiting the equipment that should be here within the next couple weeks. He will push Comcast to get this completed once the equipment is present and installed. Mr. Manzi said Comcast is under contract to provide this service to the town once we have done our part. He believes it will require new cameras in the meeting room.

MOTION: Harold F. Eaton To approve 181 budget at

Second: Theresa A. Kyle
Unanimous

\$127,112.

181 - REVENUES

MOTION: Harold F. Eaton
Second: Theresa A. Kyle
Unanimous

To approve 181 revenues
at \$140K.

Next budget hearing will be Wednesday, October 30 at 9AM.

MOTION: Harold F. Eaton
Second: Theresa A. Kyle
Unanimous

To adjourn the meeting
at 1:46PM.

Minutes taken by Kelly J. O'Connor.

Approved and endorsed:

Harold F. Eaton
Clerk

Date: _____