

TOWN OF SEABROOK

SELECTMEN'S MEETING

DECEMBER 1, 2025

Aboul B. Khan
Theresa A. Kyle
Harold F. Eaton
William M. Manzi, III

Mr. Khan opened the meeting at 10:12AM.

MEETING - RECREATION DIRECTOR

Cassandra Carter was present for her report (see attached). She highlighted some of the programs that are offered. There is no basketball program for 7-8 girls as there were not enough registrations.

There was discussion on how the recreation center advertises for programs.

The Gather Food Pantry will be at the recreation center on December 11 from 1PM - 3PM. The festival of trees will begin on Friday, December 5 with the sneak peek on Thursday, December 4 from 1PM - 3PM.

Mr. Eaton asked about the status of open gym at the recreation center. Ms. Carter said open gym is Monday - Friday. During the day it is mostly adults as children are in school. The youth typically use the gym 3-6 and the older kids can stay until close. Mr. Eaton asked if they could take the resources and utilize them for open gym on Saturday's. Ms. Carter said the numbers for open gym have been consistently low. She is willing to try open gym from 1:30PM - 3PM on the weekends to see if it works. However, if there is no attendance she would like to be smart about it and not pay staff to be there when there's no attendance.

Ms. Carter feels that they have had a huge impact on some of these kids that attend the recreation center. She said they may not get that at home. The kids are the future. It's not just children using the facility, it is a community center for all ages.

MEETING - DPW MANAGER

John Starkey was present for his report (see attached). He said they had a small fire with a Modine heater at the DPW building. Mrs. Kyle said the cameras would have helped that she had been asking for. Mr. Manzi said there are issues with internet, but he will have something for them in the first quarter of 2026.

There was discussion on whether or not the department is ready for winter. Staffing will be better once deer hunting season is over. There was discussion on the truck being asked for at the recreation center. It was stated that if there was a plow on the truck the maintenance person should run the plow for the building. Mrs. Kyle is concerned that this would require additional money for staff and they are getting push back on taxes, contracts and employees who want pay increases.

TOWN WARRANT

Fire warrant articles are 12, 13, 16, 17 and 18. There is an outstanding article for personnel that wasn't included in the warrant. Mr. Eaton said he would like to have an article for additional personnel for the safety of the community as well as for the staffing we currently have within the department. The calls for service are equal to Hampton, and we have half the staff. He would like to see 4 added in 2026 and 4 in 2027. Mr. Khan said they have not hired any new firefighters since 2003. He agrees with Mr. Eaton and says they need to support these firefighters who are overworked, it is needed for the safety of the department as well as for the community.

Chief Bill Edwards spoke and said the addition of 4 new firefighters will not show savings to the overtime. The savings would come when they hire the second 4 firefighters in 2027. There was discussion on pushing the authorization until later in the year as they wouldn't be able to start them on April 1. The chief wants to be sure that everyone is on the same page moving forward. He said they don't want to drop down a man when someone takes a shift off. It is important to educate the taxpayers on this article to get it passed at town meeting.

MOTION: Harold F. Eaton
 Second: Aboul B. Khan
 Unanimous

To add an article for 4 new firefighters in 2026 starting October 1 and 4 new firefighters in 2027 and for the town manager to draw up language for this article.

MINUTES - NOVEMBER 17 PUBLIC

MOTION: Theresa A. Kyle
 Second: Harold F. Eaton
 Unanimous

To adopt the minutes of 11/17 public.

WATER SERVICE APPLICATION

Eric Small - 156 Walton Road

MOTION: Harold F. Eaton To approve and sign the
 Second: Theresa A. Kyle water application.
 Unanimous

SEWER SERVICE APPLICATION

Route 107 LLC. - 219 New Zealand Road

MOTION: Harold F. Eaton To table this until the
 Second: Aboul B. Khan planning board has
 Unanimous reviewed.

ABATEMENTS

Eaton Family Trust - 919 Lafayette Road - \$28,545.05
 D&D Properties - 10 Autumn Way - \$132.54
 Michael & Lauren Sandler - 22 Maple Ridge Road - \$40.92
 O'Connor Lynne Trust - 107 Whippoorwill Street - \$61.38

Ivan Eaton Jr. was present for the abatement. He explained the water leak was due to a tenant not notifying him of the leak. He said the water went into the ground, not through the sewer system. Mr. Slayton explained how they look at the sewer portion and made recommendations for those abatements. He said this particular parcel has a large water bill as they would still be responsible for the water portion. Mr. Manzi explained the difference between a leak and an irrigation system. He said we do not have a deduct system for water that does not go through the sewer and if the homeowner wants an irrigation system, then they are responsible for both water and sewer.

Ivan Eaton Jr. said he is not sure when the break actually occurred. He said it was not something they could see from outside and they had no access to the location. Mrs. Kyle said this is not a residential property, it is for commercial and we don't do this for other commercial properties.

MOTION: Harold F. Eaton To approve and sign the
 Second: Aboul B. Khan abatement for 919
 Opposed: Theresa A. Kyle Lafayette Road.

MOTION: Harold F. Eaton To approve and sign the
 Second: Aboul B. Khan abatements for 22 Maple
 Unanimous Ridge & 107 Whippoorwill

Curtis Slayton explained the billing for 103 Ledge Road #4. This fee is not going away it is just being billed to the condo association.

MOTION: Harold F. Eaton To approve and sign the

Second: Aboul B. Khan
Unanimous

abatement for 103 Ledge
Road #4.

REFUNDS

Dawn & Eric Frost - 65 Dows Lane - \$1,195.50 & \$1900.50

MOTION: Theresa A. Kyle
Second: Harold F. Eaton
Unanimous

To approve and sign both
refunds for 65 Dows Lane

HYDRANT FLOW TEST

Dennis Chase - 270 Lafayette Road
Steven Soucy - 167 Batchelder Road

MOTION: Harold F. Eaton
Second: Theresa A. Kyle
Unanimous

To approve and sign both
hydrant flow tests.

COMCAST PAYMENTS - SCHOLARSHIP FUND

Mr. Manzi said he is still compiling the data. It was discussed on how many scholarships are given out annually and what the amount is per scholarship.

BUDGET AMENDMENTS PER BUDGET COMMITTEE

Mr. Manzi said the budget committee reduced the healthcare budget amount and increase the town manager's revenue by \$180K for the dates at The Brook. He said the board can change their recommendations or they can leave them as it is. The budget committee recommended they use the money in the police detail fund of \$500K towards the department budget. This would be for one year only.

Mr. Eaton agrees with some of what the budget committee recommended. He feels it would be better to place the \$500K in an unrestricted capital reserve fund to be used towards capital. He doesn't think it would be best used in offsetting the budget for the department as they would have an automatic increase of \$500K to this budget next year.

There was discussion on the capital reserve accounts and having a funding source. Mrs. Kyle feels they would have more of a penalty, taking the funds from this source than what they have currently.

There was discussion on the budgeting for the vacant positions in the healthcare line. Mr. Manzi said he took what they budgeted and reduced it by 30% for those vacancies. He has no issue with reducing the number.

MOTION: Harold F. Eaton To make the changes to
Second: Aboul B. Khan the healthcare and the
Abstain: Theresa A. Kyle town manager's revenues
based on recommendations
of the budget committee.

Mr. Khan said they requested a cost from the police chief on signs for speed on town roads. Mr. Manzi said the chief is working on it and they will bring it to the board at the next meeting.

Mr. Eaton asked if they could get a list of what they can use the grant money for. Mr. Manzi said he would review it and give the board the answer to this.

TOWN WARRANT

Articles 25 - 39 for the human service agencies and article 40 for total and permanent disability that were reviewed and read by the Board.

MOTION: Harold F. Eaton To place article 25 on
Second: Theresa A. Kyle the 2026 warrant.
Unanimous

MOTION: Harold F. Eaton To recommend article 25.
Second: Theresa A. Kyle
Unanimous

MOTION: Harold F. Eaton To place article 26 on
Second: Theresa A. Kyle the 2026 warrant.
Unanimous

MOTION: Harold F. Eaton To recommend article 26.
Second: Theresa A. Kyle
Unanimous

MOTION: Harold F. Eaton To place article 27 on
Second: Theresa A. Kyle the 2026 warrant.
Unanimous

MOTION: Harold F. Eaton To recommend article 27.
Second: Theresa A. Kyle
Unanimous

MOTION: Harold F. Eaton To place article 28 on
Second: Aboul B. Khan the 2026 warrant.
Unanimous

MOTION: Harold F. Eaton To recommend article 28.
Second: Aboul B. Khan
Unanimous

MOTION: Harold F. Eaton To place article 29 on
Second: Theresa A. Kyle the 2026 warrant.
Unanimous

MOTION: Harold F. Eaton To recommend article 29.
Second: Aboul B. Khan
Unanimous

MOTION: Harold F. Eaton To place article 30 on
Second: Aboul B. Khan the 2026 warrant.
Unanimous

MOTION: Harold F. Eaton To recommend article 30.
Second: Aboul B. Khan
Unanimous

MOTION: Theresa A. Kyle To place article 31 on
Second: Harold F. Eaton the 2026 warrant.
Unanimous

MOTION: Theresa A. Kyle To recommend article 31.
Second: Harold F. Eaton
Unanimous

MOTION: Theresa A. Kyle To place article 32 on
Second: Harold F. Eaton the 2026 warrant.
Unanimous

MOTION: Theresa A. Kyle To recommend article 32.
Second: Harold F. Eaton
Unanimous

MOTION: Theresa A. Kyle To place article 33 on
Second: Harold F. Eaton the 2026 warrant.
Unanimous

MOTION: Theresa A. Kyle To recommend article 33.
Second: Harold F. Eaton
Unanimous

MOTION: Harold F. Eaton To place article 34 on
Second: Theresa A. Kyle the 2026 warrant.
Unanimous

MOTION: Harold F. Eaton To recommend article 34.
Second: Theresa A. Kyle
Unanimous

MOTION: Harold F. Eaton To place article 35 on
Second: Theresa A. Kyle the 2026 warrant.
Unanimous

MOTION: Harold F. Eaton To recommend article 35.
Second: Theresa A. Kyle
Unanimous

MOTION: Harold F. Eaton To place article 36 on
Second: Theresa A. Kyle the 2026 warrant.
Unanimous

MOTION: Harold F. Eaton To recommend article 36.
Second: Theresa A. Kyle
Unanimous

MOTION: Harold F. Eaton To place article 37 on
Second: Aboul B. Khan the 2026 warrant.
Unanimous

MOTION: Harold F. Eaton To recommend article 37.
Second: Aboul B. Khan
Unanimous

MOTION: Harold F. Eaton To place article 38 on
Second: Theresa A. Kyle the 2026 warrant.
Unanimous

MOTION: Harold F. Eaton To recommend article 38.
Second: Theresa A. Kyle
Unanimous

MOTION: Harold F. Eaton To place article 39 on
Second: Theresa A. Kyle the 2026 warrant.
Unanimous

MOTION: Harold F. Eaton To recommend article 39.
Second: Theresa A. Kyle
Unanimous

MOTION: Harold F. Eaton To place article 40 on
Second: Theresa A. Kyle the 2026 warrant.
Unanimous

MOTION: Harold F. Eaton To recommend article 40.

Second: Theresa A. Kyle
Unanimous

Article 5 is the town budget and now includes a total operating budget of \$27,710,369.

MOTION: Theresa A. Kyle To recommend article 5
Second: Harold F. Eaton with the change.
Unanimous

Jason Janvrin came to discuss the planning board warrant articles. He said with the change of the 10-year plan they had to look at different ideas to get the tasks accomplished. He spoke to the articles he is looking at for the 2026 warrant. The first one would be for engineering, design, and construction for Route 1. The second one would be for design, engineering and permitting for cross signal at Home Depot and Route 1 intersection. The third one would be for a cross signal at Washington Street and Route 286. This would require the box to be upgraded, and the state would allow it if the town were to pay for it. He would like to use other funds than the exaction fund for design, engineering and permitting. There was discussion on using the unexpended fund balance for these items. The construction of the first 2 articles would be exaction fees, but the 3rd article would need a different funding source as it is not in the Route 1 corridor.

There was discussion on additional exaction fees coming to the town. Those fees could also be used for the projects that are on Route 1. The article for Route 286 may need to be a citizen petition as the exaction fees cannot be used for this project. Mr. Eaton asked if they had looked at any grants for this project. Jason Janvrin said there are 2 grants that could potentially help to fund this project.

Mr. Khan does not believe the additional cross signal at Home Depot is necessary as there is already one north of this area. Mr. Khan suggested getting a second opinion on the donation and what it can be used for versus the exaction fee. Mr. Eaton has no issue with using the exaction fees for the proposed projects. They could potentially have 3 more projects coming forward that could give them additional exaction fees for the Route 1 widening project.

Mrs. Kyle said she is not in agreement to spend anymore taxpayers' money. She is concerned they may need the money for the Route 1 widening project. Mr. Khan and Mr. Eaton would like to move forward on the first project and use exaction fees. The

second project hold until next year and the third project Jason Janvrin will get a cost from the engineers before deciding whether to move forward or not.

HOLIDAY PARTY

Closing of town hall on December 23 at noon.

MOTION: Aboul B. Khan To close the town hall
Second: Harold F. Eaton on December 23 at 12PM.
Unanimous

QUESTIONS/COMMENTS

Mr. Khan and Mr. Eaton attended the Christmas Tree lighting. The Lion's Club did a wonderful job, and it was a great event.

December 12 at 9AM is coffee with the police and fire departments.

NON-PUBLIC SESSION

MOTION: Harold F. Eaton To enter into non-public
Second: Aboul B. Khan session under RSA 91-A:3
Unanimous II (c).

Roll Call:

- Mr. Khan - yes
- Mrs. Kyle - yes
- Mr. Eaton - yes

Minutes taken by Kelly J. O'Connor.

Approved and endorsed:

Harold F. Eaton
Clerk

Date: _____

TOWN OF SEABROOK BOARD OF SELECTMEN

AGENDA

December 1, 2025

Open Meeting at 10:00 A.M.

TURN CELL PHONES TO VIBRATE OR OFF PLEASE PLEDGE OF ALLEGIANCE

MEETINGS

- 1.) Monthly Meeting – Recreation Director
- 2.) Monthly Meeting – DPW Manager

NEW BUSINESS

- 1) Question of approving minutes of November 17th public and nonpublic.
- 2) Question of approving water service application for Eric Small – 156 Walton Road.
- 3) Question of approving sewer service application for RT 107 LLC. - 219 New Zealand Road.
- 4) Question of approving abatement for Eaton Family Trust – 919 Lafayette Road – 28,545.05, D & D Properties –10 Autumn Way- \$132.54, Michael and Lauren Sandler - 22 Maple Ridge Road - \$40.92 and O'Connor Lynne Trust – 107 Whippoorwill Street - \$61.38.
- 5) Question of approving refund request for Dawn and Eric Frost – 65 Dows Lane - \$1,195.50 and Dawn and Eric Frost – 65 Dows Lane - \$1900.5
- 6) Question of approving hydrant flow test for Dennis Chase – 270 Lafayette Road and Steven Soucy - 167 Batchelder Road.
- 7) Question of review of Comcast Payments – Scholarship Fund
- 8) Question of review of Budget Amendments per Budget Committee.
- 9) Question of review of Town Warrant.

QUESTIONS/COMMENTS

Board of Selectmen on any boards and/or committee meetings they have attended.

PUBLIC PARTICIPATION

NON-PUBLIC SESSION

RSA 91-A:3, II (c) Negotiations